RUReady.ND.gov

THE BASICS

RUReady

ND.gov

EDUCATION & CAREER PLANNING

Welcome & Introductions

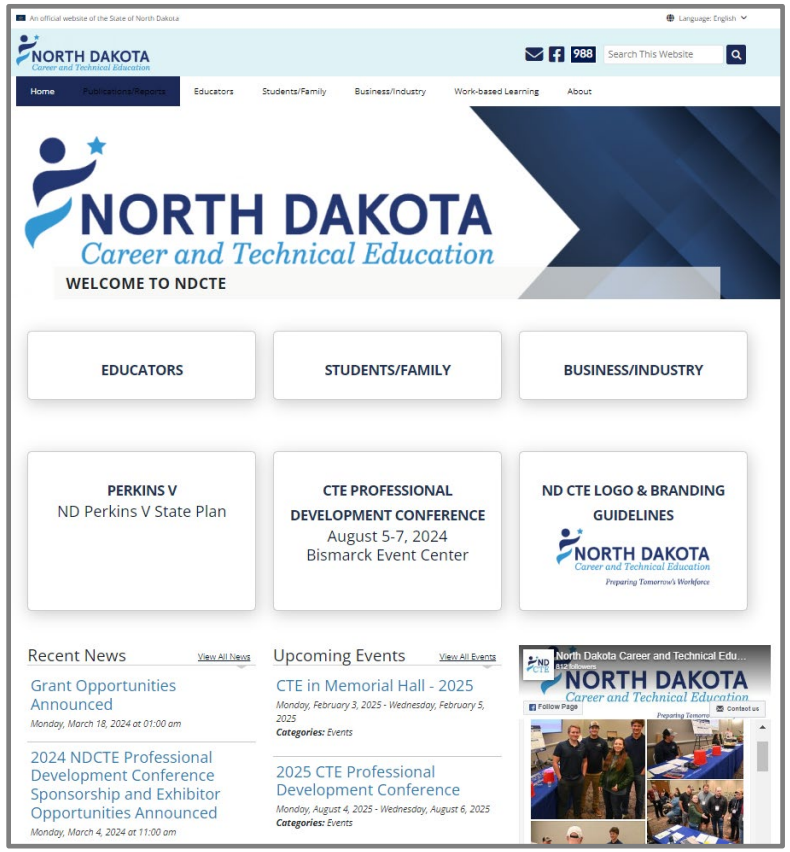
- Welcome and Introductions
  - Your name.
  - Title or role.
  - School/agency you represent.
  - Population you serve.
  - One career-related fact about your background. This could be a:
    - notable achievement,
    - an unusual job you've had,
    - a significant career milestone, or
    - an unexpected career change.

Agenda

- ND Career and Technical Education www.cte.nd.gov
- What is RUReady?
- Step Into the Student's World – www.RUReady.ND.gov
- Discover the RUReady.ND.gov Professional Center - https://procenter.ruready.nd.gov
- 12:00 – 1:00 Lunch on Your Own
- Work-based Learning/Compass
- Methodize ACT Test Prep
- CareerViewXR
- Final tips, takeaways, and questions!

Workshop Resources Online: https://www.cte.nd.gov/crnworkshops

NORTH DAKOTA
Career and Technical Education



NDCTE Website: www.cte.nd.gov

Social Media: [@NorthDakotaCTE](#)

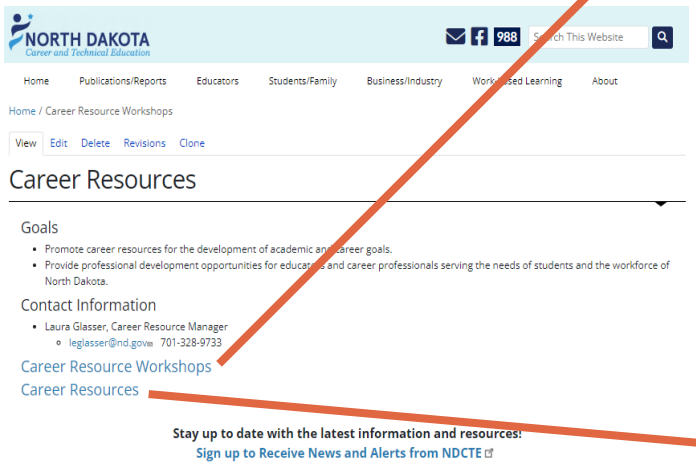
NORTH DAKOTA
Career and Technical Education

NDCTE Website:
www.cte.nd.gov

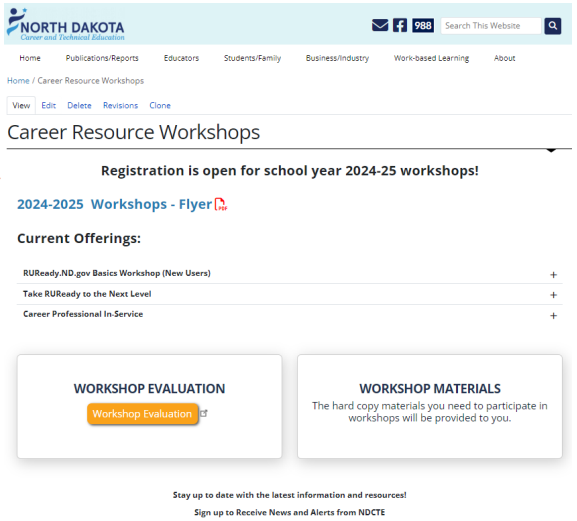
Career Resources
Laura Glasser
Career Resource Manager
leglasser@nd.gov
701-328-9733

- RUReady.ND.gov
- Work-based Learning in RUReady.ND.gov
- Methodize ACT Test Prep
- RUReady.ND.gov Technical Support

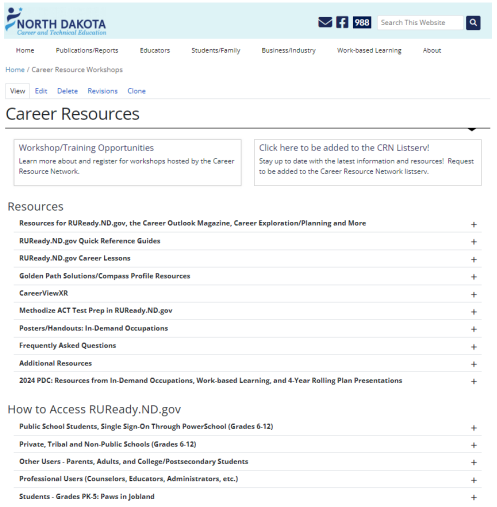
Career Resources
www.cte.nd.gov/crn



Career Resource Workshops
www.cte.nd.gov/crnworkshops



Career Resources
www.cte.nd.gov/CRN_Resources



- Lesson Plans
- Quick Reference Guides (QRGs)
- FAQs

and More

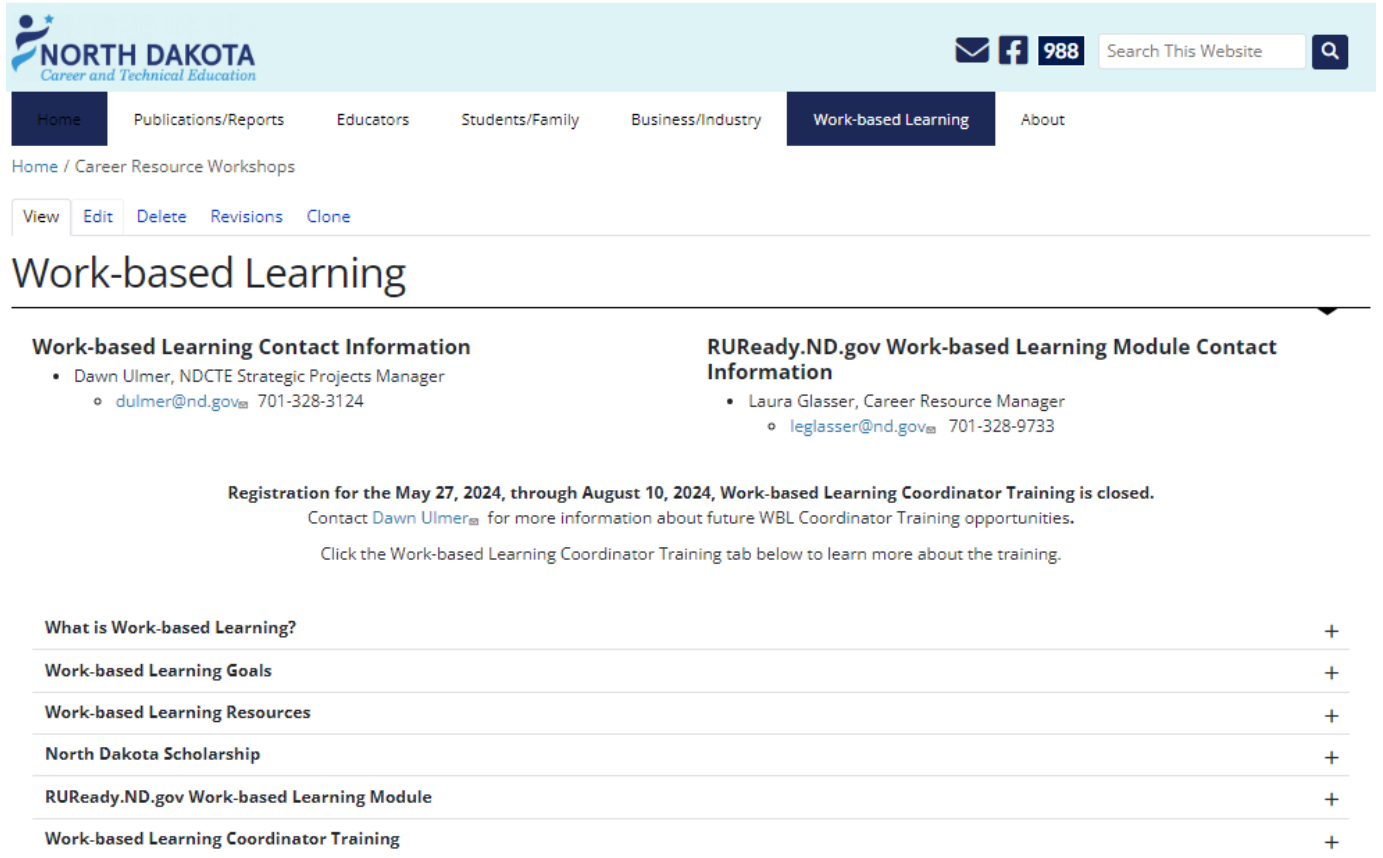
NORTH DAKOTA
Career and Technical Education

NDCTE Website:
www.cte.nd.gov

Work-based Learning
Dawn Ulmer
NDCTE Strategic Projects Manager
dulmer@nd.gov
701-328-3124

- Work-based Learning Coordinator Training
  - Next training begins in December 2024
- WBL Coordinator Endorsement
- WBL Coordinator Grant
- WBL Program Planning
- WBL Data Collection: The Choice Ready Framework & Career Ready Practices

Work-based Learning
www.cte.nd.gov/WBL



NORTH DAKOTA
Career and Technical Education

NDCTE Website:

www.cte.nd.gov

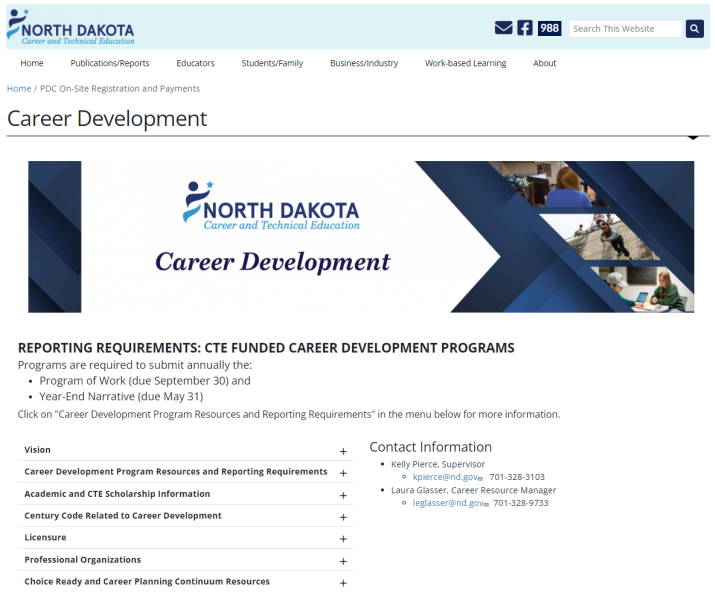
Career Development & Career Advisors

Kelly Pierce
Supervisor
kpierce@nd.gov
701-328-3103

- Funded Career Development Programs
- Career Development Credentials
- Career Development Program of Work
- Career Advisor Training
- Career Advisor Credentials

Career Development

www.cte.nd.gov/careerdev



Career Advisors

www.cte.nd.gov/careerdev

Career Development

+

Career Advisors

+

Career Resource Network

2024 Reorganization

Career Development, Career Advisors and Career Resources

KELLY PIERCE
Supervisor
Career Development
& Career Advisors

LAURA GLASSER
Career Resource
Manager

What is RUReady?

RUReady.ND.gov is a web-based career and educational planning program provided by NDCTE to all K-12 schools and public and tribal postsecondary institutions in ND.

This online tool assists students in career planning including connections to work-based learning experiences, high school and college planning, and financial aid planning.

www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_What_is_RUReadyND.pdf

RUReady is a one-stop shop for career exploration and planning.

In addition to the core career exploration and planning resources in RUReady, there have been many upgrades, features and integrations added to the site:

- 2013: Upgrade to the “Transitions” platform, which combined the resources for middle school students (Choices Explorer) and high school students (Choices Planner) into one unified platform “RUReadyND.”
- 2013: Autoloading of RUReady Student Accounts
- 2015: Energy Module
- 2021: Single Sign-On through PowerSchool for Students
- 2022: Work-based Learning Module in RUReady and Compass with Golden Path Solutions
- 2023: ACT Test Prep Product Updated to Methodize
- 2023: Virtual Reality Career Exploration and Enhanced Career Videos with CareerViewXR
- 2024: Mobile App for *Compass (*RUReady.ND.gov is mobile friendly, but there is not an app for RUReady. The app is for Compass only.
- 2024: DPI Recommends using Compass in RUReady for the 4-Year Rolling Plan

What’s on the horizon?
Working on multiple connections for student accounts.

What feature or improvement would you recommend for RUReady.ND.gov?

Do you know?

In what year did the State of North Dakota begin providing Choices Planner and Choices Explorer (now known as RUReady.ND.gov) to all students in North Dakota?

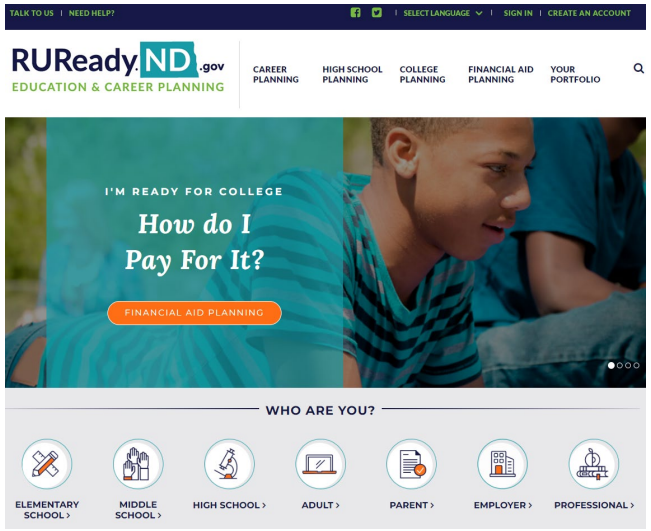
2004

RUReady offers career exploration and planning resources for individuals from PreK through adulthood.

PreK-Grade 5 Students

Students can begin their career exploration with Paws in Jobland.

- Paws in Jobland is accessed by visiting www.ruready.ND.gov and clicking on the ELEMENTARY SCHOOL role.



PK-Grade 5 Students, continued:

Paws in Jobland is an online program that helps elementary school students learn about careers and explore their interests. The program takes students on a tour of Jobland, where they can visit different areas like a hospital, hotel, or building site, with the help of an animated dog named Paws. Students can browse occupations that interest them and learn about the diversity of careers in the workplace. The program also helps students consider their values and how they can fit into their career plans.

- Paws in Jobland can be used individually by students or as a classroom activity.
- No login is needed for students to use Paws in Jobland and no student information or usage data is saved in RUReady.
- There is an option of using the site with or without sound.

PK-Grade 5 Students, continued:

Paws in Jobland Professional Resources

There are ready-to-use resources available for you to use with your students!

The resources can be located by visiting www.RUReady.ND.gov and clicking on the Professional role, or in the RUReady.ND.gov Professional Center under the Resources tab > Resources sub-tab.

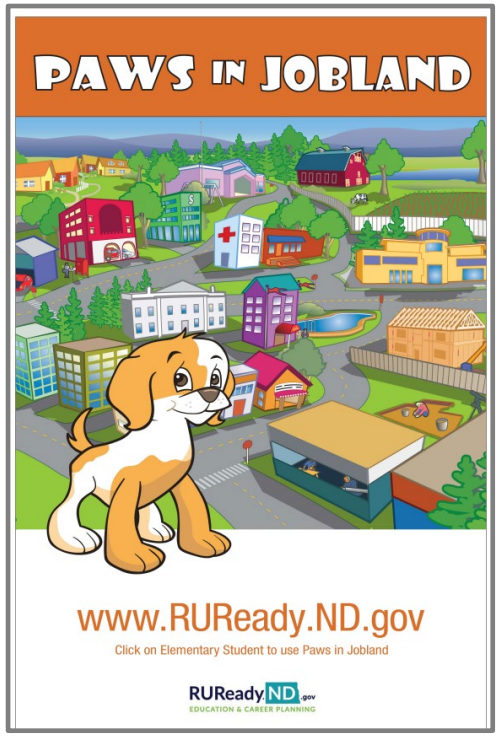
Resources available:

- Paws in Jobland Resource Materials
  - Worksheets and lesson plans.
- Paws in Jobland Poster
  - Full color poster, ready to print.
- Paws in Jobland Activity Book
  - Activities and coloring pages.

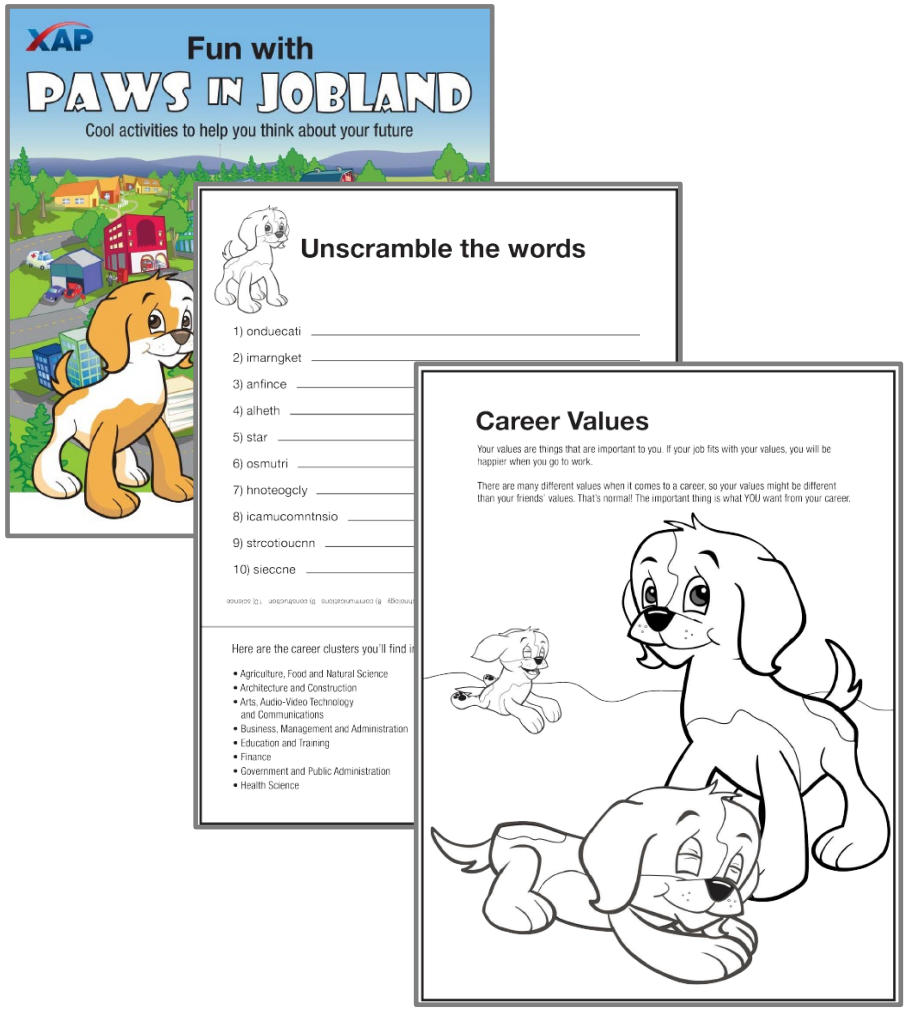
PK-Grade 5 Students, continued:

Paws in Jobland - Resources

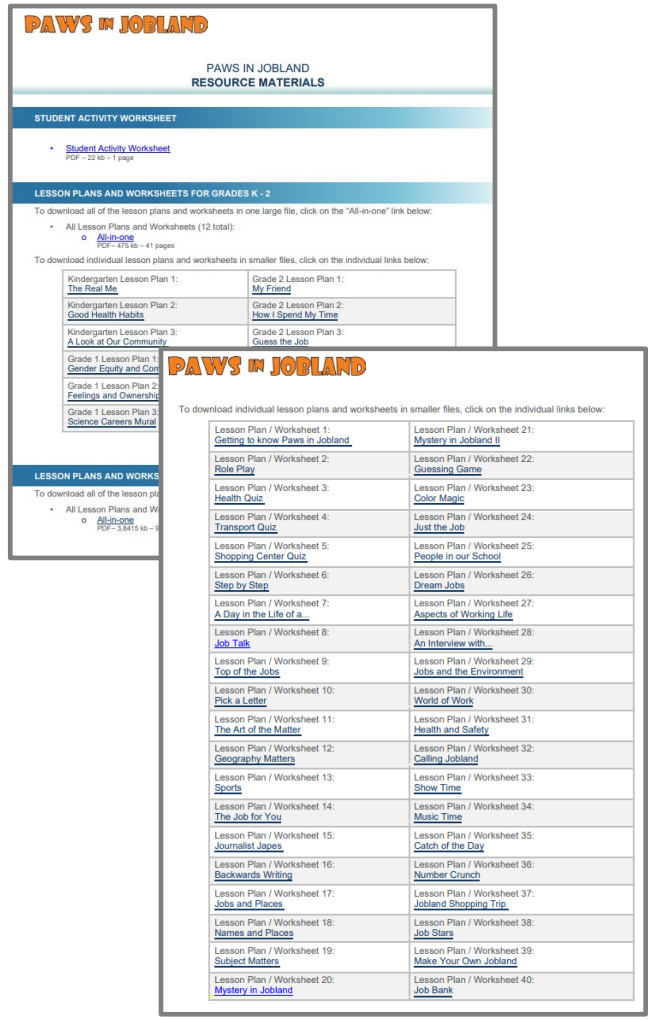
Paws in Jobland Poster



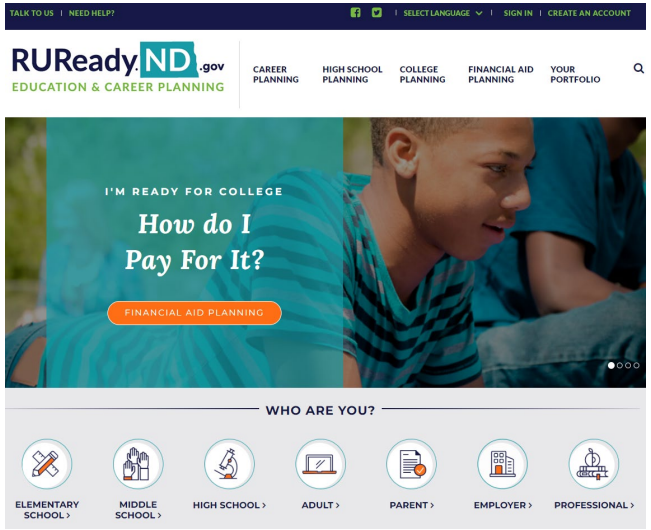
Paws in Jobland Activity Book



Paws in Jobland Resource Materials



Middle School Students



Middle School Students:

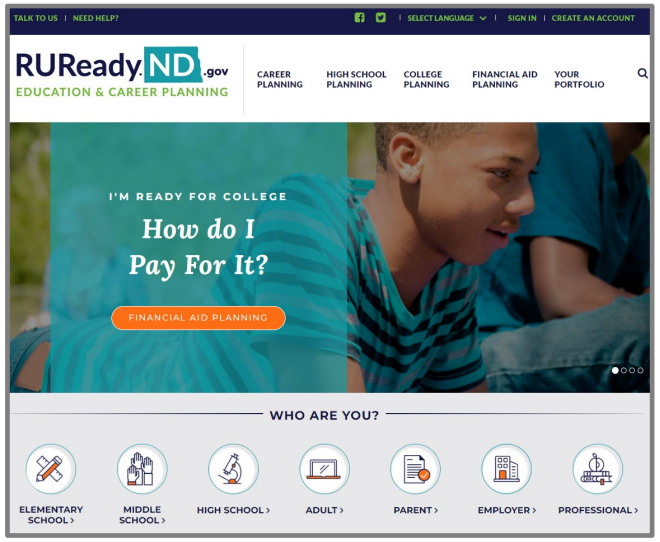
- Public Schools: Use single sign-on through PowerSchool.
- Non-public, Tribal, Homeschool, Other: www.ruready.ND.gov

Middle School Students, continued:

RUReady usage for middle school students and the resources available are very similar to that of a high school student.

- Differences:
  - Middle school students do not have access to Methodize ACT/SAT Test Prep.
    - Methodize ACT Test Prep is for students in grades 9-12 only.
  - Middle school students have access to work-based learning resources for future planning only.

High School Students



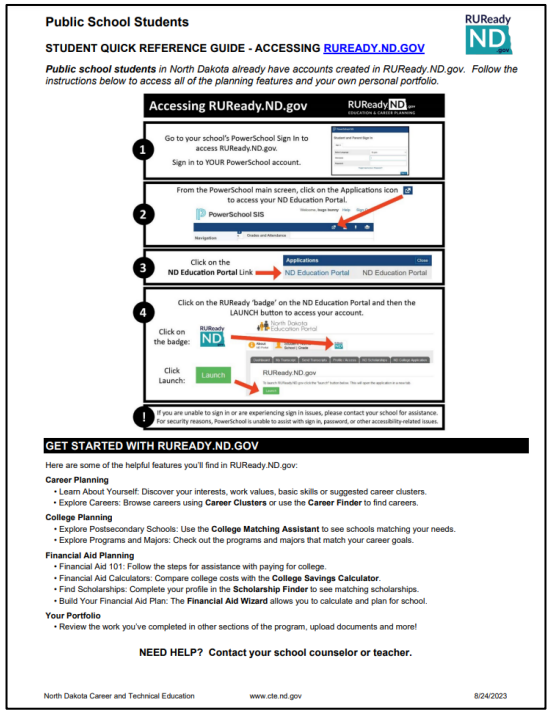
High School Student Access:

- Public Schools: Use single sign-on through PowerSchool.
- Non-public, Private Tribal, Homeschool, Other: www.ruready.ND.gov

Student Access to RUReady.ND.gov

Quick Reference Guide:
Public School Students, Single Sign-On Through PowerSchool (Grades 6-12)

www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_Public_School_Students_Getting_Started.pdf



Public School Students

RUReady ND

STUDENT QUICK REFERENCE GUIDE - ACCESSING RUREADY.ND.GOV

***Public school students** in North Dakota already have accounts created in RUReady.ND.gov. Follow the instructions below to access all of the planning features and your own personal portfolio.*

Accessing RUReady.ND.gov

1. Go to your school's PowerSchool Sign In to access RUReady.ND.gov. Sign in to YOUR PowerSchool account.
2. From the PowerSchool main screen, click on the Applications icon to access your ND Education Portal.
3. Click on the **ND Education Portal** Link → ND Education Portal
4. Click on the RUReady 'badge' on the ND Education Portal and then the LAUNCH button to access your account. Click on the badge: Click Launch: Launch
5. If you are unable to sign in or are experiencing sign in issues, please contact your school for assistance. For security reasons, PowerSchool is unable to assist with sign in, password, or other accessibility-related issues.

GET STARTED WITH RUREADY.ND.GOV

Here are some of the helpful features you'll find in RUReady.ND.gov:

Career Planning
- Learn About Yourself: Discover your interests, work values, basic skills or suggested career clusters.
- Explore Careers: Browse careers using **Career Clusters** or use the **Career Finder** to find careers.

College Planning
- Explore Postsecondary Schools: Use the **College Matching Assistant** to see schools matching your needs.
- Explore Programs and Majors: Check out the programs and majors that match your career goals.

Financial Aid Planning
- Financial Aid 101: Follow the steps for assistance with paying for college.
- Financial Aid Calculators: Compare college costs with the **College Savings Calculator**.
- Find Scholarships: Complete your profile in the **Scholarship Finder** to see matching scholarships.
- Build Your Financial Aid Plan: The **Financial Aid Wizard** allows you to calculate and plan for school.

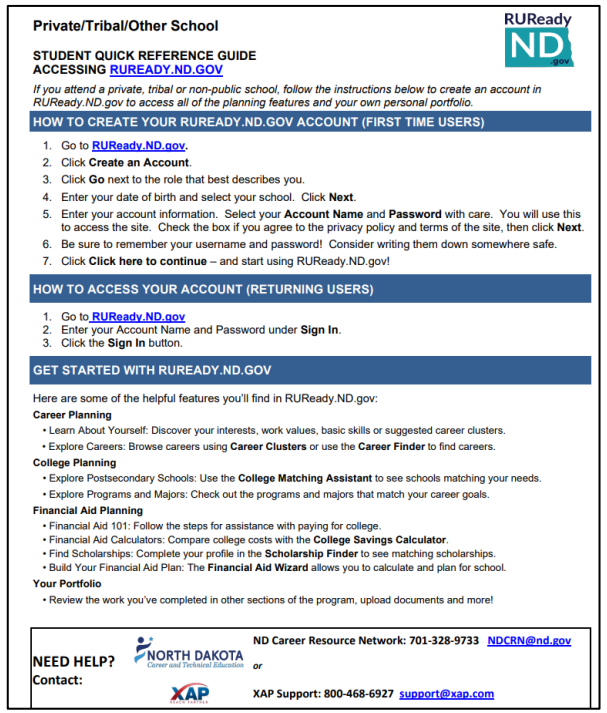
Your Portfolio
- Review the work you've completed in other sections of the program, upload documents and more!

NEED HELP? Contact your school counselor or teacher.

North Dakota Career and Technical Education www.cte.nd.gov 8/24/2023

Quick Reference Guide:
Private, Tribal, Non-Public Schools and Homeschool Students (Grades 6-12)

www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_Private-Other_School_Students_Getting_Started.pdf



Private/Tribal/Other School

RUReady ND

STUDENT QUICK REFERENCE GUIDE
ACCESSING RUREADY.ND.GOV

If you attend a private, tribal or non-public school, follow the instructions below to create an account in RUReady.ND.gov to access all of the planning features and your own personal portfolio.

HOW TO CREATE YOUR RUREADY.ND.GOV ACCOUNT (FIRST TIME USERS)

1. Go to RUReady.ND.gov.
2. Click **Create an Account**.
3. Click **Go** next to the role that best describes you.
4. Enter your date of birth and select your school. Click **Next**.
5. Enter your account information. Select your **Account Name** and **Password** with care. You will use this to access the site. Check the box if you agree to the privacy policy and terms of the site, then click **Next**.
6. Be sure to remember your username and password! Consider writing them down somewhere safe.
7. Click **Click here to continue** – and start using RUReady.ND.gov!

HOW TO ACCESS YOUR ACCOUNT (RETURNING USERS)

1. Go to RUReady.ND.gov
2. Enter your Account Name and Password under **Sign In**.
3. Click the **Sign In** button.

GET STARTED WITH RUREADY.ND.GOV

Here are some of the helpful features you'll find in RUReady.ND.gov:

Career Planning
- Learn About Yourself: Discover your interests, work values, basic skills or suggested career clusters.
- Explore Careers: Browse careers using **Career Clusters** or use the **Career Finder** to find careers.

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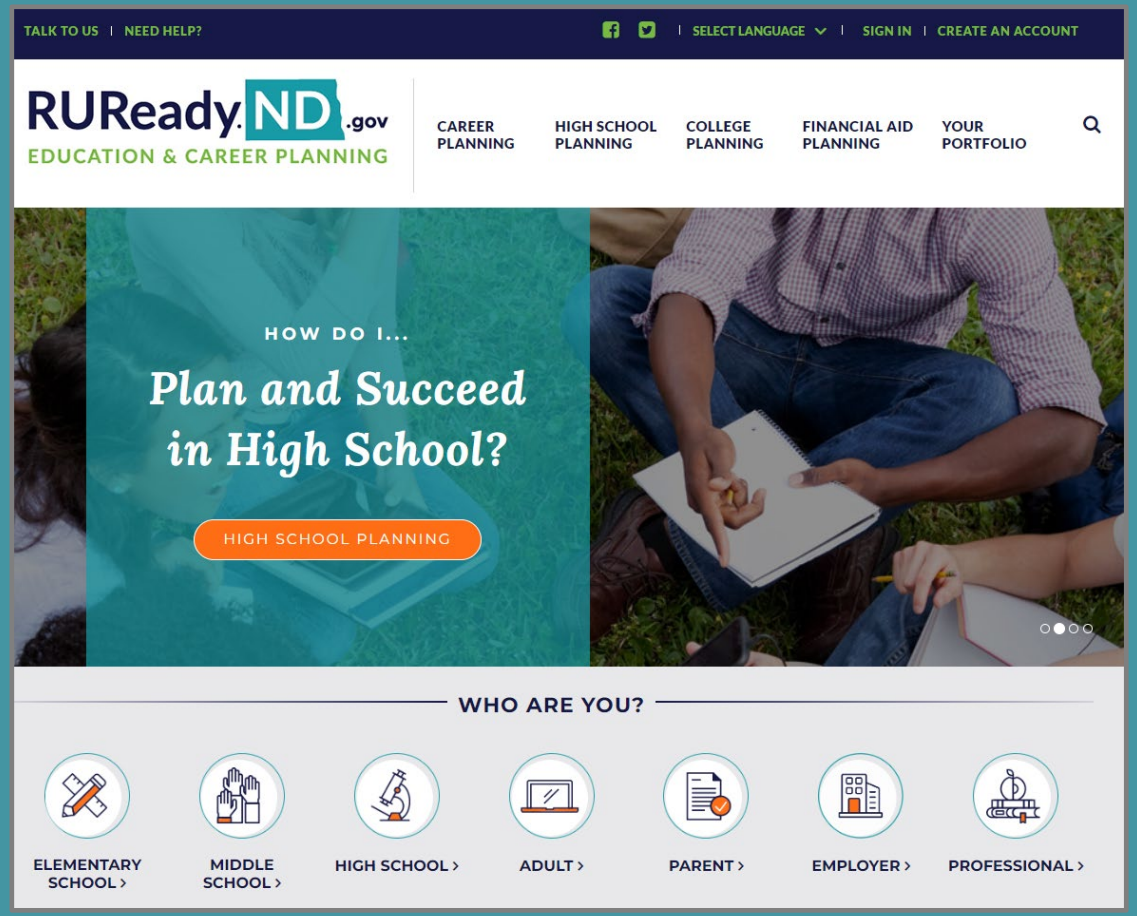
Your Portfolio
- Review the work you've completed in other sections of the program, upload documents and more!

NEED HELP? Contact:
NORTH DAKOTA Career and Technical Education
ND Career Resource Network: 701-328-9733 NDCRN@nd.gov
or
XAP
XAP Support: 800-468-6927 support@xap.com



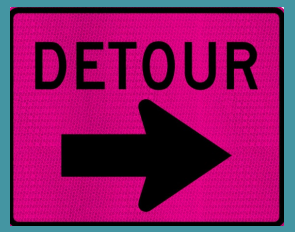
Student Mode: Learn & Explore!

We will be simulating the usage of RUReady.ND.gov from the perspective of a high school student.

How? Do I need a separate account?

No, you'll use your Demo Account.

You never need more than a single professional account!



Sign in to the RUReady.ND.gov Professional Center and locate the link to your

Demo Account

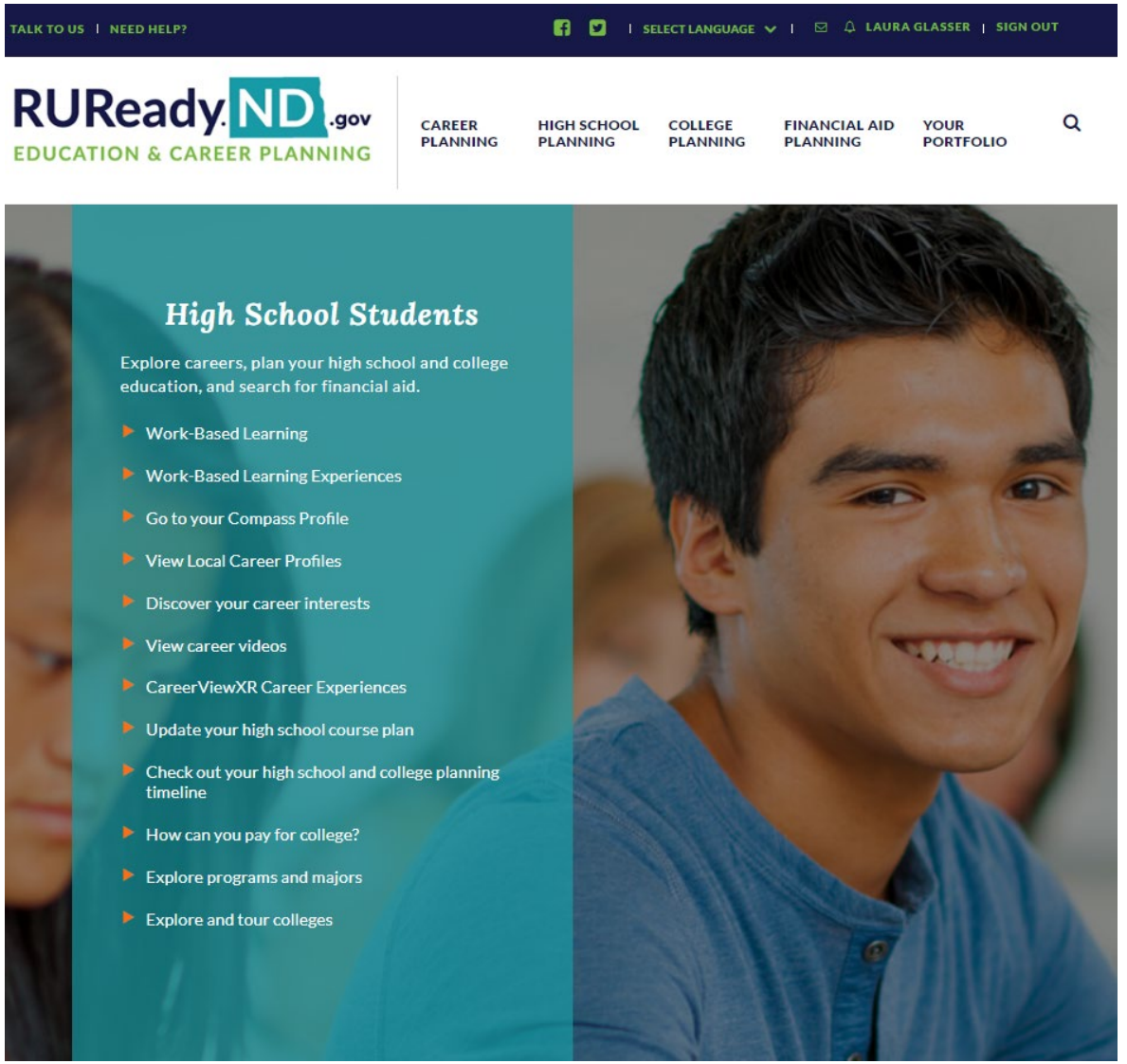
Choose High School Student, 9th Grade, as your role.

Tip! Look for a popup blocker if a new window doesn't open.

(We'll go into greater detail about Demo Accounts later today.)

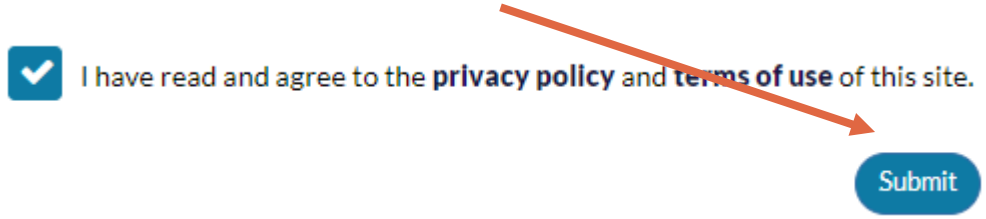
You are now in “student” mode!

- **You can now use RUReady just as if you were a student.**



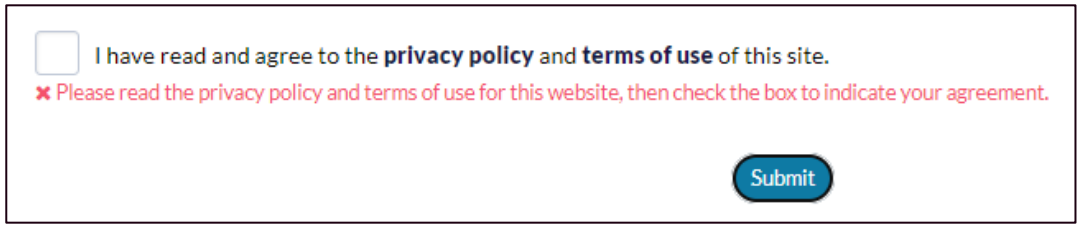
The first time a student signs in to RUReady they will be prompted to read and agree to the privacy policy and terms of use.

They must check the box AND click Submit.



Troubleshooting Tips

1. If a student clicks Submit without checking the box, they receive an error/reminder:

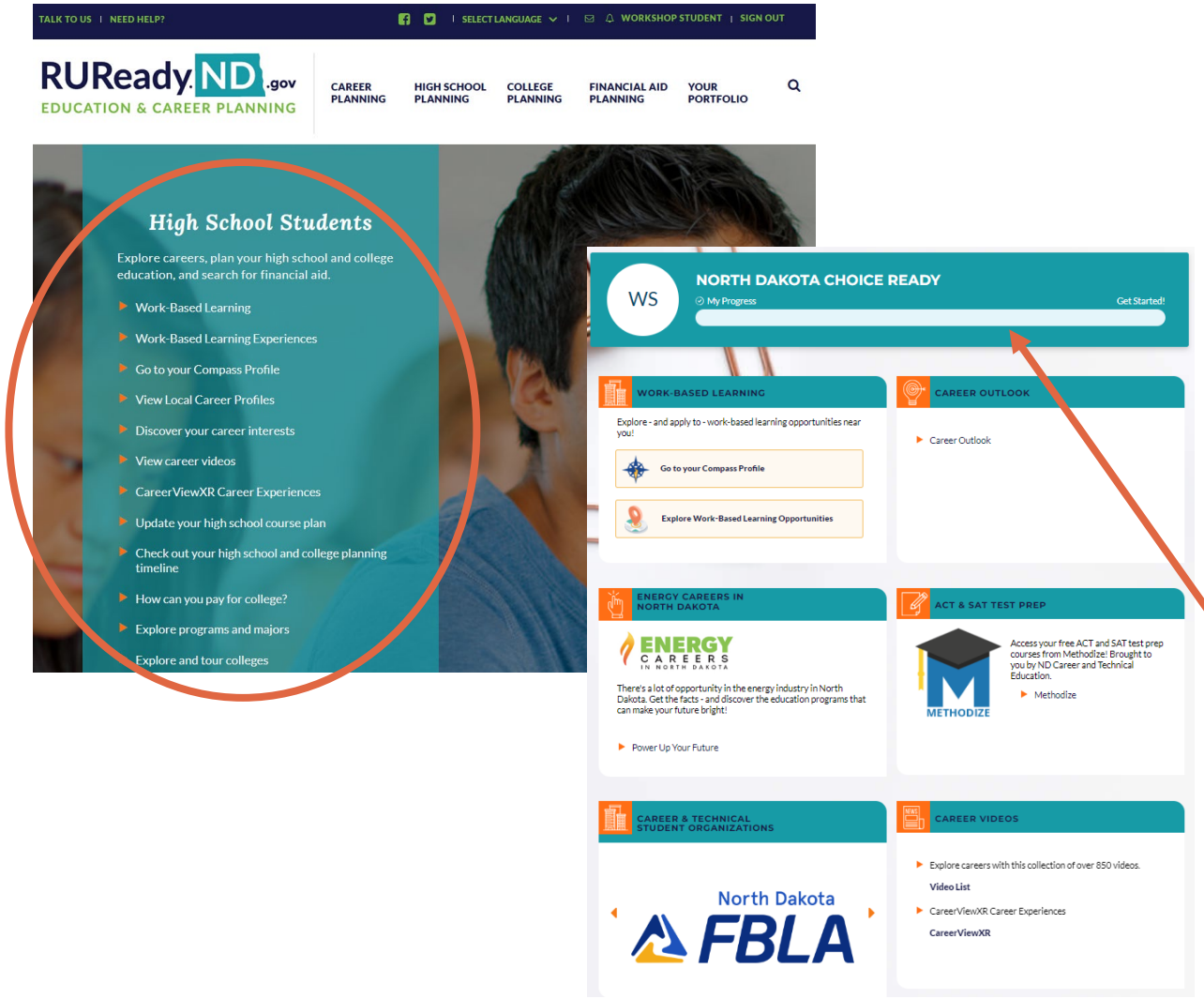


2. If a student bypasses the agreement, they are not signed in to the site. Some features are accessible without signing in, so users might think they're signed in. Check the banner at the top: if a student is signed in, their name will appear in the top-right corner:

VS.

Let's have a look around! Continued

Landing Page for a High School Student



The landing page has links to frequently used features, providing quick and easy access to:

- Work-Based Learning
- Work-Based Learning Experiences
- Go to your Compass Profile
- View Local Career Profiles
- Discover your career interests
- View career videos
- CareerViewXR Career Experiences
- Update your high school course plan
- Check out your high school and college planning timeline
- How can you pay for college?
- Explore programs and majors
- Explore and tour colleges

A "My progress" bar showing their progress towards a sequence of assignments or curriculum that has been assigned to students at your school. *(Professionals use the Assignment and Curriculum Builder to customize a plan, then assign it to students by grade level.) The bar is not visible if no plan is assigned.*

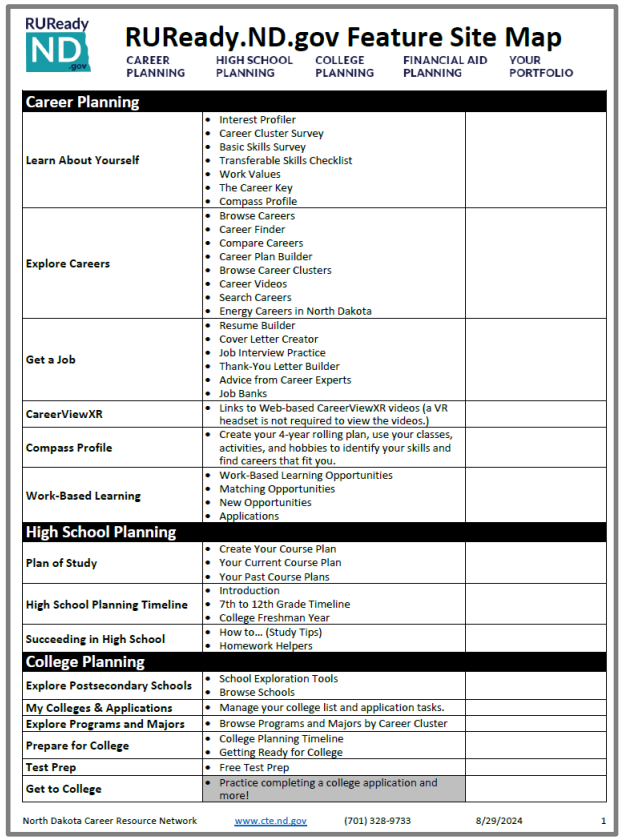
Let's have a look around! Continued

Landing Page for a High School Student

The Menu provides easy access to :

- Career Planning
- High School Planning
- College Planning
- Financial Aid Planning
- Your Portfolio

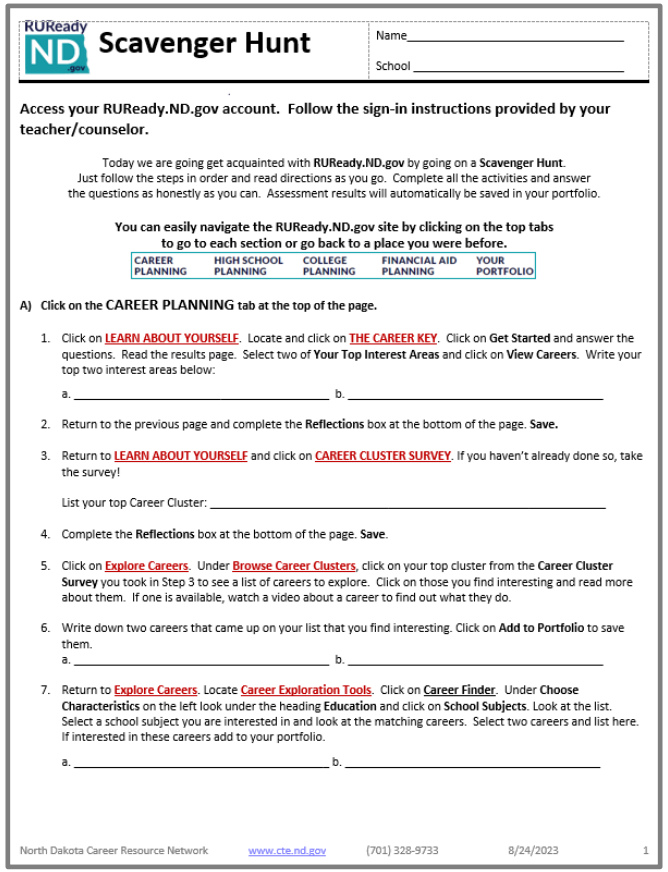
Explore the site using the RUReady.ND.gov Feature Site Map and the Scavenger Hunt Activity



RUReady.ND.gov Feature Site Map

CAREER PLANNING | HIGH SCHOOL PLANNING | COLLEGE PLANNING | FINANCIAL AID PLANNING | YOUR PORTFOLIO

Career Planning		
Learn About Yourself	• Interest Profiler • Career Cluster Survey • Basic Skills Survey • Transferable Skills Checklist • Work Values • The Career Key • Compass Profile	
Explore Careers	• Browse Careers • Career Finder • Compare Careers • Career Plan Builder • Browse Career Clusters • Career Videos • Search Careers • Energy Careers in North Dakota	
Get a Job	• Resume Builder • Cover Letter Creator • Job Interview Practice • Thank-You Letter Builder • Advice from Career Experts • Job Banks	
CareerViewXR	• Links to Web-based CareerViewXR videos (a VR headset is not required to view the videos.)	
Compass Profile	• Create your 4-year rolling plan, use your classes, activities, and hobbies to identify your skills and find careers that fit you.	
Work-Based Learning	• Work-Based Learning Opportunities • Matching Opportunities • New Opportunities • Applications	
High School Planning		
Plan of Study	• Create Your Course Plan • Your Current Course Plan • Your Past Course Plans	
High School Planning Timeline	• Introduction • 7th to 12th Grade Timeline • College Freshman Year	
Succeeding in High School	• How to… (Study Tips) • Homework Helpers	
College Planning		
Explore Postsecondary Schools	• School Exploration Tools • Browse Schools	
My Colleges & Applications	• Manage your college list and application tasks.	
Explore Programs and Majors	• Browse Programs and Majors by Career Cluster	
Prepare for College	• College Planning Timeline • Getting Ready for College	
Test Prep	• Free Test Prep	
Get to College	• Practice completing a college application and more!	



Scavenger Hunt

Name_____

School _____

Access your RUReady.ND.gov account. Follow the sign-in instructions provided by your teacher/counselor.

Today we are going get acquainted with **RUReady.ND.gov** by going on a **Scavenger Hunt**. Just follow the steps in order and read directions as you go. Complete all the activities and answer the questions as honestly as you can. Assessment results will automatically be saved in your portfolio.

You can easily navigate the RUReady.ND.gov site by clicking on the top tabs to go to each section or go back to a place you were before.

CAREER PLANNING | HIGH SCHOOL PLANNING | COLLEGE PLANNING | FINANCIAL AID PLANNING | YOUR PORTFOLIO

A) Click on the CAREER PLANNING tab at the top of the page.

1. Click on LEARN ABOUT YOURSELF. Locate and click on THE CAREER KEY. Click on **Get Started** and answer the questions. Read the results page. Select two of **Your Top Interest Areas** and click on **View Careers**. Write your top two interest areas below:

   a. _____ b. _____

2. Return to the previous page and complete the **Reflections** box at the bottom of the page. **Save.**

3. Return to LEARN ABOUT YOURSELF and click on CAREER CLUSTER SURVEY. If you haven't already done so, take the survey!

   List your top Career Cluster: _____

4. Complete the **Reflections** box at the bottom of the page. **Save**.

5. Click on Explore Careers. Under Browse Career Clusters, click on your top cluster from the **Career Cluster Survey** you took in Step 3 to see a list of careers to explore. Click on those you find interesting and read more about them. If one is available, watch a video about a career to find out what they do.

6. Write down two careers that came up on your list that you find interesting. Click on **Add to Portfolio** to save them.
   a. _____ b. _____

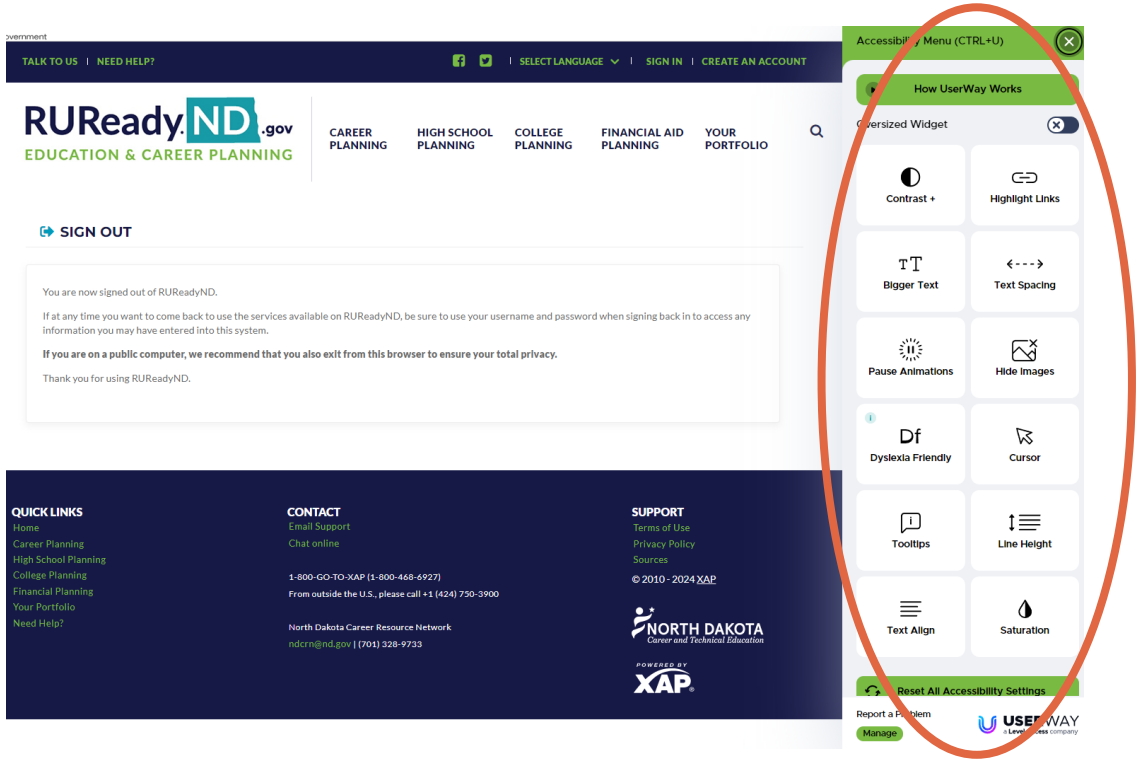
7. Return to Explore Careers. Locate Career Exploration Tools. Click on **Career Finder**. Under **Choose Characteristics** on the left look under the heading **Education** and click on **School Subjects**. Look at the list. Select a school subject you are interested in and look at the matching careers. Select two careers and list here. If interested in these careers add to your portfolio.

   a. _____ b. _____

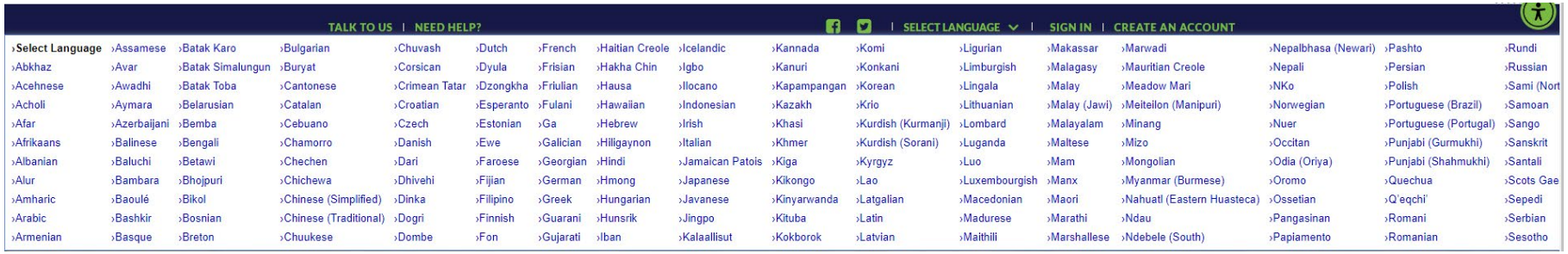
UserWay Accessibility Widget

Official Portal for
North Dakota State Government

RUReady.ND.gov
EDUCATION & CAREER PLANNING



Language



Questions and Feedback

Please ask any questions you might have and provide feedback while you explore the RUReady.ND.gov site!

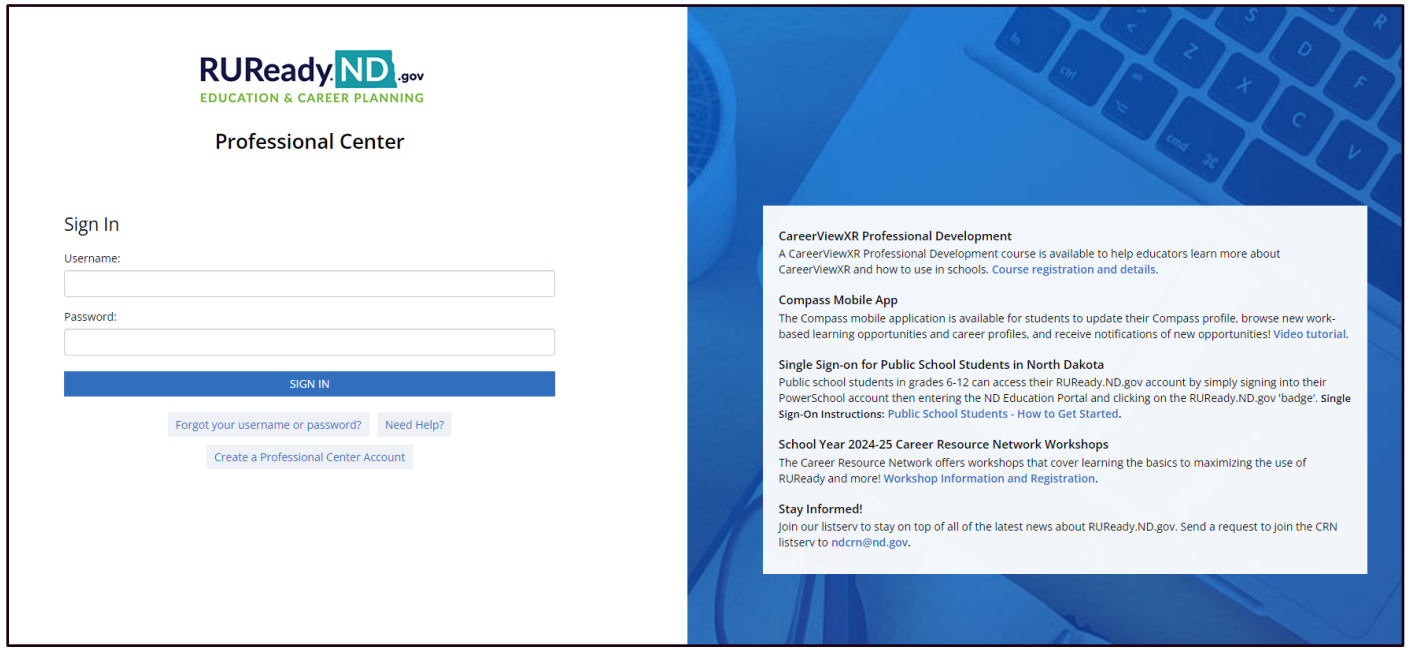
Put your professional hat back on.

We'll now switch to RUReady from the perspective of a professional.

Return to your RUReady.ND.gov Professional Center Account

Professional users will always sign in through the RUReady.ND.gov Professional Center

https://procenter.ruready.nd.gov



Professionals need only one RUReady.ND.gov Professional Center Account

Who can have an RUReady.ND.gov Professional Center Account?

That's up to the school, it could be:

- Counselors
- Career Development Counselors
- Career Advisors
- Work-based Learning Coordinators
- Teachers
- Administrators
- Librarian
- Paraeducators
- Transition Specialists/Coordinators
- Vocational Rehabilitation Counselors

Build Your Team!

Professional users can have different levels of account access:

Professional Administrator– access to:

- Administration tools including Assignment Builder, Surveys, Local Scholarships, Account Management, Planning Milestones, Local Settings
- Students & groups for all students
- Reporting for all students
- Communication tools
- Resources
- Colleges & Applications for all students
- Work-Based Learning for all students

Typically, a specific individual or a limited number of professionals have Administrator Access.

Professional – access to:

- Students and groups for all students
- Reporting for all students
- Communication tools
- Resources
- Colleges & Applications for all students
- Work-Based Learning for all students

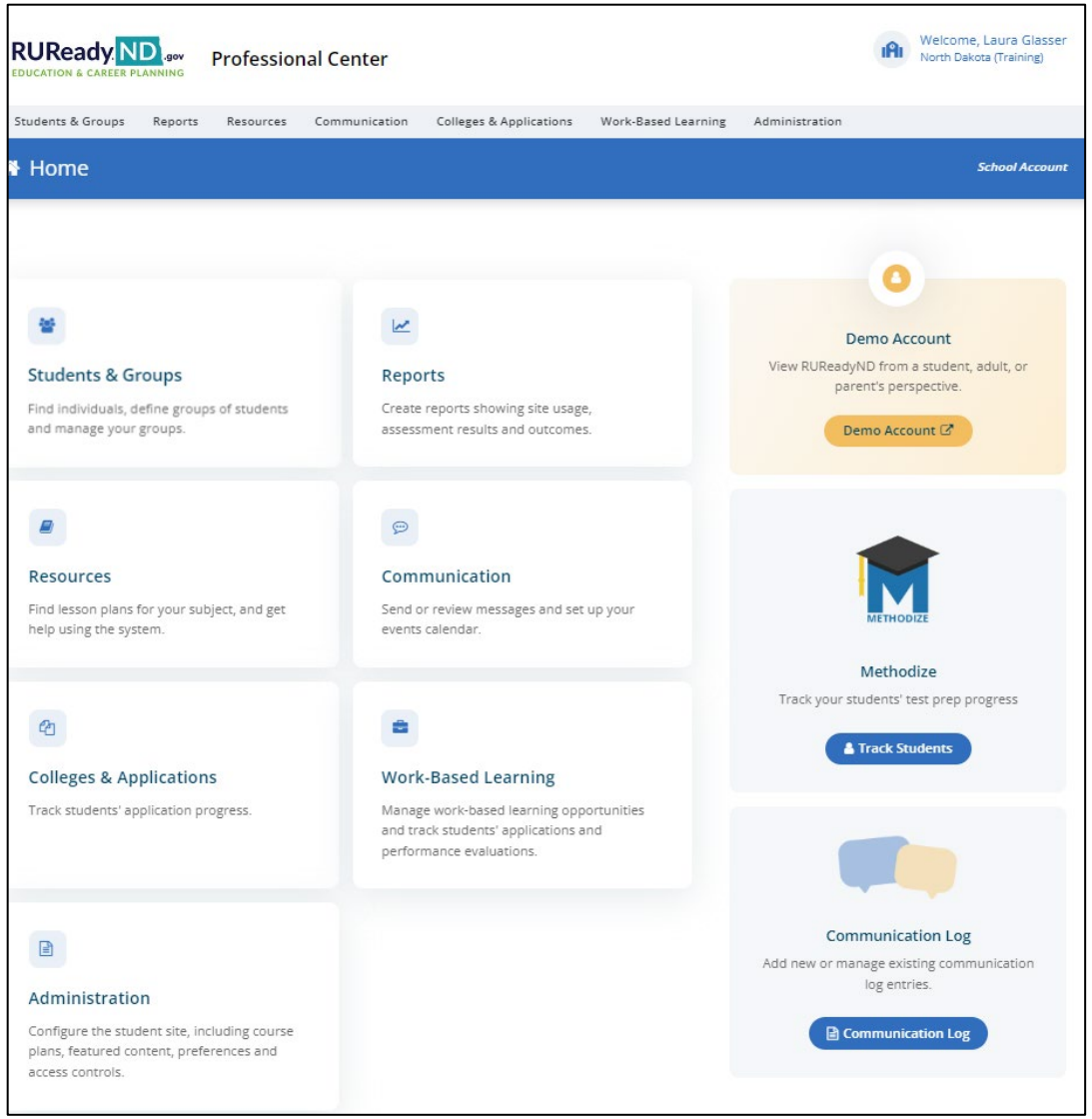
Most professional users will have standard Professional access.

Limited professional – access to:

- Assigned students and groups
- Reporting for assigned students
- Communication tools for assigned students
- Resources
- Colleges & Applications for assigned students

Access is managed at the school level. Limited users only have access to accounts that are assigned to them.

Let's take a look around the Professional Center

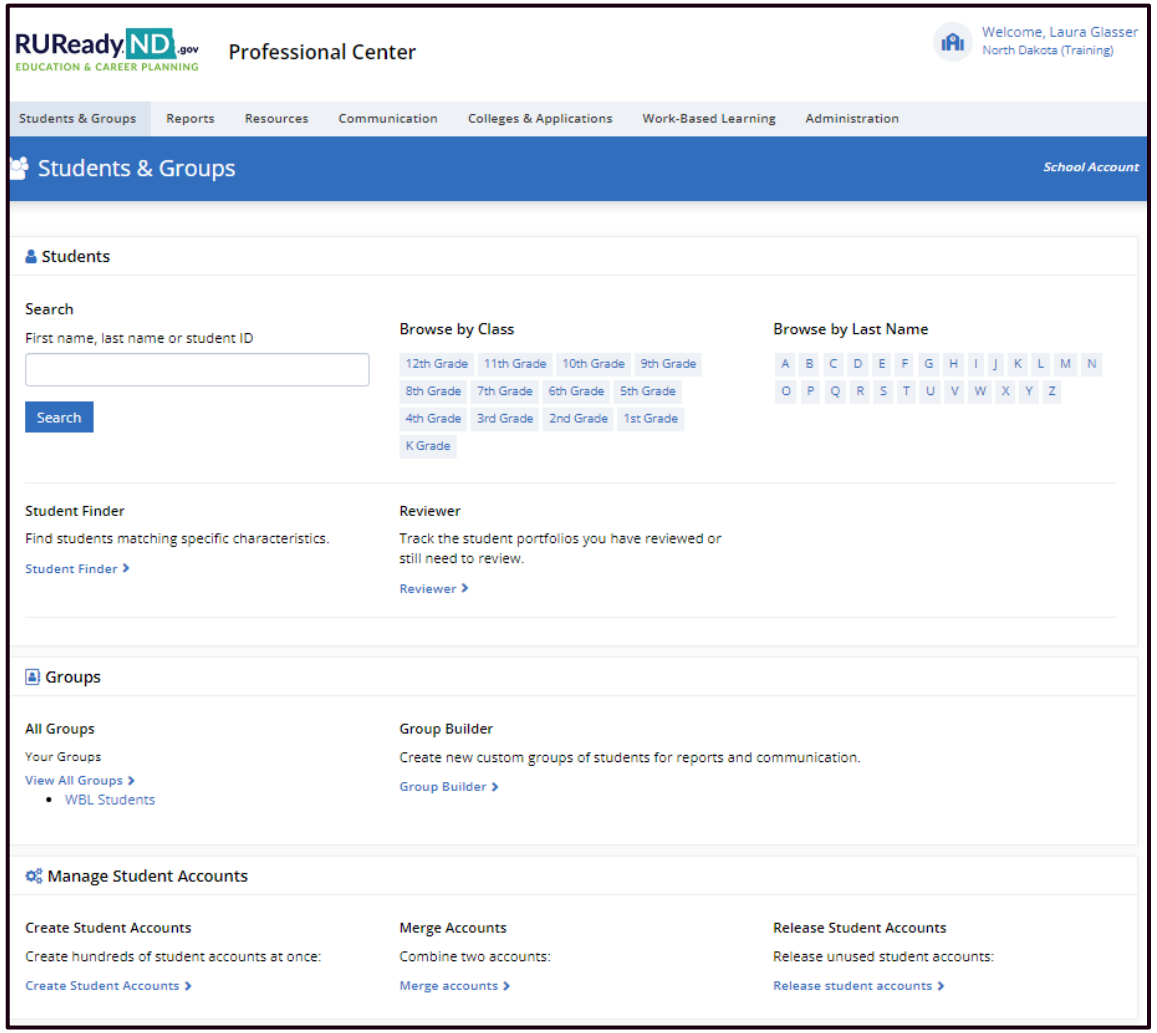


Tabs:

Students & Groups
Reports
Resources
Communication
Colleges & Applications
Work-Based Learning
Administration

Do you have the Administration tab?
If not, you have standard Professional Access to the site.

Let's take a look around the Professional Center

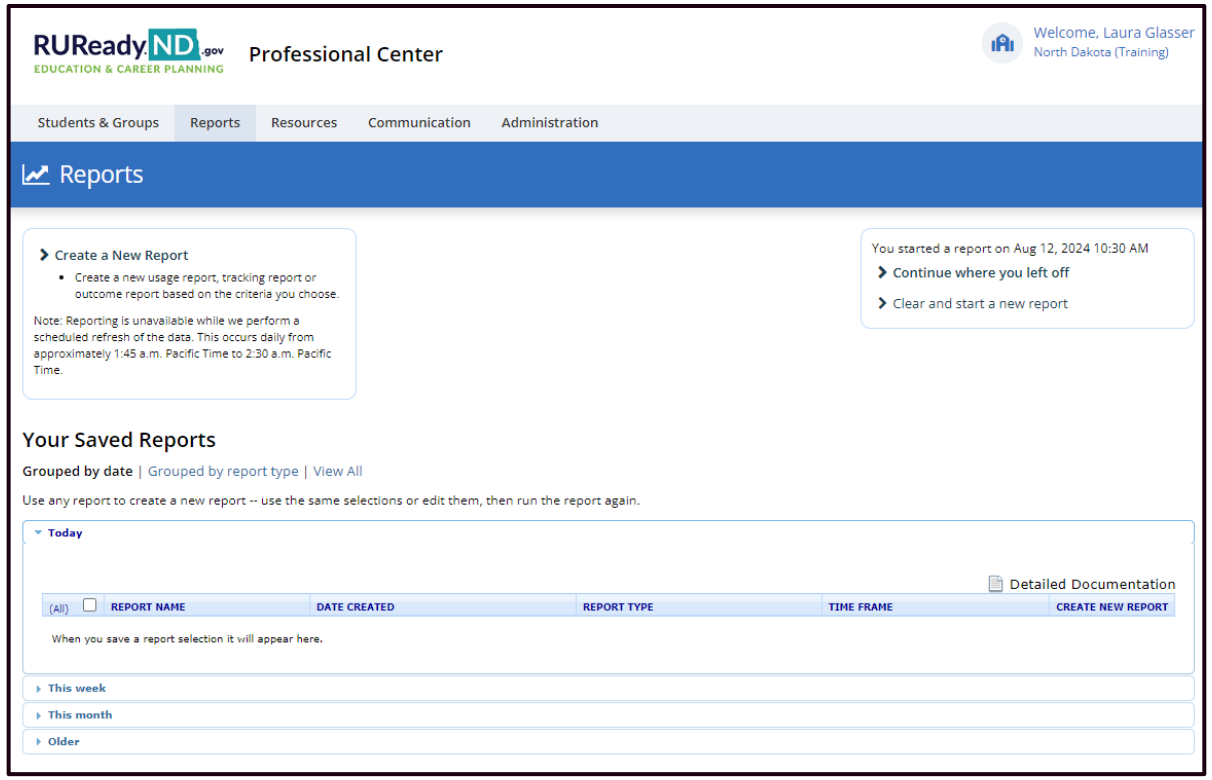


Tab:
Students & Groups

- Multiple options for locating student accounts.
- Build groups.
- Try out the student finder!

Public School Professionals should not use any of the Manage Student Accounts features.

Let's take a look around the Professional Center

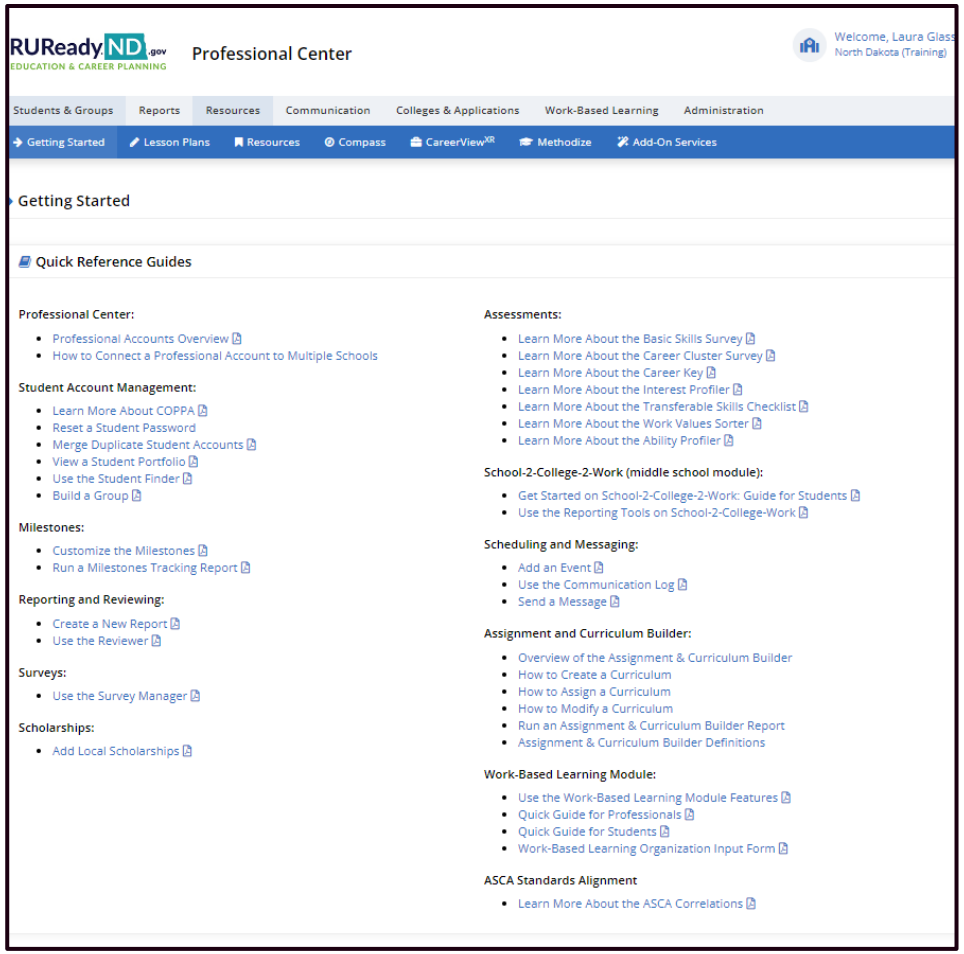


Tab:
Reports

- Usage Reports
- Tracking Reports
- Interactive Reports
- Outcome Reports

- You can create as many reports as you wish!
- When you have "perfected" your reporting criteria, you can save the report to run it again in the future!
- Reports can be printed, saved, or exported, and shared with others.
- Reports that are exported to Excel sometimes have additional details and allow you to sort and filter the results.

Let's take a look around the Professional Center



Tab:
Resources

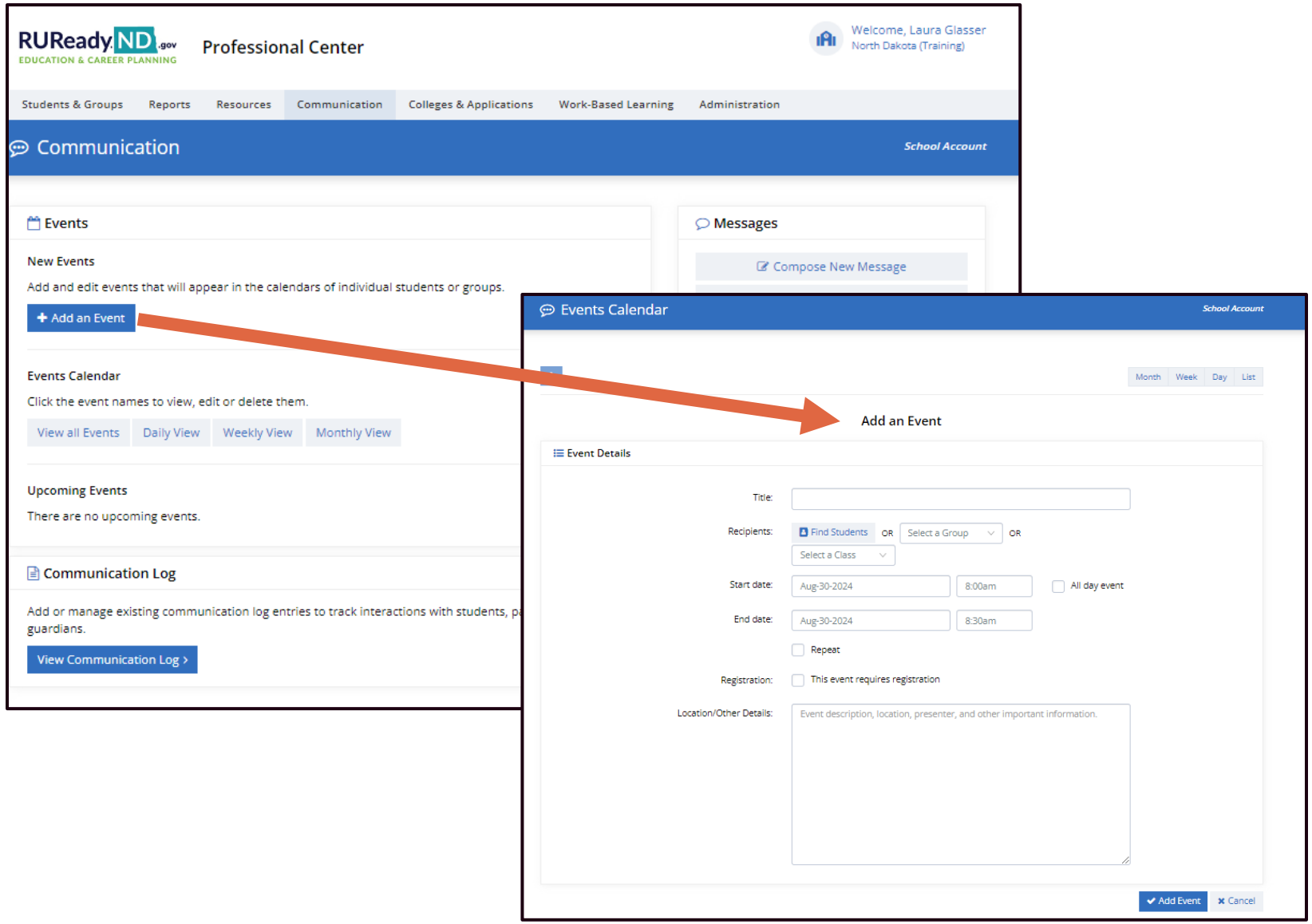
Review the resources on the main Resources page.

Be sure to click on the:

- Lesson Plans
- Resources
- Compass
- CareerViewXR, and
- Methodize

subtabs in the 2nd level of the menu to reveal an abundance of additional resources!

Let’s take a look around the Professional Center

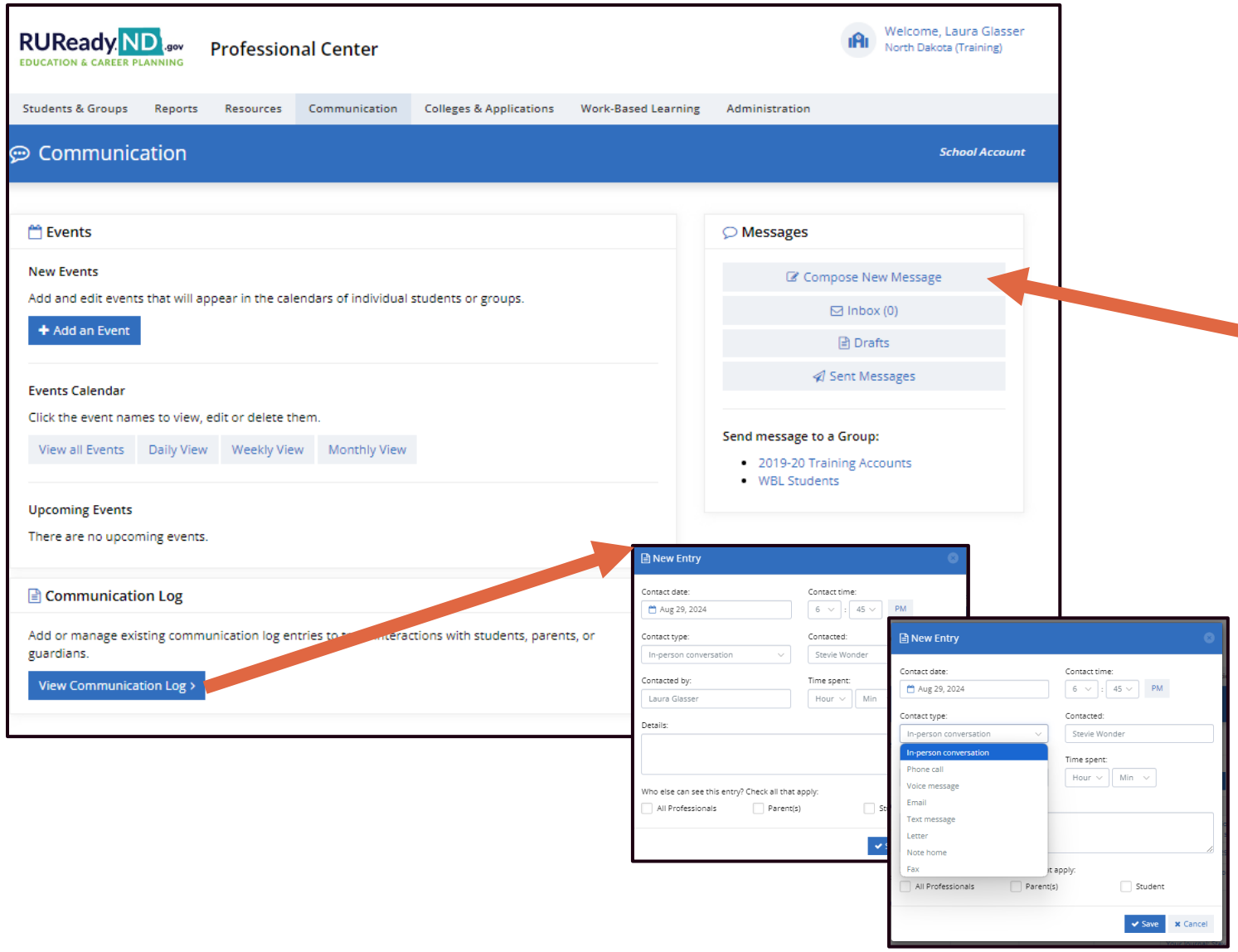


Tab:

Communication

Add Events

Let's take a look around the Professional Center



Tab:

Communication

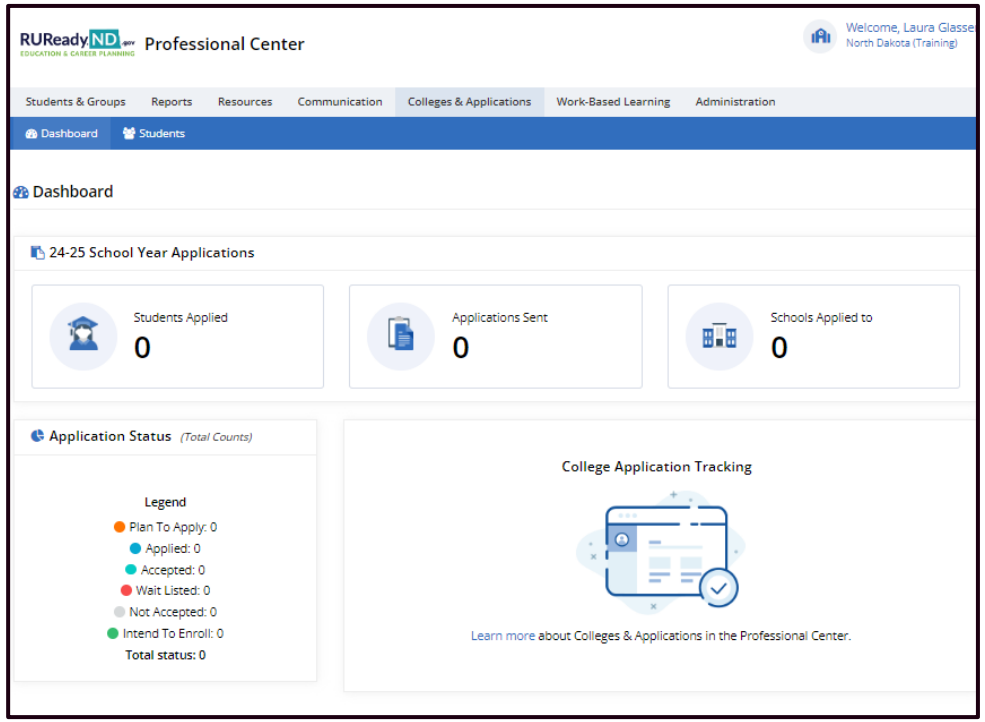
Send Messages to individual students, groups, a grade level, or all students! When students access their accounts, there will be a notification bell indicating that they have a message. Professionals can input and track

Professional Center

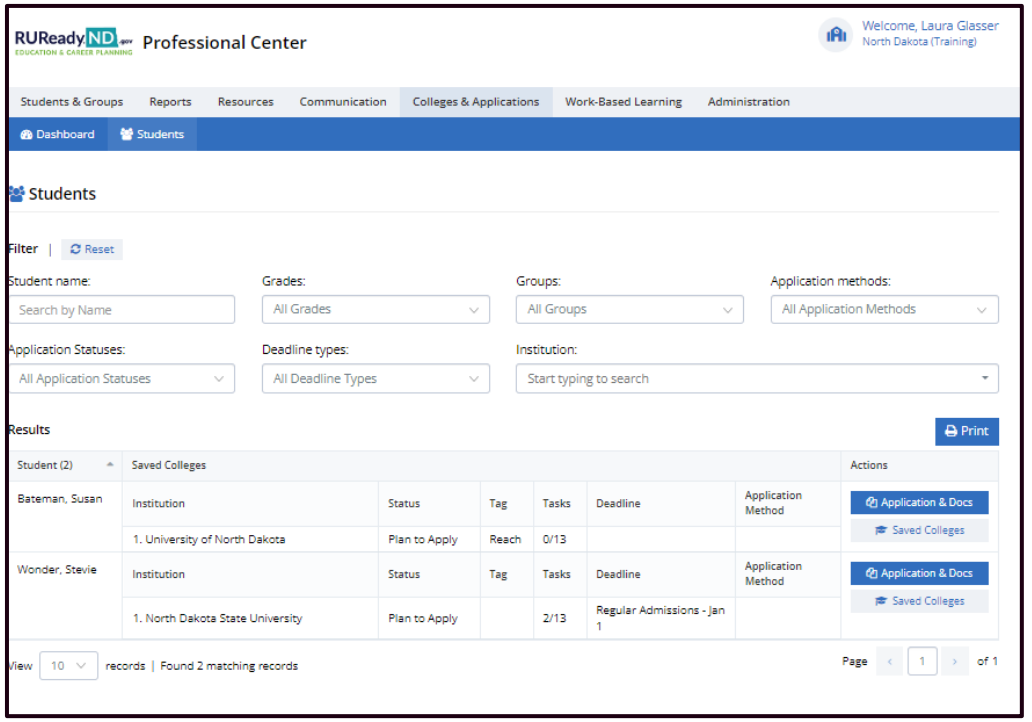
Tab:

Colleges & Applications

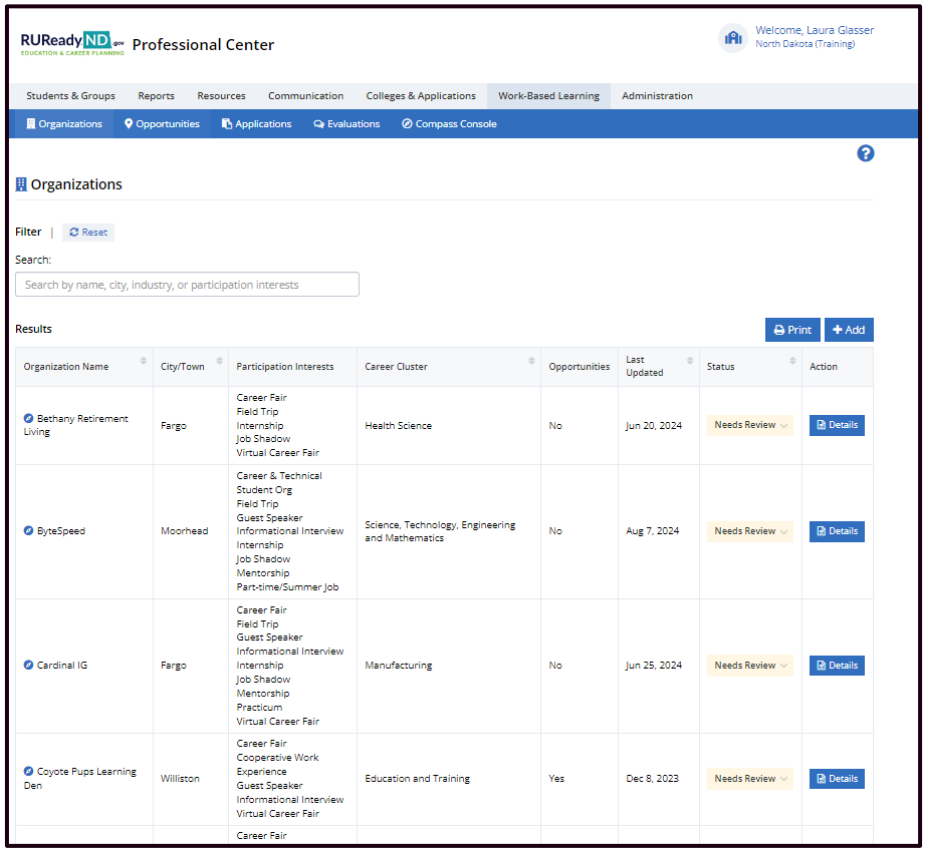
Dashboard Sub-Tab



Students Sub-Tab

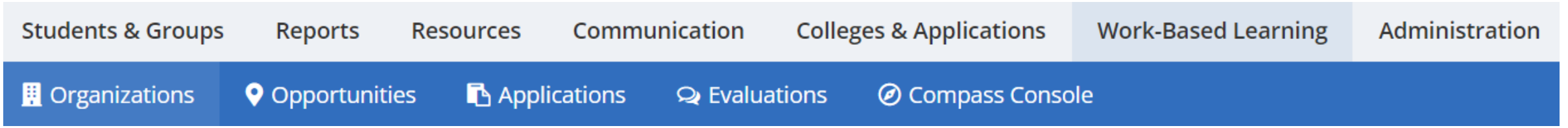


Professional Center

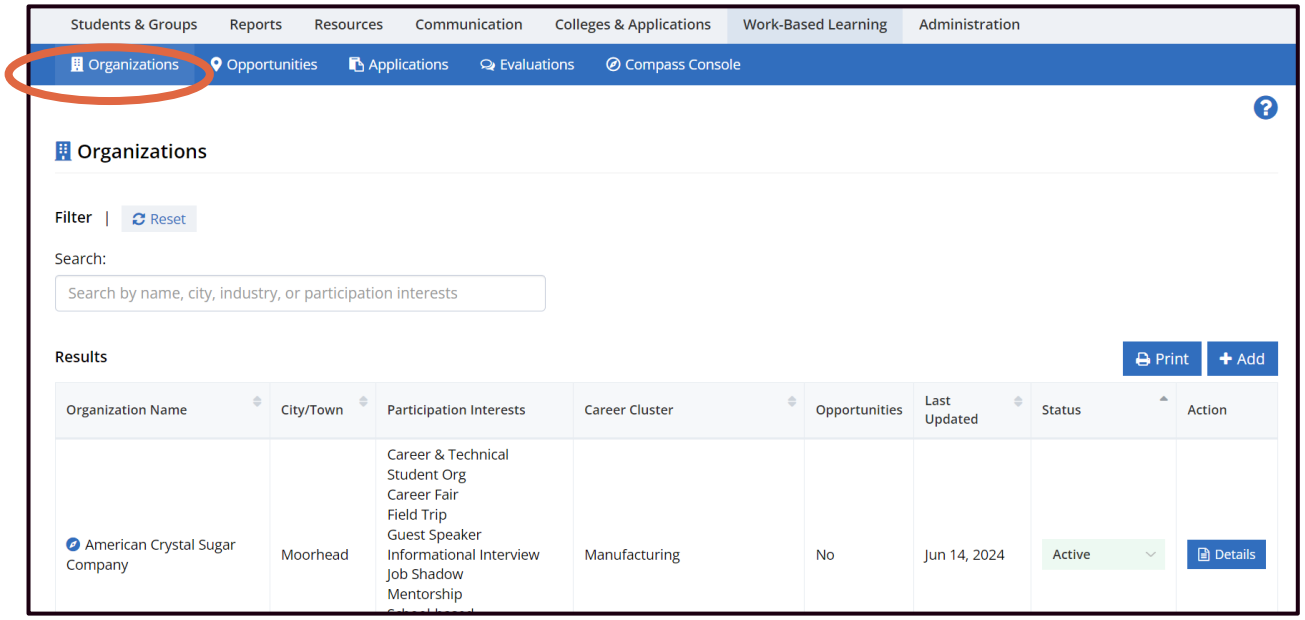


Tab:

Work-Based Learning



Professional Center



Tab:
Work-Based Learning
Sub-Tab:
Organizations

The Organization page lists all the organizations associated with your school.
These organizations are either imported from Compass or school entered.

- Organizations must be active to:
  - approve Compass entered opportunities
  - create new school entered opportunities.
- Students can only view organization information for active opportunities.

Searching

- Organizations can be searched on by entering the organization name, city, industry, or participation interests in the search field. The organizations meeting your entered information will be displayed in the results grid.
- Please note that the industry associated with an organization is found on the Organization Profile page.

Statuses

Needs Review

- Needs Review is only used when a new organization is received from a partner.
- It is not an active status.
- Any organization with this status should be viewed and updated to Active or Inactive.

Active

- Active is the default status for a new school-entered organization.
- Opportunities can be created for an organization with an Active status.
- Organizations in an Active status can only be updated to Inactive.

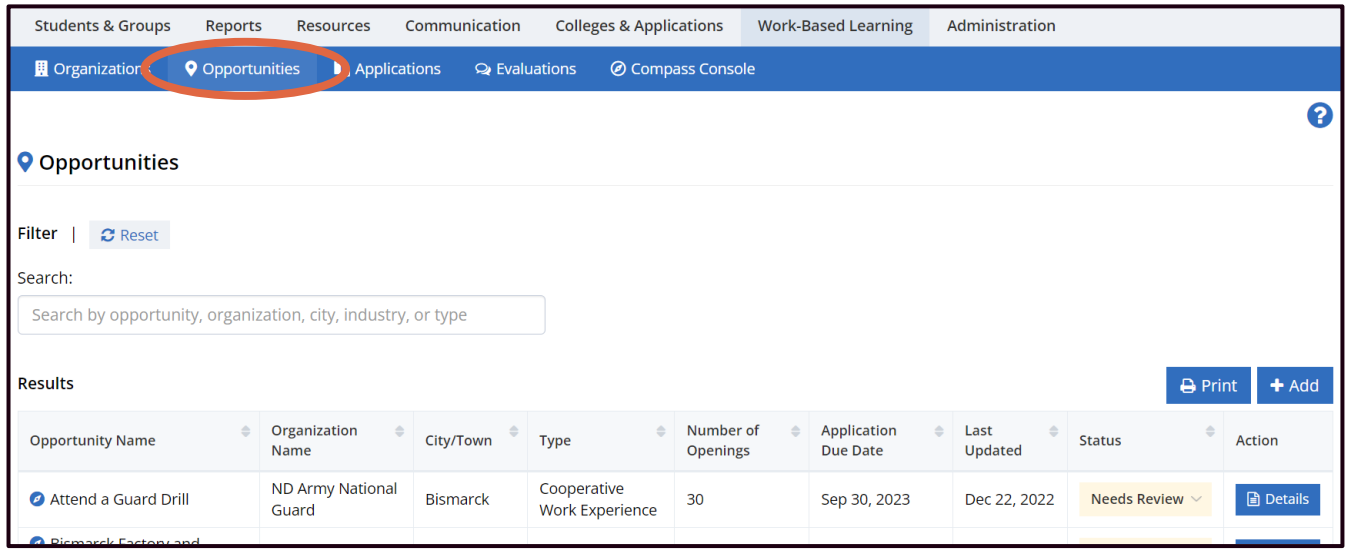
Inactive

- Opportunities cannot be added to an organization in an Inactive status.
- An Inactive organization can be updated to the Active status.

Suspended

- Suspended status is used when a partner organization is no longer offering Work-Based Learning opportunities.
- An organization in Suspended status cannot be updated to another status.

Professional Center



The Opportunity page lists all opportunities associated with your school. These opportunities are either imported from Compass or school entered.

The status of the Organization must be active to approve partner entered opportunities or create new school entered opportunities.

- When working with Compass entered opportunities, the Status drop-down list will not be available on the Organization page if the Organization has not been activated.
- When creating a new school entered opportunity, the organization must be active to be displayed on the **Organization** drop-down list on the **Add Opportunity** page

Searching

- Opportunities can be searched on by entering the opportunity name, city, industry, or participation interests in the search field. The opportunities meeting your entered information will be displayed in the results grid.
- Please note that the industry associated with an opportunity is found on the Organization Profile page.

Tab:

Work-Based Learning

Sub-Tab:

Opportunities

Statuses

Needs Review

- Needs Review is only used when a new opportunity is received from Compass.
- It is not an active status.
- Any opportunity with this status should be viewed and updated to Active or Inactive.

Active

- Active is the default status for a new school-entered opportunity.
- All Opportunities with an Active status are available to students.
- Opportunities in an Active status can only be updated to Inactive.

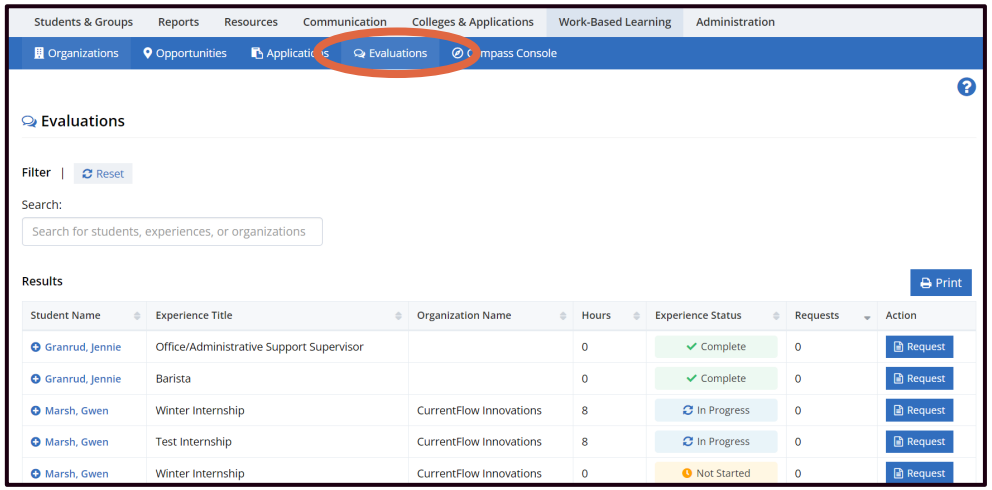
Inactive

- Inactive opportunities are not available to students.
- An Inactive opportunity can be updated to the Active status.

Canceled

- Canceled status is used when an opportunity is no longer offered by a partner.
- An opportunity in Canceled status cannot be updated to another status.

Professional Center



Tab:

Work-Based Learning

Sub-Tab:

Evaluations

The Evaluation page lists students in your school who have accepted a Work-Based Learning Opportunity and created an Experience Activity for that opportunity. All students with experiences are found on the results table, regardless of the status of the experience activity. If a student has multiple experiences, each experience will be listed separately. Evaluations are only available for engagement activities.

Evaluation requests for the same experience can be submitted multiple times. Select the + to the left of the student's name to view the status of a requested evaluation. The statuses are listed below.

Requested

- A new evaluation request has been submitted.
- The Contact Name, Phone, Email and Date Requested are displayed.
- The evaluator has 60 days to complete the evaluation.

Completed

- The evaluation was completed by the evaluator.
- The date completed is displayed.
- Select View to display the completed evaluation.

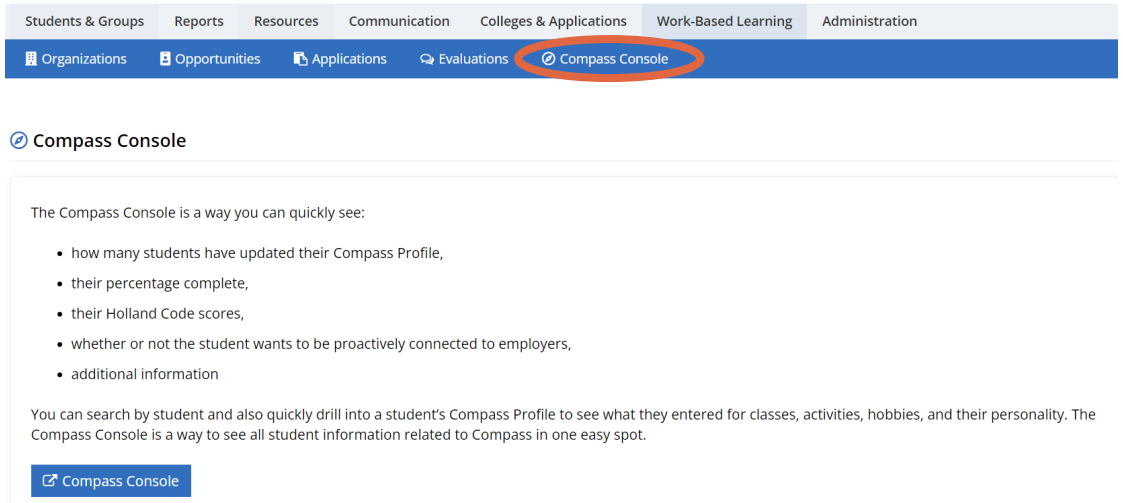
Expired

- The evaluation request has expired.
- The evaluation was not completed by the evaluator within 60 days.

Sent to Student

- The evaluation was reviewed.
- The evaluation was made visible to the student on the experience activity tile.

Professional Center



Tab:

Work-Based Learning

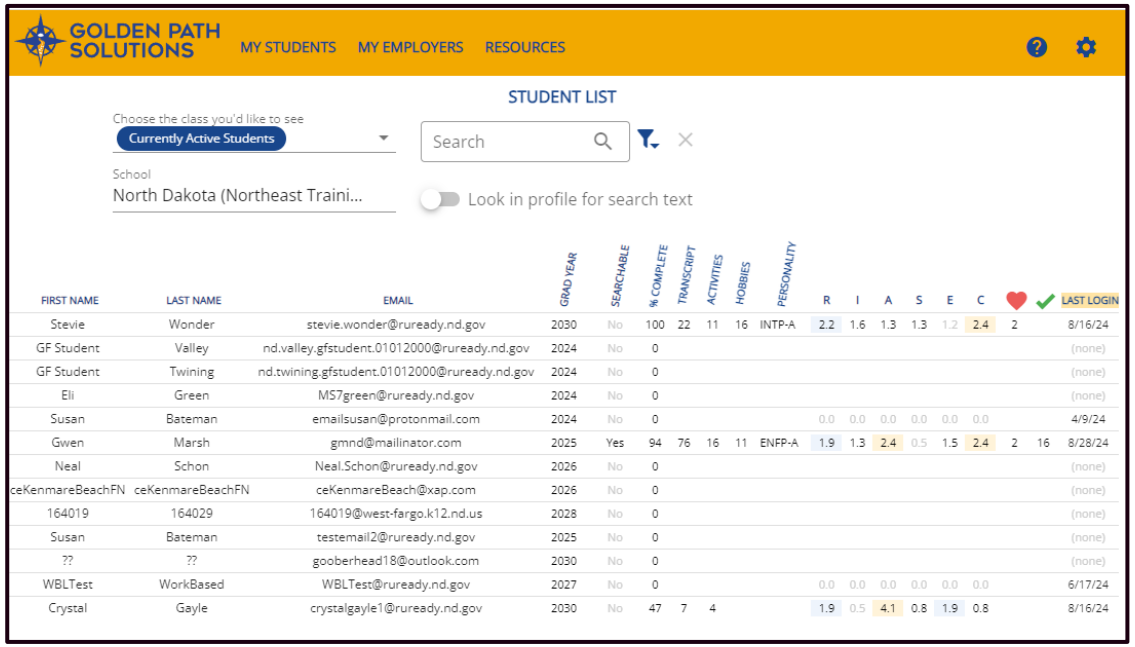
Sub-Tab:

Compass Console

The Compass Console is a way you can quickly see:

- how many students have updated their Compass Profile,
- their percentage complete,
- their Holland Code scores,
- whether or not the student wants to be proactively connected to employers,
- additional information

You can search by student and also quickly drill into a student's Compass Profile to see what they entered for classes, activities, hobbies, and their personality. The Compass Console is a way to see all student information related to Compass in one easy spot.



FIRST NAME	LAST NAME	EMAIL	GRAD YEAR	SEARCHABLE	% COMPLETE	TRANSCRIPT	ACTIVITIES	HOBBIES	PERSONALITY	R	I	A	S	E	C	♥	✓	LAST LOGIN
Stevie	Wonder	stevie.wonder@ruready.nd.gov	2030	No	100	22	11	16	INTP-A	2.2	1.6	1.3	1.3	1.2	2.4	2		8/16/24
GF Student	Valley	nd.valley.gfstudent.01012000@ruready.nd.gov	2024	No	0													(none)
GF Student	Twining	nd.twining.gfstudent.01012000@ruready.nd.gov	2024	No	0													(none)
Eli	Green	MS7green@ruready.nd.gov	2024	No	0													(none)
Susan	Bateman	emailsusan@protonmail.com	2024	No	0					0.0	0.0	0.0	0.0	0.0	0.0			4/9/24
Gwen	Marsh	gmnd@mailinator.com	2025	Yes	94	76	16	11	ENFP-A	1.9	1.3	2.4	0.5	1.5	2.4	2	16	8/28/24
Neal	Schon	Neal.Schon@ruready.nd.gov	2026	No	0													(none)
ceKenmareBeachFN	ceKenmareBeachFN	ceKenmareBeach@xap.com	2026	No	0													(none)
164019	164029	164019@west-fargo.k12.nd.us	2028	No	0													(none)
Susan	Bateman	testemail2@ruready.nd.gov	2025	No	0													(none)
??	??	gooberhead18@outlook.com	2030	No	0													(none)
WBLTest	WorkBased	WBLTest@ruready.nd.gov	2027	No	0					0.0	0.0	0.0	0.0	0.0	0.0			6/17/24
Crystal	Gayle	crystalgayle1@ruready.nd.gov	2030	No	47	7	4			1.9	0.5	4.1	0.8	1.9	0.8			8/16/24

Work-based Learning in RUReady.ND.gov

Quick Reference Guides:

- **The Work-Based Learning Module for Professionals**

- **Work-Based Learning for Students**

Lesson Plans for Work-based Learning

- **LESSON 1: Getting Started with Work-Based Learning (draft)**
- **LESSON 2: Communication in the Workplace (draft)**
- **LESSON 3: *Coming soon!***
- **LESSON 4: After your WBL Experience: Evaluation Review and Next Steps (draft)**

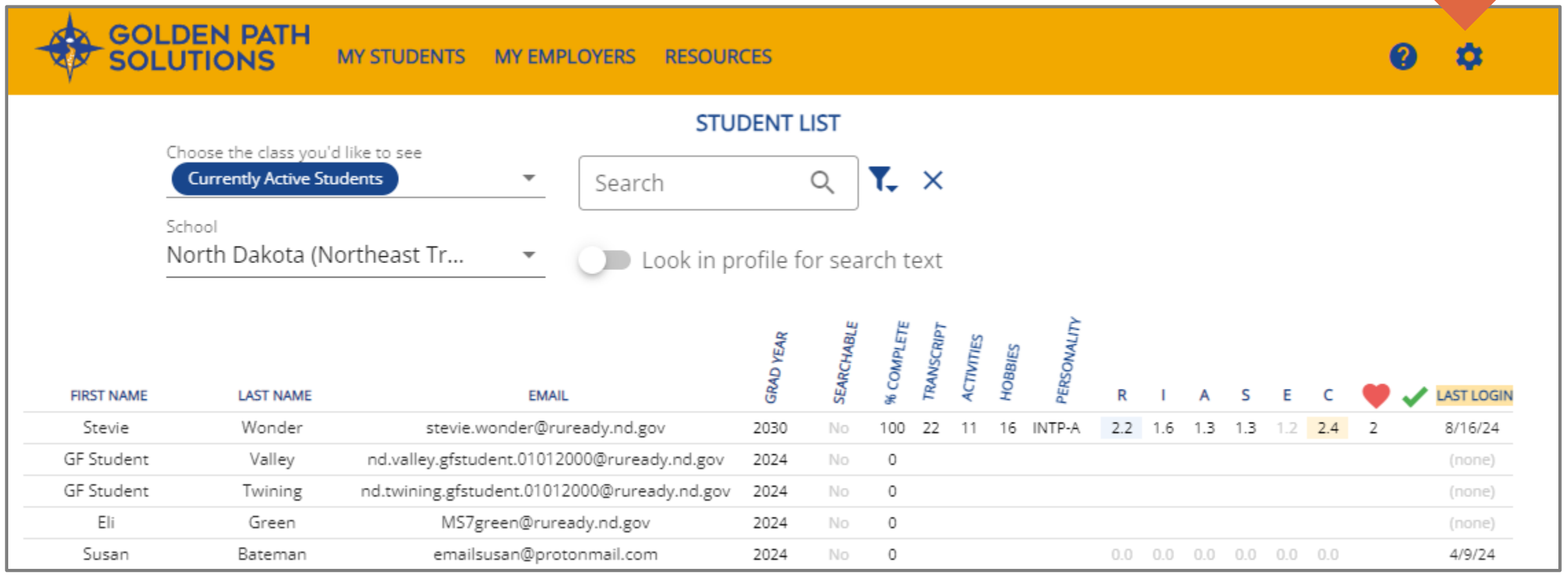
Work-based Learning for Employers

CTE Website:

www.cte.nd.gov/businessindustry

Professional Center **Compass Platform**

Click here to Manage School Classes



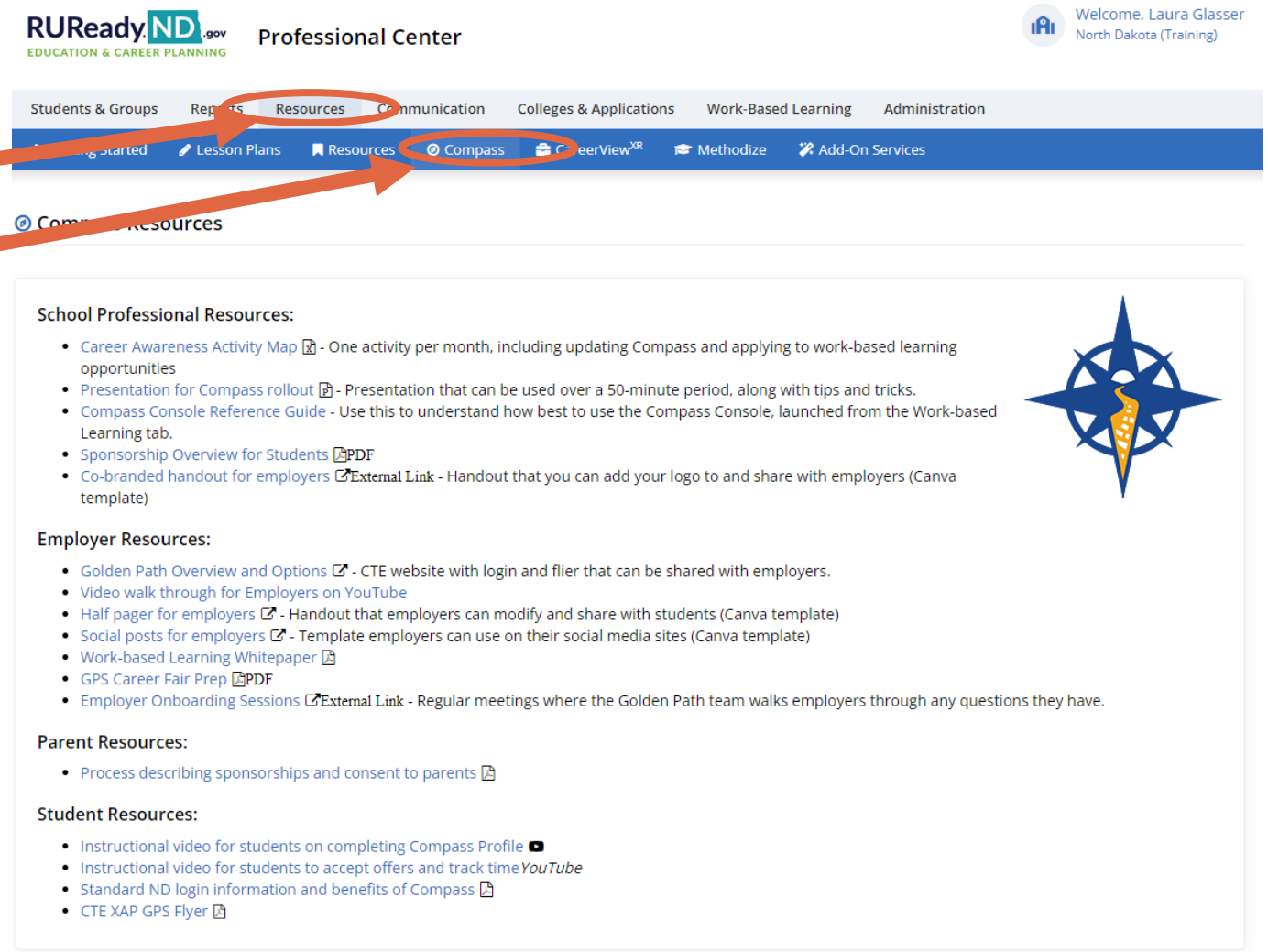
FIRST NAME	LAST NAME	EMAIL	GRAD YEAR	SEARCHABLE	% COMPLETE	TRANSCRIPT	ACTIVITIES	HOBBIES	PERSONALITY	R	I	A	S	E	C	♥	✓	LAST LOGIN
Stevie	Wonder	stevie.wonder@ruready.nd.gov	2030	No	100	22	11	16	INTP-A	2.2	1.6	1.3	1.3	1.2	2.4	2		8/16/24
GF Student	Valley	nd.valley.gfstudent.01012000@ruready.nd.gov	2024	No	0													(none)
GF Student	Twining	nd.twining.gfstudent.01012000@ruready.nd.gov	2024	No	0													(none)
Eli	Green	MS7green@ruready.nd.gov	2024	No	0													(none)
Susan	Bateman	emailsusan@protonmail.com	2024	No	0					0.0	0.0	0.0	0.0	0.0	0.0			4/9/24

Compass Resources

Compass Resources in the RUReady.ND.gov Professional Center

Click on the Resources tab

Then Compass



YouTube Channel

www.youtube.com/@goldenpathcompass

Golden Path Solutions Website

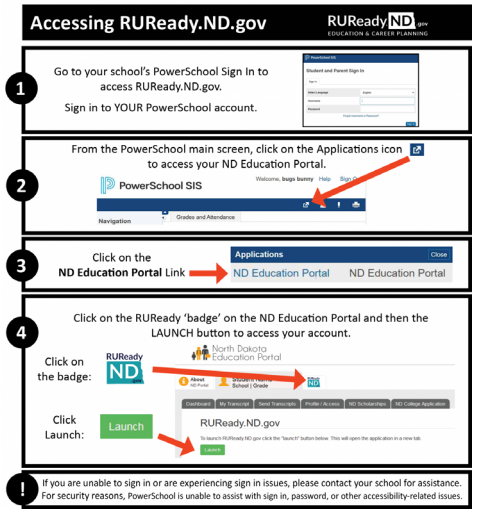
https://goldenpath.net/

Public School Student Access to RUReady

What is Single Sign-On?

Single sign-on (SSO) is an authentication method that allows users to log in to multiple applications and websites using one set of credentials.

Public school students in grades 6-12 in North Dakota sign in to their RUReady account through PowerSchool:



www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_Public_School_Students_Getting_Started.pdf

Applies to Public Schools Only

How are the public school student accounts “autoloaded” into RUReady.ND.gov?

Applies to Public Schools Only

Magic.

Well, almost!

- The student data that your school is reporting to the Department of Public Instruction in STARS is used to automatically create RUReady accounts and manage school connections for public school students in grades 6-12.

How are the public school student accounts “autoloaded”? Continued:

Applies to Public Schools Only

- At the beginning of the school year, the RUReady student account information will not be updated until your school submits the Fall Enrollment Report to the ND Department of Public Instruction (it is due in mid-September.) Encourage your school to begin reporting enrollment data ASAP.
- Student account information is updated five times per week:

RUReady ND.gov Student Enrollment - Public Schools - Data Update Schedule					
Enrollment data reported to DPI in STARS by 5pm CT on:	Monday	Tuesday	Wednesday	Thursday	Friday
Will be reflected in RUReady by the start of the school day on:	Wednesday	Thursday	Friday	Monday	Tuesday

How are the public school student accounts “autoloaded”? Continued:

Applies to Public Schools Only

- What about mid-year transfers/enrollments?
  - If a student transfers to your school from another North Dakota public school district, their RUReady.ND.gov account will automatically move to your school’s site AFTER your school has updated and submitted the STARS enrollment data.
  - A student that did not transfer from a North Dakota public school will have a new account created for them after your school updates and submits the STARS enrollment data.

Reminder, student account information is updated 5 times per week.
If your school has properly enrolled the student, it should never be more than a few days before their RUReady.ND.gov account is ready for them to use.

Troubleshooting Student Account Issues & FAQs

Applies to Public Schools Only

- Why is my student not listed in the RUReady.ND.gov Professional Center?
  - Have the school office check their enrollment data! Sometimes the student's enrollment information is incomplete, or the enrollment date or status is incorrect.
    - Students who are not listed in the RUReady.ND.gov Professional Center will not be able to use the single sign-on, they will receive an error when they attempt to sign in.
  - Public school students cannot create their own accounts.
    - Public school students who attempt to create their own accounts will find that their school is not listed in the site selector. This is intentional and it is done to deter students from attempting to create an account. Accounts that students create on their own cannot be connected to your school and you will not have access to their account.

Troubleshooting Student Account Issues & FAQs, continued:

Applies to Public Schools Only

- Why is my student's name spelled wrong or their DOB incorrect in RUReady?
  - These errors originate in PowerSchool and/or STARS and must be corrected at the source.
  - Corrections made to names and DOB must be made in both PowerSchool and STARS, updating the information in PowerSchool does not automatically update the information in STARS.

Troubleshooting Student Account Issues & FAQs, continued:

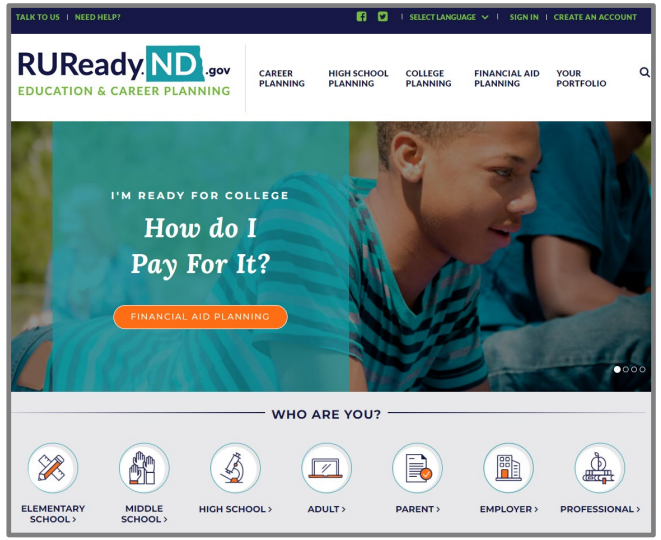
Applies to Public Schools Only

- My student is receiving an error message when they are trying to sign in.
  - First, check if the student is listed in the RUReady.ND.gov Professional Center.
    - IF YES, it is often a student error.
      - Are they using the correct PowerSchool credentials? They must use their own account information –a common error is that they are using a parent's PowerSchool credentials.
      - Did they bypass agreeing to the Privacy Policy and Terms of Use for the site? When they sign the first time, they are prompted to read the privacy policy and terms, check the box, and click Submit. Have the student try again, being sure to both click the box and click Submit.
      - Is their device up-to-date or are they missing important security and/or software updates?
    - IF NO, it is likely an enrollment data issue at the school level.
      - Check with the school office to make sure that the student's STARS enrollment information is complete, correct, and submitted to the Department of Public Instruction.
  - Still having issues?
    - Please take a screenshot/photo of the error the student is receiving and contact me!
      - Send me, Laura Glasser leglasser@nd.gov, the screenshot/photo showing the error, along with a message that includes the student's name, DOB, and a brief description of the issue. The more information provided, the sooner the issue can be resolved.

Do only public school students have access to RUReady?

- All students in grades 6-12 have access to RUReady!
  - Private School Students
  - Tribal School Students
  - Homeschool Students
- Additionally, parents, adults, postsecondary students, Job Service North Dakota Clients, and Vocational Rehabilitation Clients have access!

Accessing RUReady.ND.gov Adults & Graduated Students



- Adult/graduated student access: www.ruready.nd.gov
  - Adult that are new users can create a new account.
- If they were a public school student in North Dakota, they can continue to use the account they had in school. After graduation, the account name and password are:

  Account Name: nd.lastname.firstname.mmddyyyy (e.g., 03282004) The date is their date of birth (8 digits required.)

  Password: mmddyyyy (e.g., 03282004)
- Non-public school students can continue use the same login credentials they used in school.

Access to RUReady for:

- Private School, Tribal School, Non-Public School and Homeschool Students – Grades 6-12
  - www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_Private-Other_School_Students_Getting_Started.pdf
  - Search for and select your school as “Your school, workforce center, or program”
- Parents/Guardians
  - https://www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_Parents.pdf
  - Search for and select the student’s school as “Your school, workforce center, or program”
- Adults
  - https://www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_Adults.pdf
  - Search for and select Adult-No K-12 Connection as “Your school, workforce center, or program”
- Postsecondary Students
  - https://www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_CollegePS_Students.pdf
  - Search for and select your postsecondary institution as “Your school, workforce center, or program”
- Job Service North Dakota Clients
  - https://www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_Adults.pdf
  - Select Job Service North Dakota as “Your school, workforce center, or program”
- Vocational Rehabilitation Clients (beyond grades 6-12)
  - https://www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_Adults.pdf
  - Search for and select Vocational Rehabilitation – (Your Regional Office) as “Your school, workforce center, or program”

More on Parent Accounts

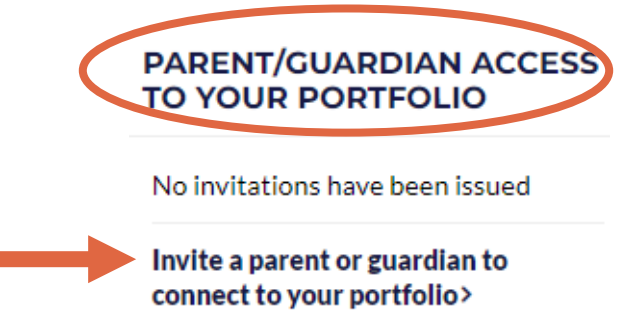
- Parents/Guardian Access Quick Reference Guide
  https://www.cte.nd.gov/sites/www/files/documents/CRN/RUReady/QRG_Parents.pdf

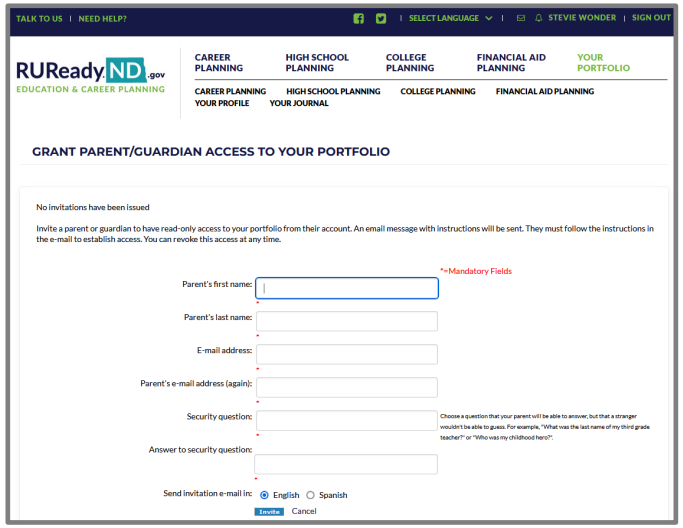
- What's the difference between a PARENT account and an ADULT account?
  - A parent account displays the site from the student's perspective.
- Parents/guardians must be invited by the student to connect to the student's portfolio.
  - A student can revoke a parent/guardian's access at any time.
- Parents/guardians cannot make changes to a student's portfolio, but they may add comments by clicking "Add Comments" in sections of the student's portfolio.
  - Comments made by parents/guardians are visible to the student and professionals at the school.
- A parent can be connected to multiple student accounts, they will be able to select which student's portfolio they would like to view.

More on Parent Accounts

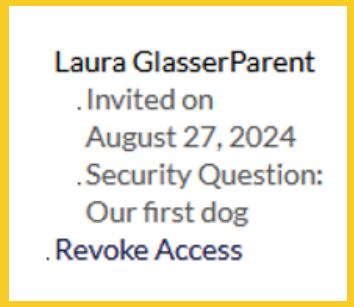
Students: Instructions for inviting a parent/guardian to view Your Portfolio

1. Sign in to RUReady.ND.gov
2. Click on the Your Portfolio tab
3. Locate the **PARENT/GUARDIAN ACCESS TO YOUR PORTFOLIO** section and click on **Invite a parent or guardian to connect to your portfolio>**
4. Follow the instructions on the screen to complete and send the invitation.
   - The student will need the **parent/guardian's e-mail address.**
   - The student will need to create a **security question** that only a parent/guardian can answer. The parent will need to answer the question to complete the connection.

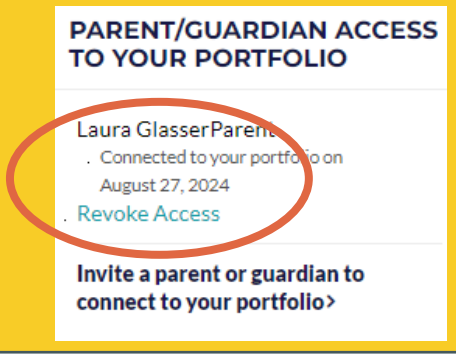




Student View – request pending:
(Security question chosen is displayed)



Student View – when the account connection is completed:



More on Parent Accounts

Parent/Guardian Receives an E-mail Invitation to Review Portfolio:

You have been invited to help **Student Name** with their career and college planning by connecting to and viewing their portfolio.
We see that you already have an account on http://secure.ruready.nd.gov, and that your username is **"PARENT ACCOUNT NAME"**. Please follow the instructions below to sign in and view your student's portfolio.

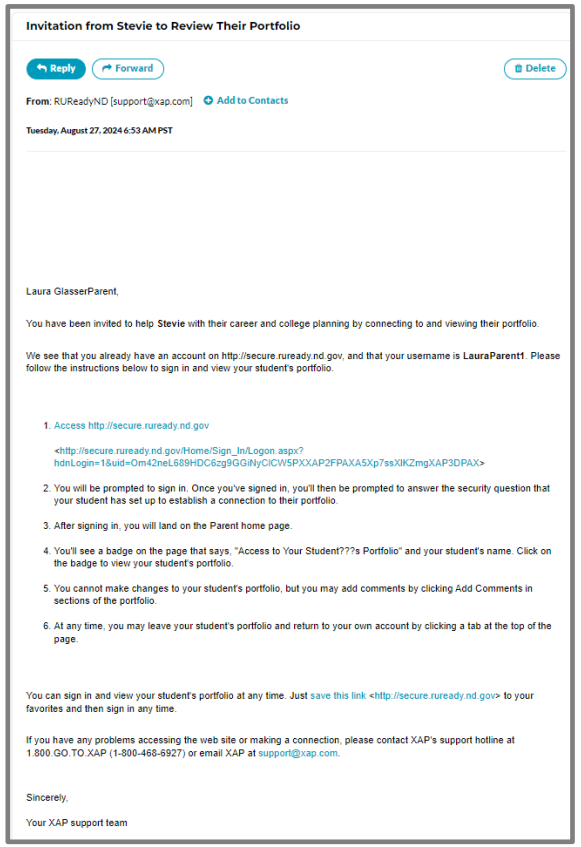
1. Access http://secure.ruready.nd.gov
2. You will be prompted to sign in. Once you've signed in, you'll then be prompted to answer the security question that your student has set up to establish a connection to their portfolio.
3. After signing in, you will land on the Parent home page.
4. You'll see a badge on the page that says, "Access to Your Student???s Portfolio" and your student's name. Click on the badge to view your student's portfolio.
5. You cannot make changes to your student's portfolio, but you may add comments by clicking Add Comments in sections of the portfolio.
6. At any time, you may leave your student's portfolio and return to your own account by clicking a tab at the top of the page.

You can sign in and view your student's portfolio at any time. Just save this link <http://secure.ruready.nd.gov> to your favorites and then sign in any time.

If you have any problems accessing the web site or making a connection, please contact XAP's support hotline at 1.800.GO.TO.XAP (1-800-468-6927) or email XAP at support@xap.com.

Sincerely,

Your XAP support team



Invitation from Stevie to Review Their Portfolio

Reply | Forward | Delete

From: RUReadyND [support@xap.com] Add to Contacts

Tuesday, August 27, 2024 6:53 AM PST

Laura GlasserParent,

You have been invited to help **Stevie** with their career and college planning by connecting to and viewing their portfolio.

We see that you already have an account on http://secure.ruready.nd.gov, and that your username is **LauraParent1**. Please follow the instructions below to sign in and view your student's portfolio.

1. Access http://secure.ruready.nd.gov
   <http://secure.ruready.nd.gov/Home/Sign_In/Logon.aspx?hdnLogin=1&uid=Om42neL689HDC6zg9GGiNyClCW5PXXAP2FPAXA5Xp7ssXIKZmgXAP3DPAX>
2. You will be prompted to sign in. Once you've signed in, you'll then be prompted to answer the security question that your student has set up to establish a connection to their portfolio.
3. After signing in, you will land on the Parent home page.
4. You'll see a badge on the page that says, "Access to Your Student???s Portfolio" and your student's name. Click on the badge to view your student's portfolio.
5. You cannot make changes to your student's portfolio, but you may add comments by clicking Add Comments in sections of the portfolio.
6. At any time, you may leave your student's portfolio and return to your own account by clicking a tab at the top of the page.

You can sign in and view your student's portfolio at any time. Just save this link <http://secure.ruready.nd.gov> to your favorites and then sign in any time.

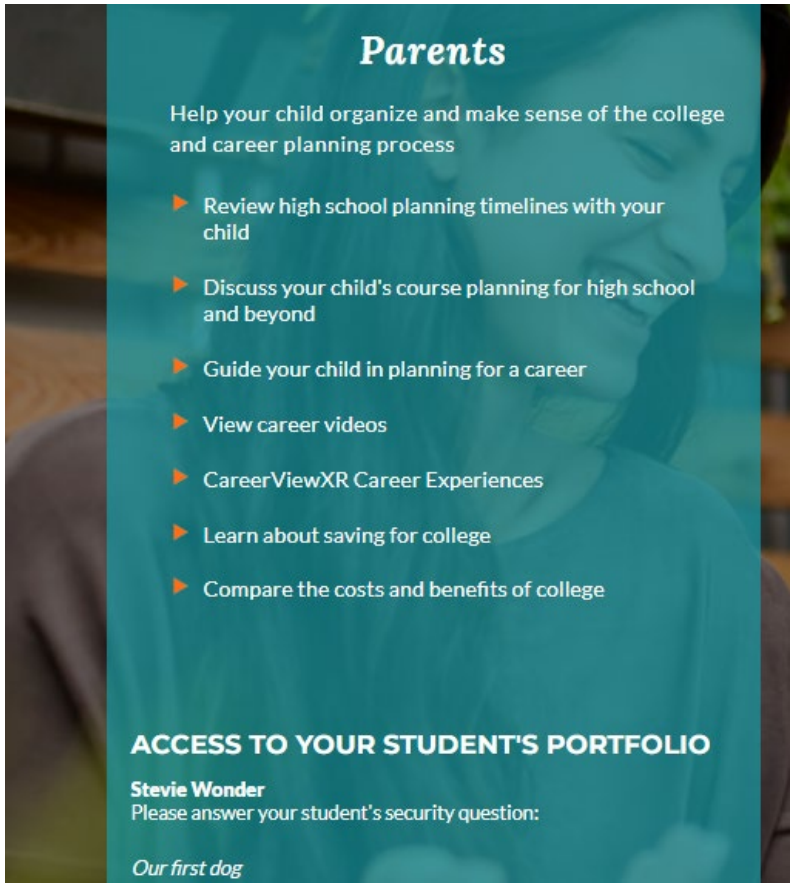
If you have any problems accessing the web site or making a connection, please contact XAP's support hotline at 1.800.GO.TO.XAP (1-800-468-6927) or email XAP at support@xap.com.

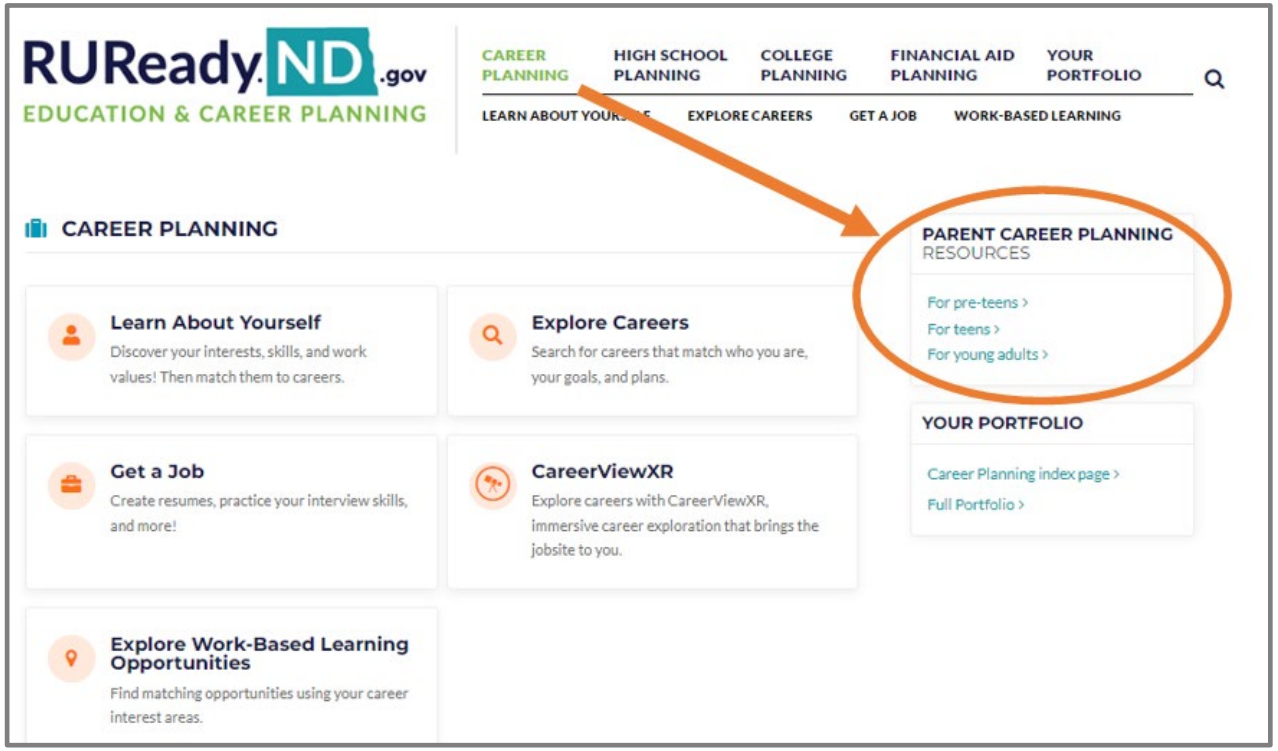
Sincerely,

Your XAP support team

More on Parent Accounts

Parent Landing Page and Resources





More on Parent Accounts: Resources

PARENT CAREER PLANNING RESOURCES
For Pre-teens

- Courtesy: A Tool for Success
- Decisions, Decisions
- Experience at Home and Abroad
- Explore Those Young Interests
- Future-Searching for Parents
- Gender Stereotyping
- Growing with Interests and Aptitudes
- Health Care Options -- Part of the Hidden Job Market
- Helping Kids Understand the Job Market
- Information Gathering
- Introducing Entrepreneurship!
- Life Assessment
- Parenting for Confidence
- Personality Style
- Plan A, Plan B
- Preparing to Experience Work
- Real-World Experiences
- Recognizing Abilities and Aptitudes
- Skills for Future Employment
- Skills for Life and Career
- The Impact of Electronic Resumes
- The Living Resume
- The Many Benefits of Volunteerism
- The Self-Employment Spectrum
- The World of Work
- There's More to Life than Work
- Understanding Career Paths
- Volunteers
- Who Am I?
- Why College?
- Wide-Open Possibilities

PARENT CAREER PLANNING RESOURCES
For Teens

- A Season of Giving
- Academic Skills for Resume Building
- Academic vs. Practical Learning
- Begin with What You Love
- Career Exploration -- The Journey of Self-Discovery
- Career Planning -- Easy as 1, 2, 3, 4
- Careers Without College
- Charting Your Course
- Confessions of a Closet Technophobe
- Creative Entrepreneurs
- Encouraging Hobbies -- From Interest to Career
- Experience with a Future
- Exploring Career Enrichment Paths
- Finding the Hidden Job Market
- Finding the Time
- From the Horse's Mouth
- Growing Through Helping Others
- Industry Sector and Career Choice
- Internet-Friendly Resumes
- Learning in the "Real World"
- Military Careers: An Introduction for Parents
- On Raising Winners
- Playing Well With Others
- The Career Constellation
- The Changing Nature of Work
- The Job Search -- Begin with the End in Mind
- The Skills Connection
- The Value of Job-Specific Skills
- The Words of Self-Esteem
- Turning Aptitudes into Abilities
- Understanding Personality
- What Career Assessments Are and Are Not
- Work Expectations and Job Satisfaction
- Working in the 21st Century

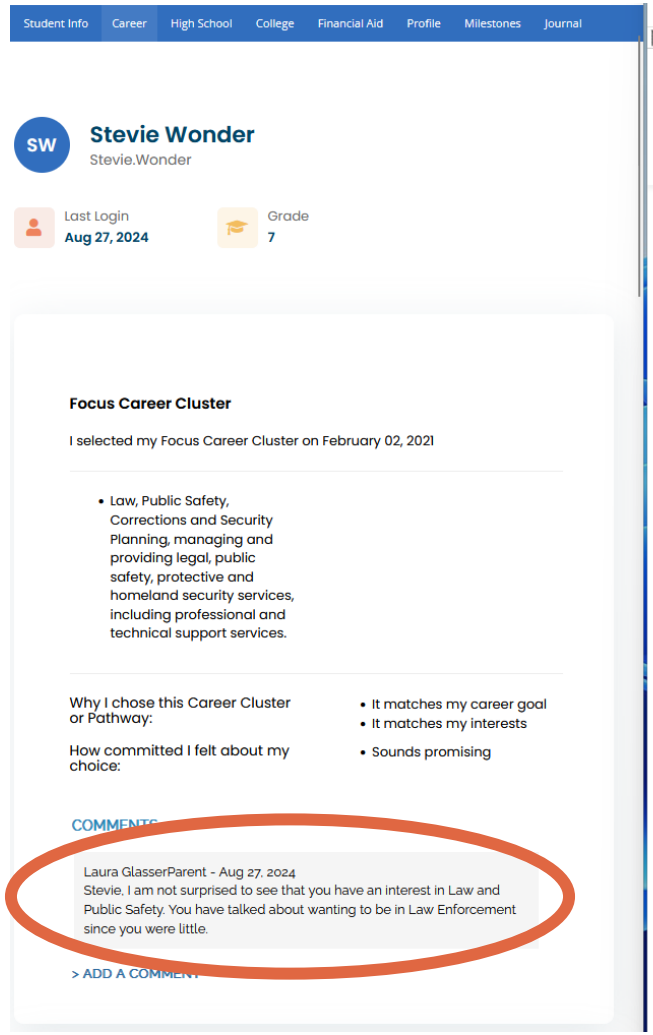
PARENT CAREER PLANNING RESOURCES
For Young Adults

- A Building Block to the Work-Life Journey
- A Chance to Reinvent Yourself
- A Good Way to Start
- An Entrepreneurial Attitude is Key to Success
- An Opportunity to Expand Personal Experiences While Traveling
- Are Your Kids a Chip Off the Old Block?
- Building and Rebuilding a Resume
- Building Block of the Career Development Process
- Career Development With a Plan
- Critical Skills Needed for the 21st Century
- Do Interests Change Over Time?
- Doing What You Can and Liking What You Do
- Earn While You Learn
- Future Trends -- Do You Have a Crystal Ball?
- Great Expectations
- How Do I Decide What to Do?
- Identifying Personal Characteristics
- Internship -- Work Experience with Meaning
- Know the Skills the Job Requires
- Knowledge of Industry Sectors Will Give Your Kids a Head Start
- Life's Experiences Form a Career Path
- Looking for Work is a Full-Time Job
- More than One Way to Go
- Open Your Mind -- Explore Today's Economy
- Opportunity Waits!
- Setting Goals -- A Key Skill for Success
- The New World of Electronic Resumes
- Think Work, Not Job
- Using Transferable Skills in the Job Search
- Volunteering -- A Win-Win Experience!
- Where Are All the Jobs?
- Work in Travel

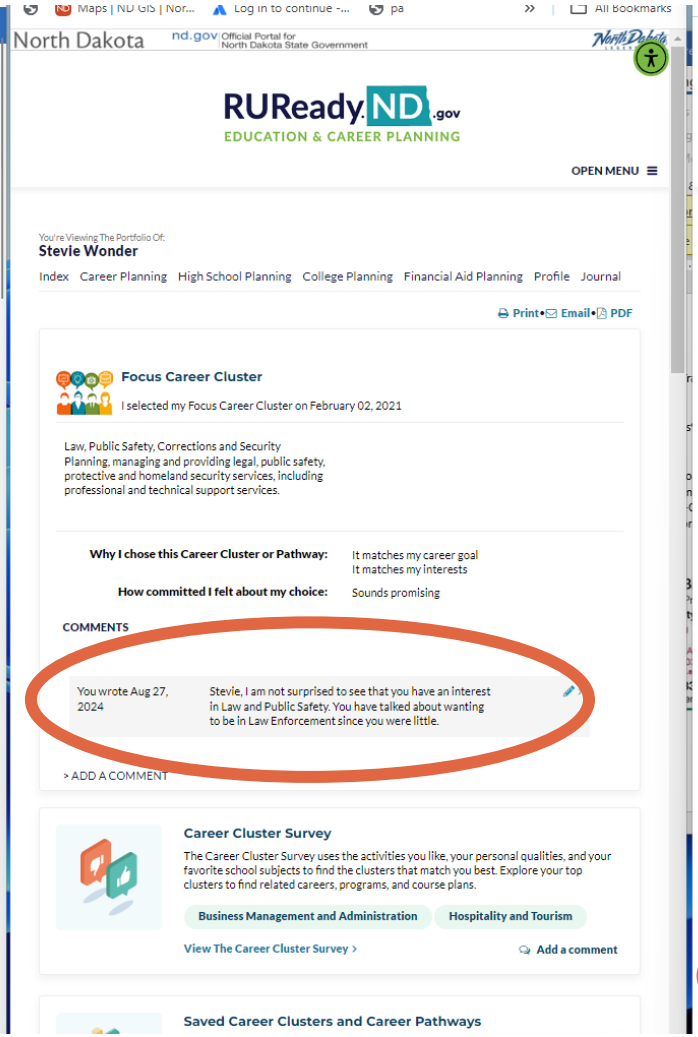
More on Parent Accounts

Visibility of Parent/Guardian Comments in a Student's Portfolio

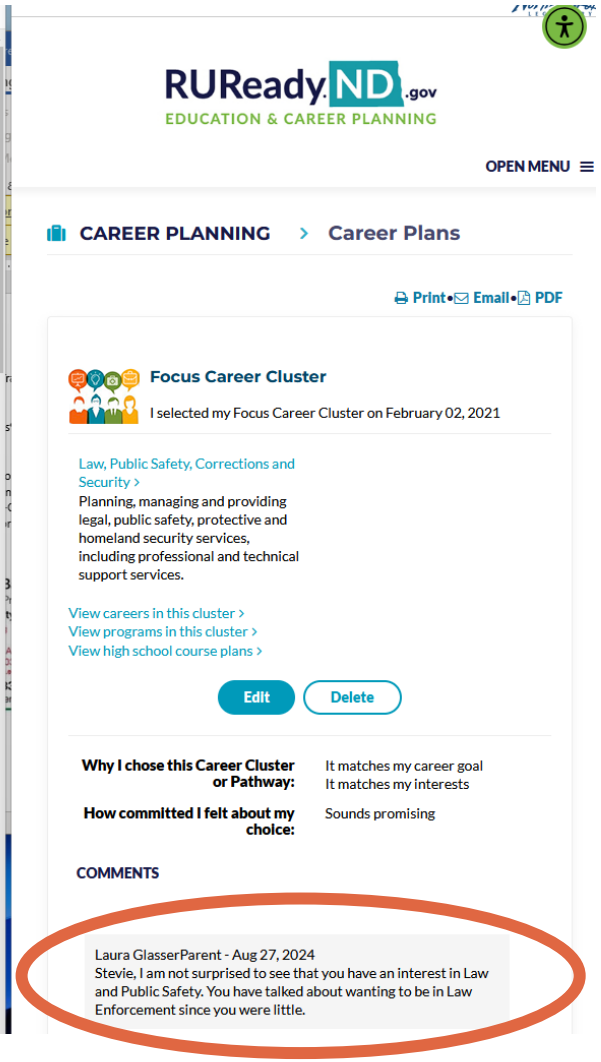
Professional View



Parent/Guardian View



Student View



Additional Resources

Smart With My Money

Smartwithmymoney.nd.gov

- The Bank of North Dakota has launched a new "Smart With My Money" online program.
- Free to use.
- For high school students to adults.
- Articles, videos, and online courses.
- www.facebook.com/watch/BankofND
- Order free Smart with My Money Print Materials. Visit https://bnd.nd.gov/smart-with-my-money-print-materials-order-form

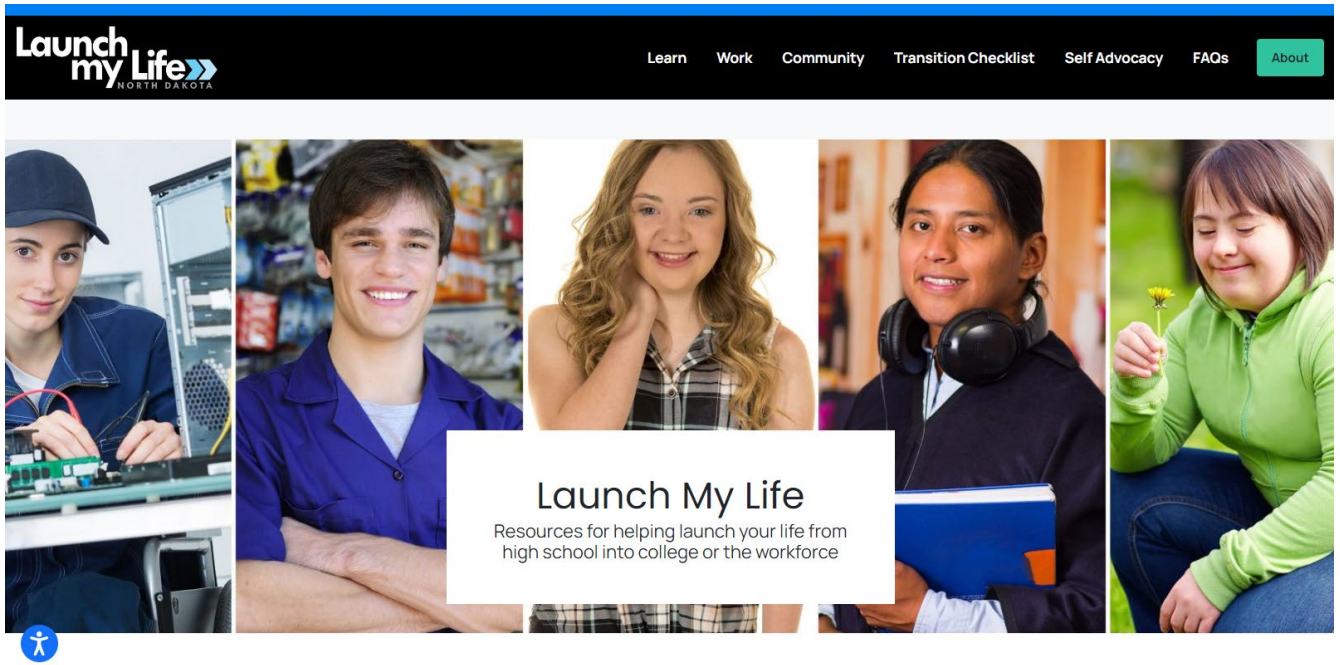
If you have any questions about Smartwithmymoney.nd.gov, contact the Bank of North Dakota.

Additional Resources

Launch My Life ND

https://launchmylifend.com

- Resources for helping students make the transition from high school into college or the workforce
- Combined effort of these agencies:
  - ND Center for Persons with Disabilities
  - ND Department of Public Instruction
  - ND Division of Vocational Rehabilitation
  - ND Protection and Advocacy
  - Pathfinder Services of ND



If you have any questions about LaunchMyLifeND.com, contact ndcpd@minotstateu.edu.

Additional Resources

Career Outlook

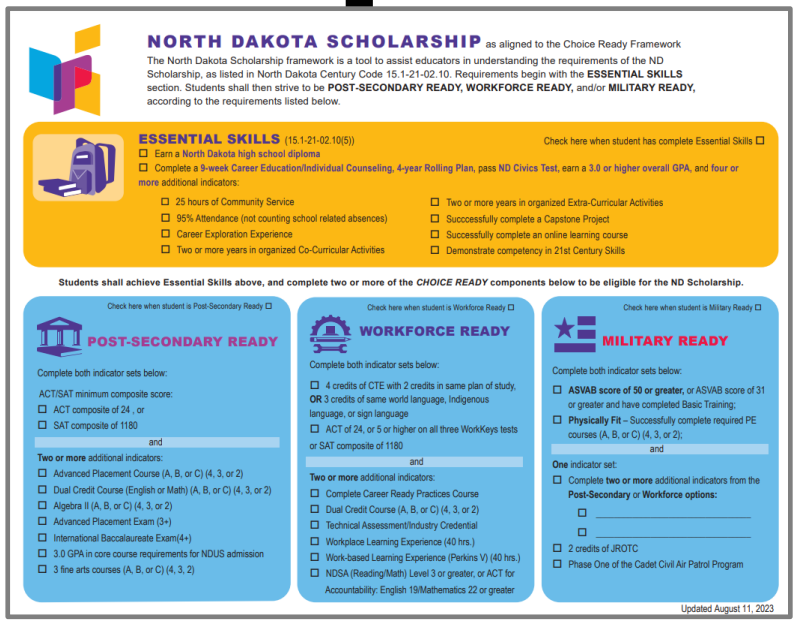
www.cte.nd.gov/careeroutlook

- The printed Career Outlook magazine was discontinued with the 2022-23 edition.
- There are numerous resources available online that were included in the Career Outlook.

Additional Resources

North Dakota Scholarship

- The new North Dakota Scholarship Requirements go fully into effect starting with the Class of 2025, and students can no longer qualify using the old Academic and CTE Scholarship requirements.
- More information is available in the Word document below:



NORTH DAKOTA SCHOLARSHIP as aligned to the Choice Ready Framework

The North Dakota Scholarship framework is a tool to assist educators in understanding the requirements of the ND Scholarship, as listed in North Dakota Century Code 15.1-21-02.10. Requirements begin with the **ESSENTIAL SKILLS** section. Students shall then strive to be **POST-SECONDARY READY, WORKFORCE READY,** and/or **MILITARY READY,** according to the requirements listed below.

ESSENTIAL SKILLS (15.1-21-02.10(5))

Check here when student has complete Essential Skills ☐

- ☐ Earn a **North Dakota high school diploma**
- ☐ Complete a **9-week Career Education/Individual Counseling, 4-year Rolling Plan,** pass **ND Civics Test,** earn a **3.0 or higher overall GPA,** and four or more additional indicators:
  - ☐ 25 hours of Community Service
  - ☐ 95% Attendance (not counting school related absences)
  - ☐ Career Exploration Experience
  - ☐ Two or more years in organized Co-Curricular Activities
  - ☐ Two or more years in organized Extra-Curricular Activities
  - ☐ Successfully complete a Capstone Project
  - ☐ Successfully complete an online learning course
  - ☐ Demonstrate competency in 21st Century Skills

Students shall achieve Essential Skills above, and complete two or more of the *CHOICE READY* components below to be eligible for the ND Scholarship.

Check here when student is Post-Secondary Ready ☐

POST-SECONDARY READY

Complete both indicator sets below:

ACT/SAT minimum composite score:
- ☐ ACT composite of 24 , or
- ☐ SAT composite of 1180

and

Two or more additional indicators:
- ☐ Advanced Placement Course (A, B, or C) (4, 3, or 2)
- ☐ Dual Credit Course (English or Math) (A, B, or C) (4, 3, or 2)
- ☐ Algebra II (A, B, or C) (4, 3, or 2)
- ☐ Advanced Placement Exam (3+)
- ☐ International Baccalaureate Exam(4+)
- ☐ 3.0 GPA in core course requirements for NDUS admission
- ☐ 3 fine arts courses (A, B, or C) (4, 3, 2)

Check here when student is Workforce Ready ☐

WORKFORCE READY

Complete both indicator sets below:
- ☐ 4 credits of CTE with 2 credits in same plan of study, **OR** 3 credits of same world language, Indigenous language, or sign language
- ☐ ACT of 24, or 5 or higher on all three WorkKeys tests or SAT composite of 1180

and

Two or more additional indicators:
- ☐ Complete Career Ready Practices Course
- ☐ Dual Credit Course (A, B, or C) (4, 3, or 2)
- ☐ Technical Assessment/Industry Credential
- ☐ Workplace Learning Experience (40 hrs.)
- ☐ Work-based Learning Experience (Perkins V) (40 hrs.)
- ☐ NDSA (Reading/Math) Level 3 or greater, or ACT for Accountability: English 19/Mathematics 22 or greater

Check here when student is Military Ready ☐

MILITARY READY

Complete both indicator sets below:
- ☐ **ASVAB score of 50 or greater,** or ASVAB score of 31 or greater and have completed Basic Training;
- ☐ **Physically Fit** – Successfully complete required PE courses (A, B, or C) (4, 3, or 2);

and

One indicator set:
- ☐ Complete **two or more** additional indicators from the **Post-Secondary** or **Workforce options:**
  - ☐ _____
  - ☐ _____
- ☐ 2 credits of JROTC
- ☐ Phase One of the Cadet Civil Air Patrol Program

Updated August 11, 2023

Microsoft Word Document

If you have any questions about the North Dakota Scholarship, contact:

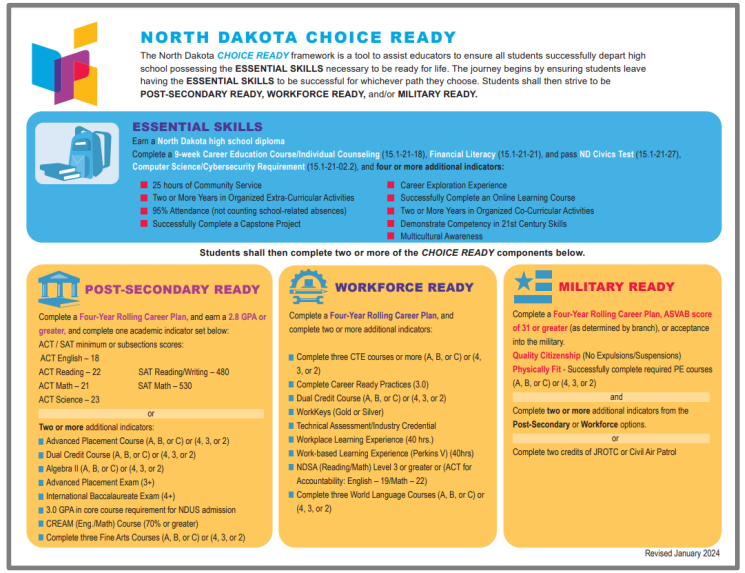
- Jim Upgren, Assistant Director - Office of School Approval and Opportunity, North Dakota Department of Public Instruction
- jimupgren@nd.gov or 701-328-2244

Additional Resources

North Dakota Choice Ready

https://www.nd.gov/dpi/districtsschools/essa/accountability-support-improvement/choice-ready

- North Dakota Choice Ready Student Report



NORTH DAKOTA CHOICE READY

The North Dakota *CHOICE READY* framework is a tool to assist educators to ensure all students successfully depart high school possessing the **ESSENTIAL SKILLS** necessary to be ready for life. The journey begins by ensuring students leave having the **ESSENTIAL SKILLS** to be successful for whichever path they choose. Students shall then strive to be **POST-SECONDARY READY, WORKFORCE READY,** and/or **MILITARY READY.**

ESSENTIAL SKILLS

Earn a **North Dakota high school diploma**
Complete a **9-week Career Education Course/Individual Counseling** (15.1-21-18), **Financial Literacy** (15.1-21-21), and pass **ND Civics Test** (15.1-21-27), **Computer Science/Cybersecurity Requirement** (15.1-21-02.2), and **four or more additional indicators:**

- 25 hours of Community Service
- Two or More Years in Organized Extra-Curricular Activities
- 95% Attendance (not counting school-related absences)
- Successfully Complete a Capstone Project
- Career Exploration Experience
- Successfully Complete an Online Learning Course
- Two or More Years in Organized Co-Curricular Activities
- Demonstrate Competency in 21st Century Skills
- Multicultural Awareness

Students shall then complete two or more of the *CHOICE READY* components below.

POST-SECONDARY READY

Complete a **Four-Year Rolling Career Plan**, and earn a **2.8 GPA or greater**, and complete one academic indicator set below:
ACT / SAT minimum or subsections scores:
ACT English – 18
ACT Reading – 22 | SAT Reading/Writing – 480
ACT Math – 21 | SAT Math – 530
ACT Science – 23

or

Two or more additional indicators:

- Advanced Placement Course (A, B, or C) or (4, 3, or 2)
- Dual Credit Course (A, B, or C) or (4, 3, or 2)
- Algebra II (A, B, or C) or (4, 3, or 2)
- Advanced Placement Exam (3+)
- International Baccalaureate Exam (4+)
- 3.0 GPA in core course requirement for NDUS admission
- CREAM (Eng./Math) Course (70% or greater)
- Complete three Fine Arts Courses (A, B, or C) or (4, 3, or 2)

WORKFORCE READY

Complete a **Four-Year Rolling Career Plan**, and complete two or more additional indicators:

- Complete three CTE courses or more (A, B, or C) or (4, 3, or 2)
- Complete Career Ready Practices (3.0)
- Dual Credit Course (A, B, or C) or (4, 3, or 2)
- WorkKeys (Gold or Silver)
- Technical Assessment/Industry Credential
- Workplace Learning Experience (40 hrs.)
- Work-based Learning Experience (Perkins V) (40hrs)
- NDSA (Reading/Math) Level 3 or greater or (ACT for Accountability: English – 19/Math – 22)
- Complete three World Language Courses (A, B, or C) or (4, 3, or 2)

MILITARY READY

Complete a **Four-Year Rolling Career Plan, ASVAB score of 31 or greater** (as determined by branch), or acceptance into the military.
Quality Citizenship (No Expulsions/Suspensions)
Physically Fit - Successfully complete required PE courses (A, B, or C) or (4, 3, or 2)

and

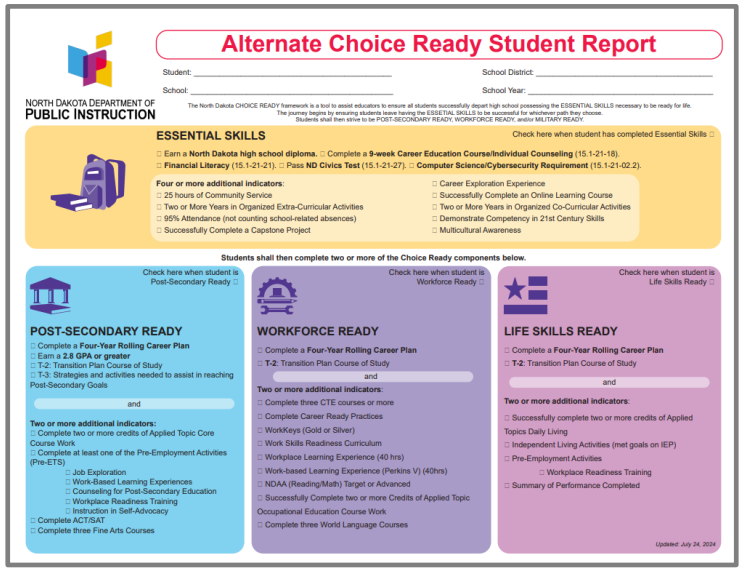
Complete **two or more** additional indicators from the **Post-Secondary** or **Workforce** options.

or

Complete two credits of JROTC or Civil Air Patrol

Revised January 2024

Alternate Choice Ready Student Report



Alternate Choice Ready Student Report

Student: _____ School District: _____
School: _____ School Year: _____

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION

The North Dakota CHOICE READY framework is a tool to assist educators to ensure all students successfully depart high school possessing the ESSENTIAL SKILLS necessary to be ready for life. The journey begins by ensuring students leave having the ESSETIAL SKILLS to be successful for whichever path they choose. Students shall then strive to be POST-SECONDARY READY, WORKFORCE READY, and/or MILITARY READY.

ESSENTIAL SKILLS — Check here when student has completed Essential Skills ☐

☐ Earn a **North Dakota high school diploma.** ☐ Complete a **9-week Career Education Course/Individual Counseling** (15.1-21-18). ☐ **Financial Literacy** (15.1-21-21). ☐ Pass **ND Civics Test** (15.1-21-27). ☐ **Computer Science/Cybersecurity Requirement** (15.1-21-02.2).

Four or more additional indicators:

- ☐ 25 hours of Community Service
- ☐ Two or More Years in Organized Extra-Curricular Activities
- ☐ 95% Attendance (not counting school-related absences)
- ☐ Successfully Complete a Capstone Project
- ☐ Career Exploration Experience
- ☐ Successfully Complete an Online Learning Course
- ☐ Two or More Years in Organized Co-Curricular Activities
- ☐ Demonstrate Competency in 21st Century Skills
- ☐ Multicultural Awareness

Students shall then complete two or more of the Choice Ready components below.

POST-SECONDARY READY — Check here when student is Post-Secondary Ready ☐

- ☐ Complete a **Four-Year Rolling Career Plan**
- ☐ Earn a **2.8 GPA or greater**
- ☐ **T-2**: Transition Plan Course of Study
- ☐ T-3: Strategies and activities needed to assist in reaching Post-Secondary Goals

and

Two or more additional indicators:

- ☐ Complete two or more credits of Applied Topic Core Course Work
- ☐ Complete at least one of the Pre-Employment Activities (Pre-ETS)
  - ☐ Job Exploration
  - ☐ Work-Based Learning Experiences
  - ☐ Counseling for Post-Secondary Education
  - ☐ Workplace Readiness Training
  - ☐ Instruction in Self-Advocacy
- ☐ Complete ACT/SAT
- ☐ Complete three Fine Arts Courses

WORKFORCE READY — Check here when student is Workforce Ready ☐

- ☐ Complete a **Four-Year Rolling Career Plan**
- ☐ **T-2**: Transition Plan Course of Study

and

Two or more additional indicators:

- ☐ Complete three CTE courses or more
- ☐ Complete Career Ready Practices
- ☐ WorkKeys (Gold or Silver)
- ☐ Work Skills Readiness Curriculum
- ☐ Workplace Learning Experience (40 hrs)
- ☐ Work-based Learning Experience (Perkins V) (40hrs)
- ☐ NDAA (Reading/Math) Target or Advanced
- ☐ Successfully Complete two or more Credits of Applied Topic Occupational Education Course Work
- ☐ Complete three World Language Courses

LIFE SKILLS READY — Check here when student is Life Skills Ready ☐

- ☐ Complete a **Four-Year Rolling Career Plan**
- ☐ **T-2**: Transition Plan Course of Study

and

Two or more additional indicators:

- ☐ Successfully complete two or more credits of Applied Topics Daily Living
- ☐ Independent Living Activities (met goals on IEP)
- ☐ Pre-Employment Activities
  - ☐ Workplace Readiness Training
- ☐ Summary of Performance Completed

Updated: July 24, 2024

If you have any questions about the Choice Ready, contact:

- Jim Upgren, Assistant Director - Office of School Approval and Opportunity, North Dakota Department of Public Instruction
- jimupgren@nd.gov or 701-328-2244

Additional Resources

Approved Career Interest Inventories

www.nd.gov/dpi/educators/school-counselors/academic-and-career-planning

NDCC 15.1-21-18.1 states, "A school district shall administer to students, once during their enrollment in grade seven or eight and once during their enrollment in grade nine or ten, a career interest inventory recommended by the Department of Career and Technical Education and approved by the Superintendent of Public Instruction.

Below is a list of approved career interest inventories.
Highlighted inventories are available in RUReady.ND.gov:

- Interest Profiler (grades 7-10)
- Career Cluster Survey (grades 7-10)
- The Career Key (grades 7-9)
- COPS Interest Inventory (grades 7-10)
- Self-Directed Search Form R (grades 9-10)
- IDEAS Self-Scored Assessment (grades 9-10)
- JOB-O Enhanced (grades 7-10)
- JOB-O-A (grades 9-10)
- Kuder Career Search (grades 7-10)
- Career Matchmaker (grades 7-10)
- ACT Profile Interest Inventory (grades 7-10)
- Pre-ACT (grade 10)
- ASVAB (grade 10)
- Compass Profile (Golden Path Solutions)

If you have any questions about the Approved Career Interest Inventories, contact:

- Jim Upgren, Assistant Director - Office of School Approval and Opportunity, North Dakota Department of Public Instruction
- jimupgren@nd.gov or 701-328-2244

Additional Resources

Successful Transitions Guide

In the RUReady.ND.gov Professional Center Resources: Transition Planning for Special Needs Curriculum

Successful Transitions Guide

Successful Transitions Guide
- Introduction
- The Guide

- Worksheet 1: Getting to Know the Job
- Worksheet 2: Careers and College
- Worksheet 3: What Will You Be?
- Worksheet 4: Preparing for a College Education
- Worksheet 5: Careers Without College
- Worksheet 6: Your Interests and Talents
- Worksheet 7: About Your Skills
- Worksheet 8: Improving Your Skills
- Worksheet 9: Meeting the Job Requirements
- Worksheet 10: Skills for Independent Living
- Worksheet 11: About Careers and You
- Worksheet 12: Organizing Your Information
- Worksheet 13: About Education and Training
- Worksheet 14: Choosing Your Options
- Worksheet 15: After High School

Additional Resources (Not in RUReady.ND.gov)
- Transition-ND - Free app to help teachers, parents and IEP team members engage students in the post-secondary transition process.
- Launch My Life North Dakota - Resources for helping students make the transition from high school into college or the workforce.

Methodize ACT Test Prep

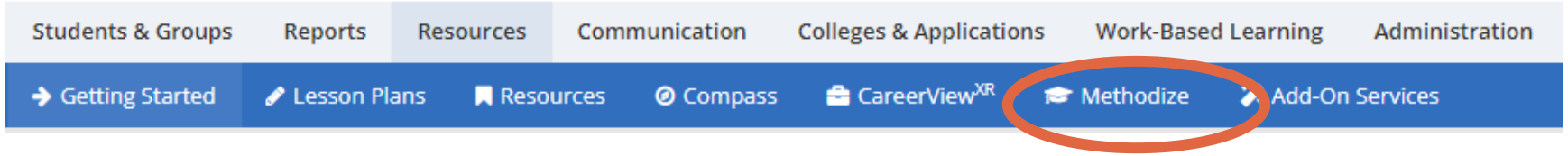
- Methodize ACT Test Prep is for students in grades 9-12.
- Methodize includes
  - quizzes
  - evaluation tests
  - full-length practice tests
  - review packets & study guides, and
  - helpful videos!

Methodize ACT Test Prep

Professionals - Resources

Methodize Getting Started Video https://www.youtube.com/watch?v=4f733TsPtYY

Resources for Professionals in the RUReady.ND.gov Professional Center



- Instructions and Resources for
  - Accessing Methodize as a Professional
  - How Student Accounts are Created
  - How to Create a Class or Group

Methodize ACT Test Prep

Professionals - NOTE!

- Students' Methodize accounts are created when they access Methodize the first time.
- Once a student's account has been created, it becomes visible to you in the Methodize Professional Dashboard.

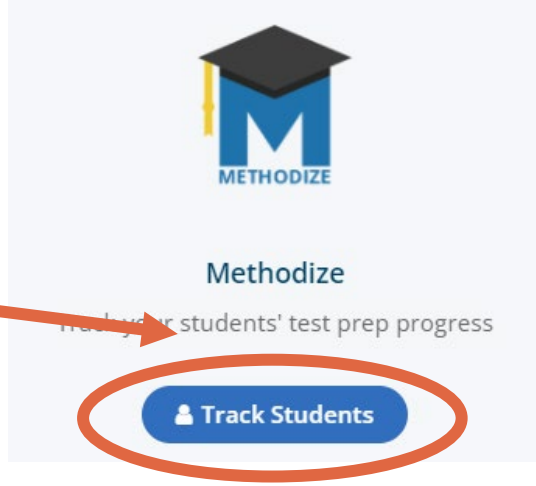
Methodize ACT Test Prep

Professionals

- Accessing Student Accounts

Accessing Your Student's Methodize ACT Test Prep Progress and Results:

- Sign in to the RUReady.ND.gov Professional Center
- Click on the Methodize Track Students button in the Methodize block on the right side of the Pro Center landing page.
- Navigate to Classes.
- Click "+ Add Class" or "Create Class" (depending on if you clicked the menu or the content block)
  - Reminder, students have to have accessed Methodize for you to be able to add them to a class.
- Follow the prompts, click the "Add Class" button, and then click "+ Add Students".
- You will see that there are different options for adding students
  - You should only use the "School" option which allows you to add students who have accessed Methodize in their RUReady.ND.gov account.
  - Do not use any other option for adding/inviting students.

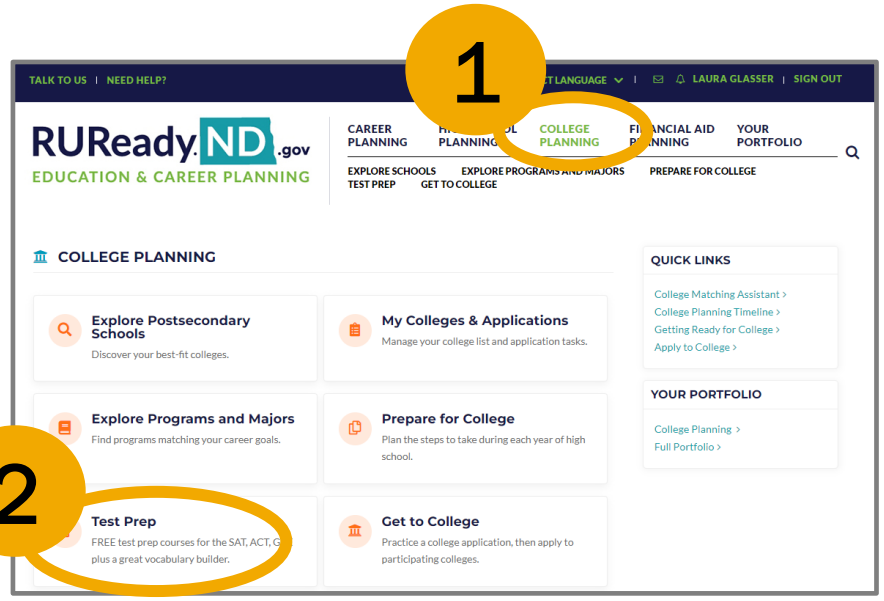


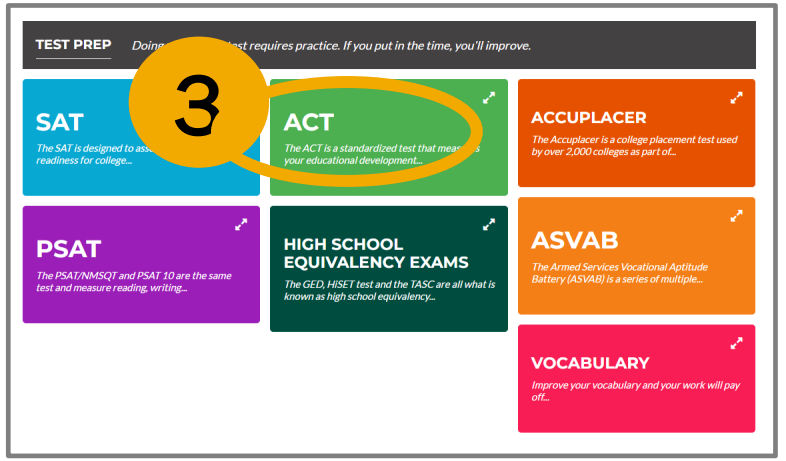
Methodize ACT Test Prep

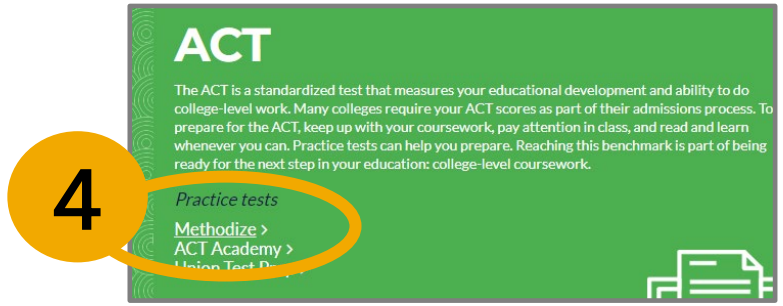
Student Access

Students (grades 9-12) access to Methodize:

1. Click on the College Planning Tab
2. Locate and select Test Prep.
3. Click on the green ACT block:
4. Click on Methodize





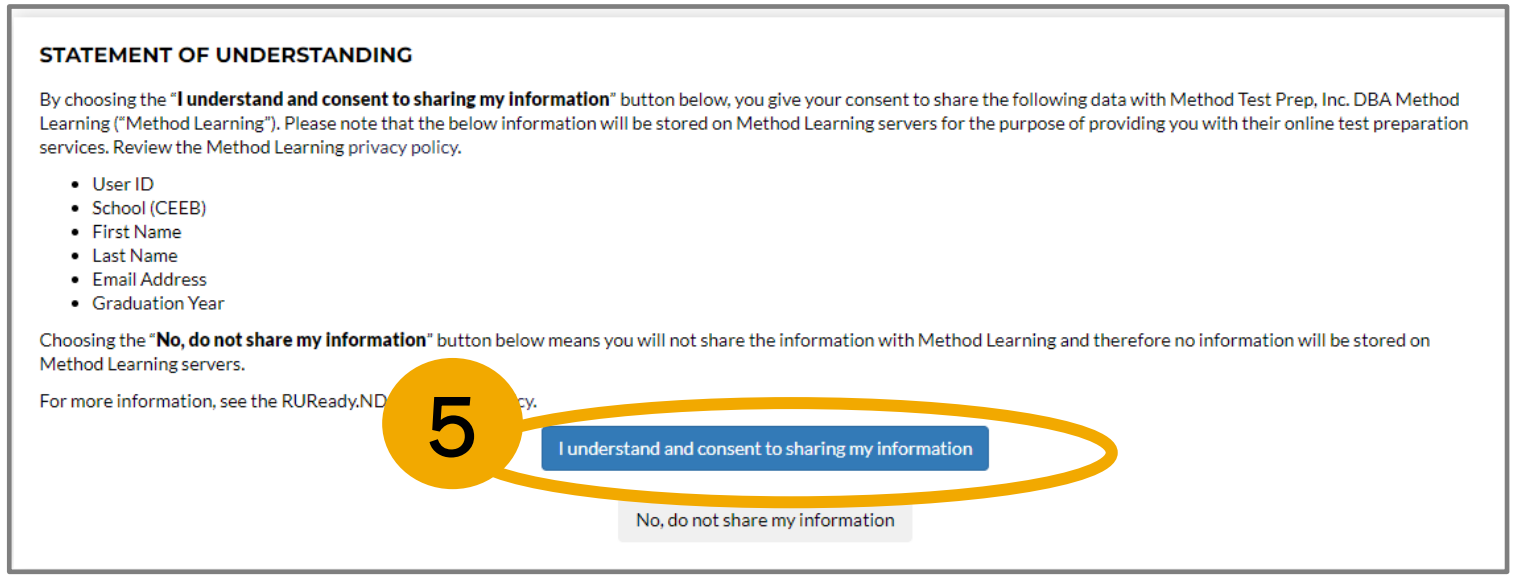


Methodize ACT Test Prep

Student Access

Students (grades 9-12) access to Methodize (continued):

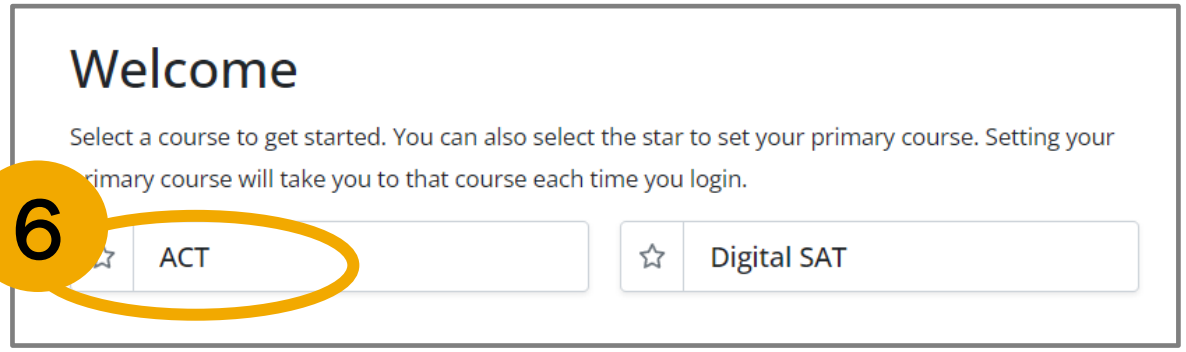
5. Students read Statement of Understanding and click on the "I understand and consent to sharing my information."
   - Student must consent to be able to use Methodize Test Prep.

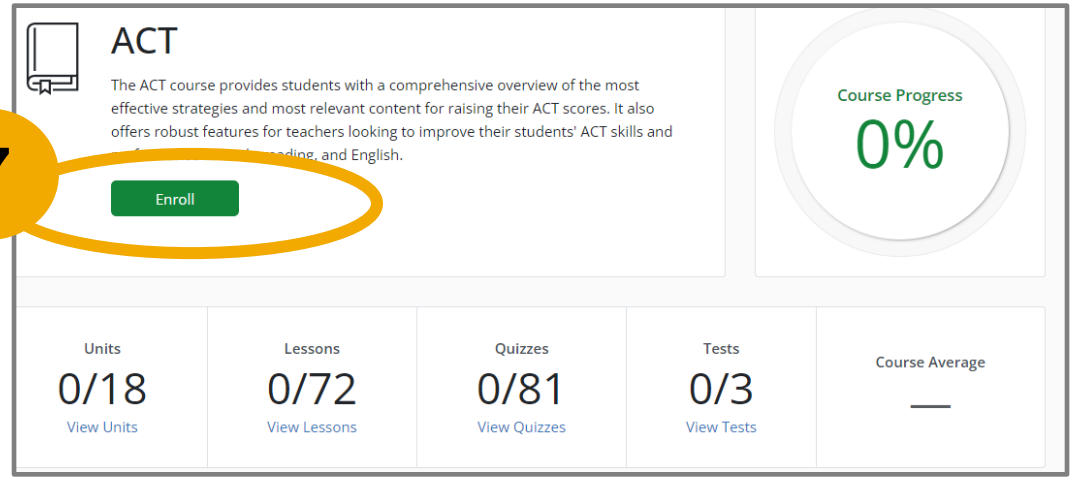


Methodize ACT Test Prep

Student Access

6. Students select a course – click on ACT
7. Click on Enroll

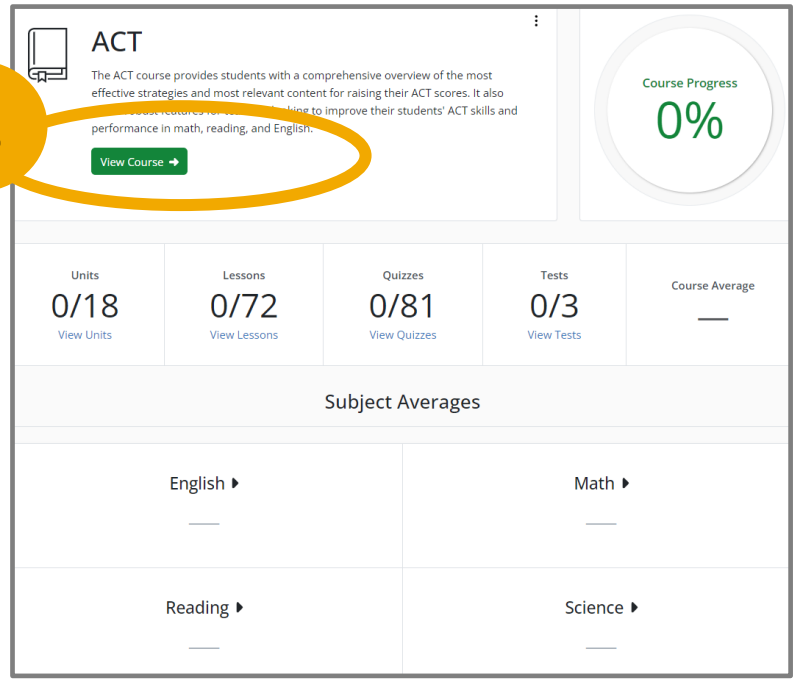


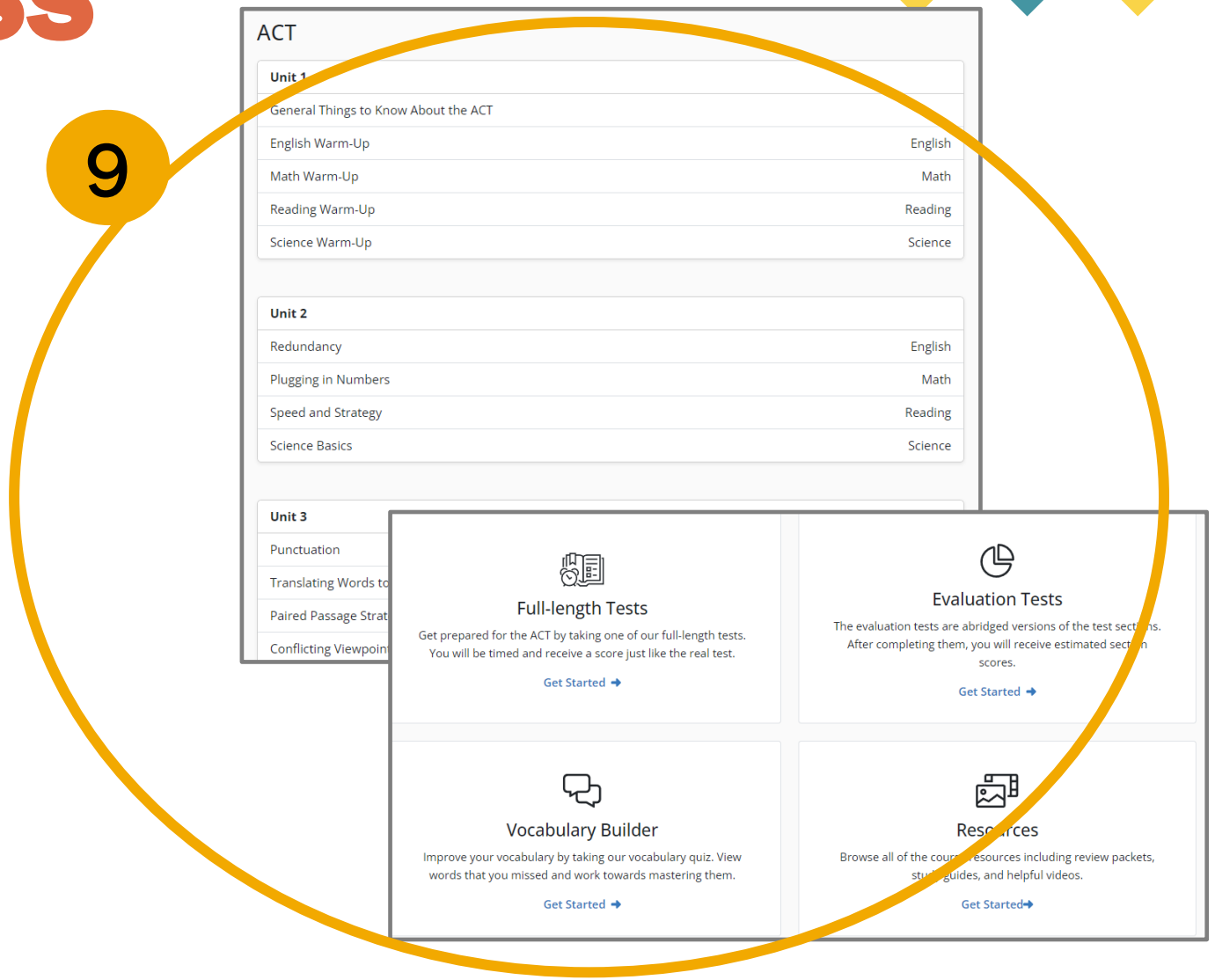


Methodize ACT Test Prep

Student Access

8. Click on View Course
9. Begin using Methodize!





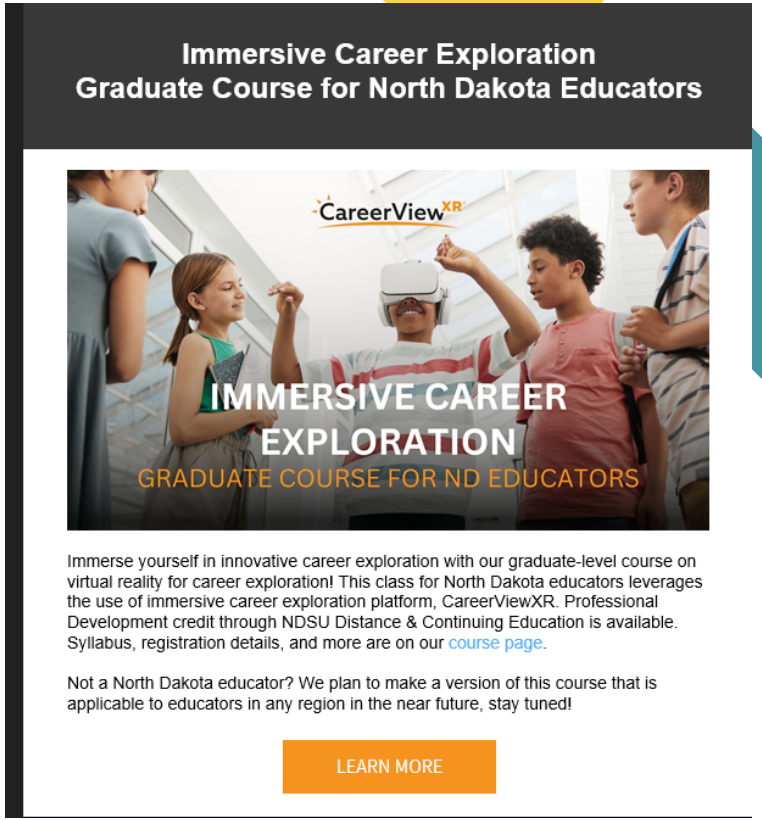
CareerViewXR

CareerViewXR Fully Immersive Virtual Realty Experiences

- CareerViewXR is available to schools serving students in grades 6-12 as a part of NDCTE's contract with XAP.
- CareerViewXR donated a VR headset to every middle and high school in North Dakota in February 2024!
- What if my headset doesn't have enough memory to download all of the experiences?
  - Save the videos to SD Card(s)
    - You could have separate SD cards for Health, Manufacturing, etc.
  - If you have two (or more!) headsets, split the videos between the headsets
- There are over 80 full VR experience currently available with more continually being added.

If you have any questions about CareerViewXR, contact:

- Lisa Metzger, Subscription Account Manager, lisa@bemorecolorful.com or 701-353-2000 x 711



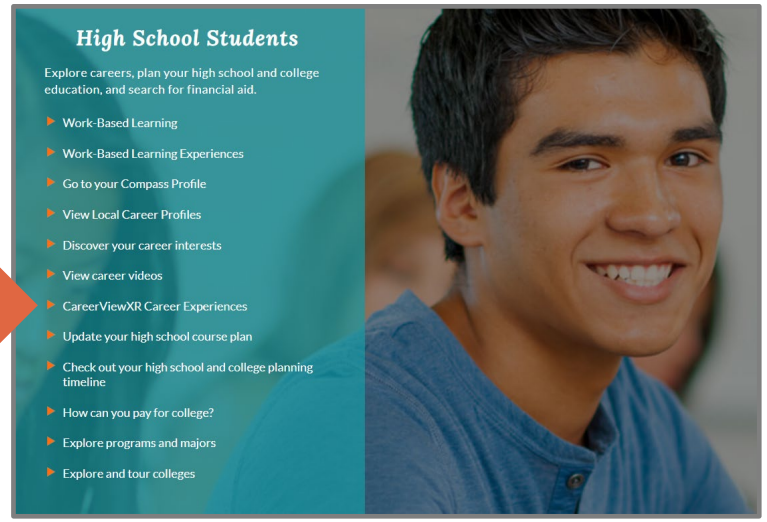
CareerViewXR Graduate Course

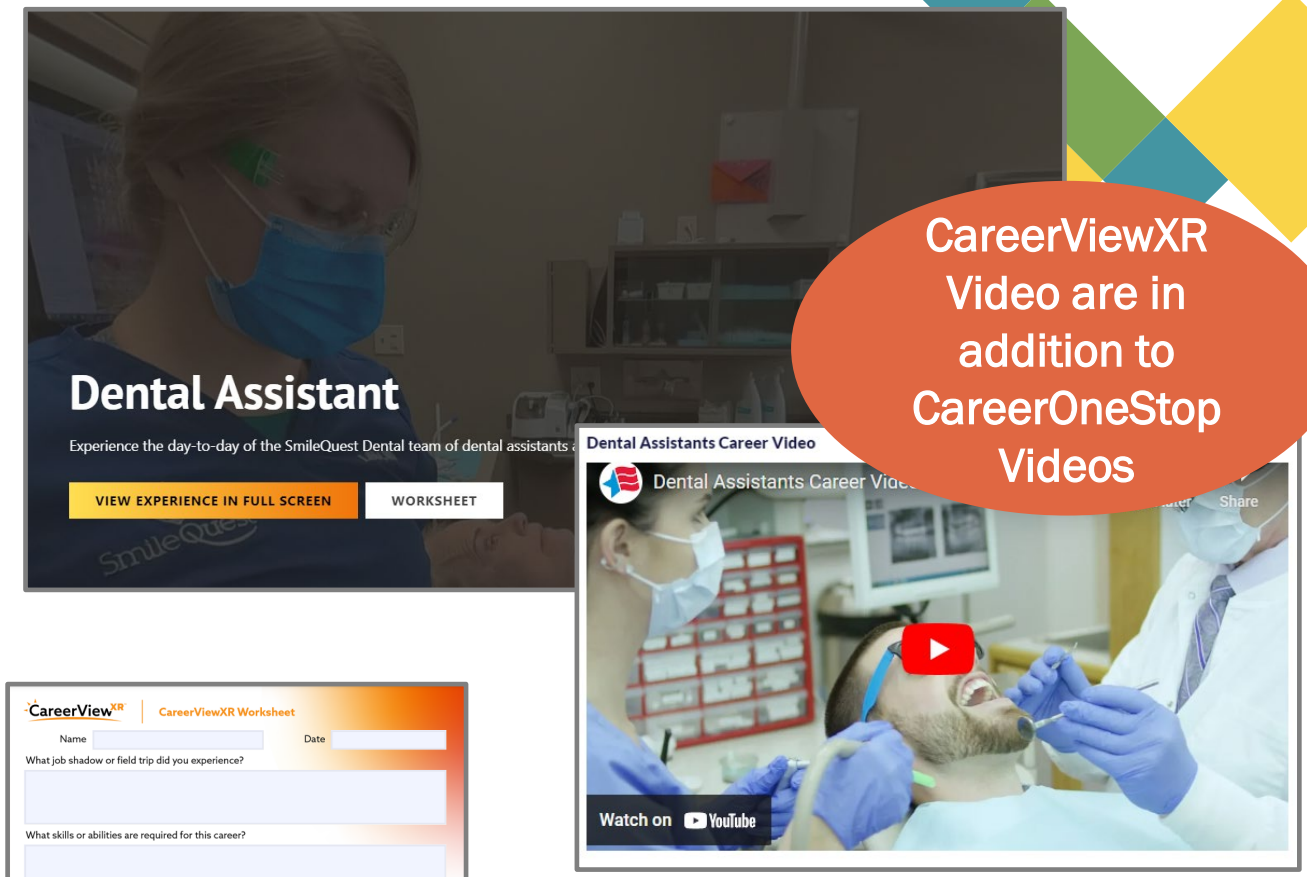
https://careerviewxr.bemorecolorful.com/cvxr-news/immersive-career-exploration-graduate-course-nd/?omnisendContactID=6647937fe09dd3e9ec3406ce&utm_campaign=campaign%3A+August+2024+Newsletter+%2866c3aaedb1b9d3c19d7c60b1%29&utm_medium=email&utm_source=omnisend

CareerViewXR

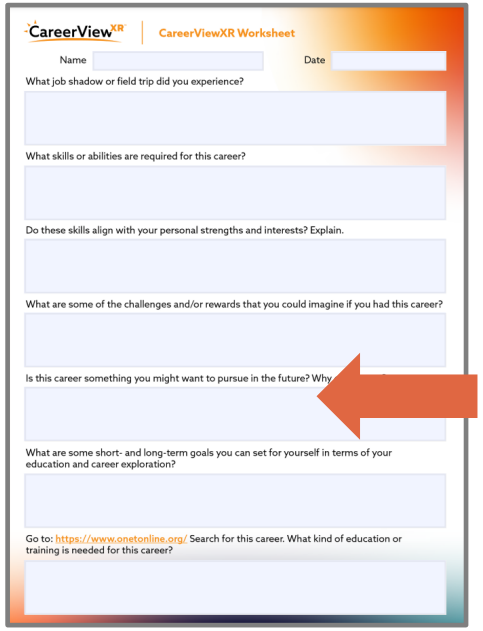
CareerViewXR Web-based Videos

No headset required!





CareerViewXR Video are in addition to CareerOneStop Videos



CareerViewXR Web-based Videos

- *No headset required!*
- *Interactive*
- *Students can view to help select the full VR experiences they'd like to try!*

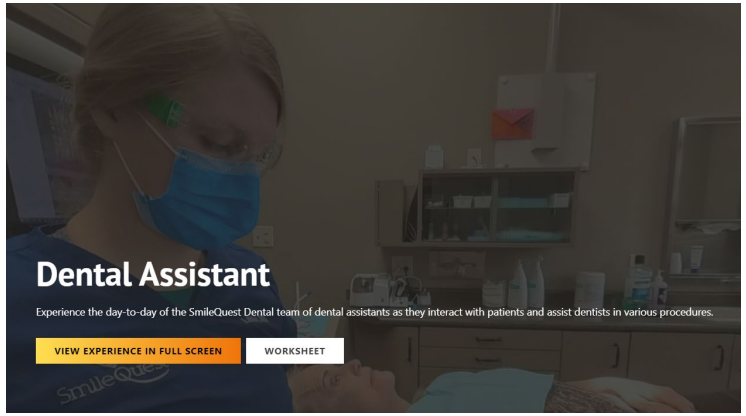
Universal Worksheet

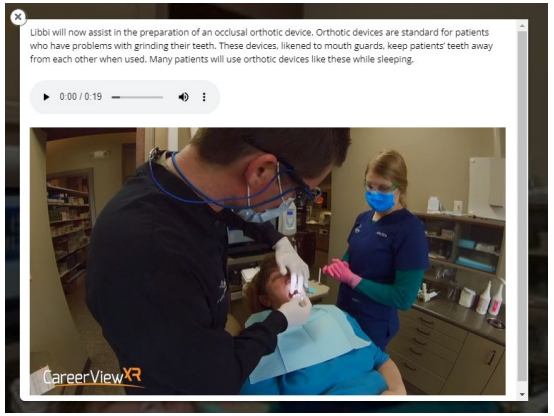
www.dropbox.com/scl/fi/l215wukxg1iqs3rru45se/Universal-Worksheet.pdf?rlkey=8atkxbhaz85vjwu0bgk8usofx&dl=1

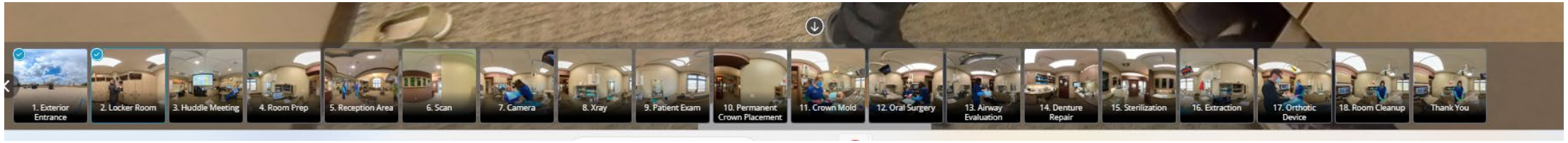
CareerViewXR

CareerViewXR Web-based Videos

No headset required!





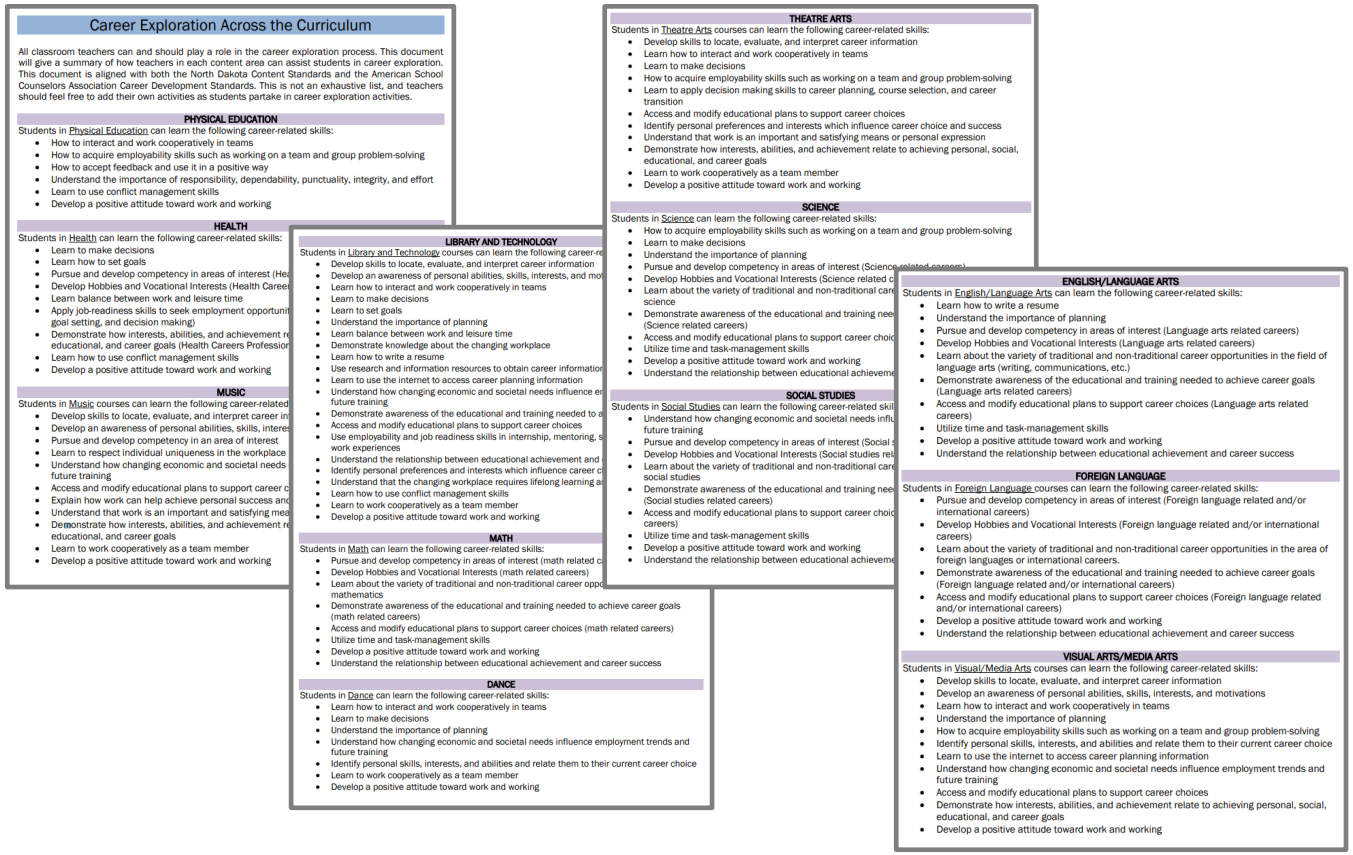


Additional Resources

Career Exploration Across the Curriculum

www.nd.gov/dpi/sites/www/files/documents/SAO/Counseling/Career%20Exploration%20Across%20the%20Curriculum.pdf

- **All classroom teachers can and should play a role in the career exploration process.**
- This Department of Public Instruction document will give a summary of **how teachers in each content area can assist students in career exploration**.
- This document is aligned with both the North Dakota Content Standards and the American School Counselors Association Career Development Standards. This is not an exhaustive list, and teachers should feel free to add their own activities as students partake in career exploration activities.



Thank you all for coming!

Please provide feedback on your workshop experience.

Visit www.cte.nd.gov/crnworkshops

Click on the **Workshop Evaluation** link.

www.cognitoforms.com/NDCTE1/CRNWorkshopEvaluation

Need Help?

A team of professionals is available to assist you!

Contact Person	Laura Glasser NDCTE: Career Resource Manager	Dawn Ulmer NDCTE: Strategic Projects Manager	Kelly Pierce NDCTE: Supervisor - Career Development & Career Advisors	Patrick Mineer Golden Path Solutions: Founder & CEO	Lisa Metzger CareerViewXR: Subscription Account Manager	XAP Support XAP, LLC: RUReady Product Developer
Email	leglasser@nd.gov	dulmer@nd.gov	kpierce@nd.gov	patrick@goldenpath.net	lisa@bemorecolorful.com	support@xap.com
Phone	701-328-9733	701-328-3124	701-328-3103	701-866-2620	701-353-2000 x 711	800-468-6927
Primary Contact for	• RUReady.ND.gov • Work-based Learning in RUReady.ND.gov • Methodize ACT Test Prep • RUReady.ND.gov Technical Support	• Work-based Learning Programs and Resources • Work-based Learning Coordinator Training	• Career Development Programs • Career Advisors • Career Advisor Training • Credentials for Career Development and Career Advisors	• Compass • Employer Connections and opportunities for Work-based Learning • Customizing your school's course data for the 4-year rolling plan in Compass.	• Assistance with VR headset setup • Assistance with downloading CVXR experiences to the VR headset	• Contact XAP to reset your Professional Account Password or try the self-reset feature at https://procenter.ruready.nd.gov/Recover_Password.aspx
Links	• www.cte.nd.gov/crn • www.cte.nd.gov/CRN_Resources • www.cte.nd.gov/crnworkshops	• www.cte.nd.gov/WBL	• www.cte.nd.gov/careerdev • www.cte.nd.gov/career-advisors	• https://goldenpath.net/compass	• https://careerviewxr.bemorecolorful.com/faqs/ • www.edutech.nd.gov/careerviewxr	• https://procenter.ruready.nd.gov