



# **RUReady.ND.gov & Work-based Learning**

**Laura Glasser**

**Career Resource Manager**

**ND Career and Technical Education**

# Work-based Learning Team



**Laura Glasser**

NDCTE

Career Resources

RUReady.ND.gov



**Dawn Ulmer**

NDCTE

Strategic Projects

Work-based Learning



**Patrick Mineer**

GOLDEN PATH  
SOLUTIONS

Compass



# RUReady.ND.gov

**Who:** Individuals, PK-Adult in North Dakota seeking career guidance and planning resources.

**What:** RUReady.ND.gov is a comprehensive career planning tool designed to assist users in exploring career options, identifying postsecondary opportunities, and planning their career paths.

**When:** Users can access the website at any time to explore career options and plan their future.

**Where:** The website is accessible online from anywhere with an internet connection.

**Why:** To help individuals make informed decisions about their careers, education, and training, ultimately empowering them to pursue fulfilling and successful career paths in North Dakota.





## **RUReady.ND.gov Work-based Learning Module:**

**RUReady.ND.gov also offers work-based learning management tools that bring together **students, educators, and employers.****

**The tools and  
resources are ready  
for you and your  
students to utilize!**

**RUReady.ND.gov  
&  
Compass**

**Where  
do you  
begin?**



# Students

- **Access/sign in to RUPReady.ND.gov**  
*[How to Access - Quick Reference Guides](#)*
- Click on the **Career Planning** tab
  - Click on **Learn About Yourself**
    - Complete career assessments!  
*[Approved List](#)*
      - **Compass Profile**
      - **Interest Profiler**
      - **Career Cluster Survey**
      - Basic Skills Survey
      - Transferable Skills Checklist
      - Work Values
      - **The Career Key**

# RUReady.ND.gov Lesson Plans available on the [NDCTE](https://www.ndcte.org/) website:

[www.cte.nd.gov/CRN\\_Resources](https://www.cte.nd.gov/CRN_Resources) page:

- [RUReady.ND.gov Career Lessons](#)

Resources

Resources for RUReady.ND.gov, the Career Outlook Magazine, Career Exploration/Planning and More	+
RUReady.ND.gov Quick Reference Guides	+
<a href="#">RUReady.ND.gov Career Lessons</a>	-

In keeping with the CRN mission and goals to provide resources in support of career professionals and educators to promote academic and career goals, we are excited to introduce our new lesson series "RUReady.ND.gov Career Lessons." We hope these lessons are useful while helping your students plan for their futures.

Most of the lessons will include a PowerPoint, student worksheet and teacher introduction. Feel free to use the lessons as is or edit to fit your needs.

## Interest Profiler - RUReady.ND.gov

- Introduction for Educators
  - [Word](#)
  - [PDF](#)
- Worksheet for Students
  - [Word](#)
  - [PDF](#)
- PowerPoint
  - [PowerPoint](#)
  - [PDF](#)

## Career Cluster Survey - RUReady.ND.gov

- Introduction for Educators
  - [Word](#)
  - [PDF](#)
- Worksheet for Students
  - [Word](#)
  - [PDF](#)
- PowerPoint
  - [PowerPoint](#)
  - [PDF](#)

## The Career Key - RUReady.ND.gov

- Introduction for Educators
  - [Word](#)
  - [PDF](#)
- Worksheet for Students
  - [Word](#)
  - [PDF](#)
- PowerPoint
  - [PowerPoint](#)
  - [PDF](#)

# RUReady.ND.gov Professional Center

<https://procenter.ruready.nd.gov>



## Professional Center

### Sign In

Username:

Password:

SIGN IN

[Forgot your username or password?](#)

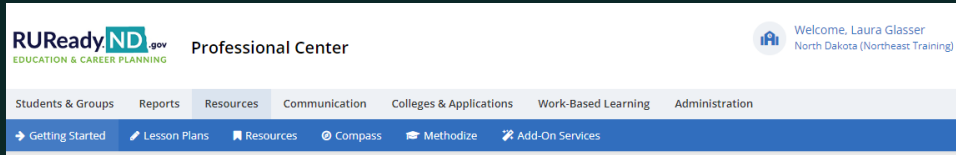
[Need Help?](#)

[Create a Professional Center Account](#)



# RUReady.ND.gov Lesson Plans

available in the **RUReady.ND.gov Professional Center**



<https://procenter.ruready.nd.gov/>  
**Click on Resources**  
**Click on Lesson Plans**

**Yellow handout** contains a list of lesson plans available in these sections:

**Career and College Readiness Curriculum**

- **Career Exploration and Planning**

*and*

**Lesson Plans Organized by school subject:**

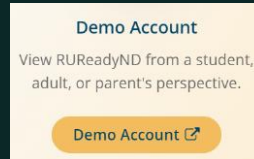
- **Career Planning Class**

A screenshot of the RUReady.ND.gov Professional Center website content. The page is titled 'Career and College Readiness Curriculum'. It lists several sections: 'Career Exploration &amp; Planning' (with sub-items: Postsecondary Planning, High School Academic Planning, Financial Aid Planning, Job Search, Lifelong Portfolio), 'Career Cluster Lesson Plans' (with a note that all student worksheets can be printed or filled out digitally), and 'Lesson Plans' organized by school subject. The 'Lesson Plans' section lists: Career Planning Class, Business, English/ESL, Family/Consumer Science, Fine Arts (including drama), Math, Physical Education, Science/Technology, Social Studies, Special Education, and World Languages. Two orange arrows point from the yellow handout text to the 'Career Exploration &amp; Planning' and 'Lesson Plans' sections of the screenshot.

# RUReady School-2-College-2-Work

1. Login to your [RUReady.ND.gov Professional Center Account](https://RUReady.ND.gov)

2. Go to your **Demo Account**



3. Select your role: **Middle or High School Student** and **Select a Grade**

4. Click on **Your Portfolio** to find **School-2-College-2-Work**

5. Complete this activity today: **Career Cluster Survey**

- **Completing the Directions After High School and Career Cluster Map Activity will be part of your class assignments.**

6. How do you think this section could be helpful to your students?

# School-2-College-2-Work Lesson Plans available on the [NDCTE](https://www.ndcte.org) website:

[www.cte.nd.gov/CRN\\_Resources](https://www.cte.nd.gov/CRN_Resources) > [RUReady.ND.gov](https://RUReady.ND.gov) Career Lessons

[www.cte.nd.gov/sites/www/files/documents/CRN/Docs/Directions\\_After\\_High\\_School\\_Activity.pdf](https://www.cte.nd.gov/sites/www/files/documents/CRN/Docs/Directions_After_High_School_Activity.pdf)

[www.cte.nd.gov/sites/www/files/documents/CRN/Docs/Career\\_Cluster\\_Map\\_Activity\\_MS\\_Module.pdf](https://www.cte.nd.gov/sites/www/files/documents/CRN/Docs/Career_Cluster_Map_Activity_MS_Module.pdf)



## School-2-College-2-Work

### Directions After High School Activity

An Introduction to Education Options

Access your RUReady.ND.gov account. Follow the sign-in instructions provided by your teacher/counselor.

Follow the steps in order and read directions as you go. Complete all of the activities and answer the questions.

You can easily navigate the RUReady.ND.gov site by clicking on the top tabs to go to each section or go back to a place you were before.

CAREER PLANNING	HIGH SCHOOL PLANNING	COLLEGE PLANNING	FINANCIAL AID PLANNING	YOUR PORTFOLIO
-----------------	----------------------	------------------	------------------------	----------------

1. Click on the **YOUR PORTFOLIO** tab at the top of the page.
2. Click on the link to **School-2-College-2-Work**.



#### School-2-College-2-Work

These quick activities help middle-school students explore their options for school and work.

> School-2-College-2-Work



## School-2-College-2-Work

### Career Clusters Map Activity

An Introduction to Options for School and Work

Access your RUReady.ND.gov account. Follow the sign-in instructions provided by your teacher/counselor.

Follow the steps in order and read directions as you go. Complete all of the activities and answer the questions.

You can easily navigate the RUReady.ND.gov site by clicking on the top tabs to go to each section or go back to a place you were before.

CAREER PLANNING	HIGH SCHOOL PLANNING	COLLEGE PLANNING	FINANCIAL AID PLANNING	YOUR PORTFOLIO
-----------------	----------------------	------------------	------------------------	----------------

1. Click on the **YOUR PORTFOLIO** tab at the top of the page.
2. Click on the link to **School-2-College-2-Work**.



#### School-2-College-2-Work

These quick activities help middle-school students explore their options for school and work.

> School-2-College-2-Work

# Compass



GOLDEN PATH  
SOLUTIONS

Students complete the Compass Profile which will match them to Work-based Learning Opportunities!

Students access **Compass** from within their RUReady.ND.gov account. There is a link on the landing page and also under the **Career Planning > Learn About Yourself** badge.



# Compass

My Profile

My Opportunities

My Results

My Activity

# RUReady.ND.gov Professional Center

<https://procenter.ruready.nd.gov>

**RUReady.ND.gov**  
EDUCATION & CAREER PLANNING

## Professional Center

### Sign In

Username:

Password:

SIGN IN

[Forgot your username or password?](#)

[Need Help?](#)

[Create a Professional Center Account](#)

- **Students & Groups**
- **Reports**
- **Resources**
- **Communication**
- **Work-Based Learning**
- **Administration\***

**RUPrimaryND** .gov  
EDUCATION & CAREER PLANNING

Professional Center

Welcome, Laura Glasser  
North Dakota (Northeast Training)

Students & Groups Reports Resources Communication Colleges & Applications Work-Based Learning Administration

Home School Account

**Students & Groups**  
Find individuals, define groups of students and manage your groups.

**Reports**  
Create reports showing site usage, assessment results and outcomes.

**Resources**  
Find lesson plans for your subject, and get help using the system.

**Communication**  
Send or review messages and set up your events calendar.

**Colleges & Applications**  
Track students' application progress.

**Work-Based Learning**  
Manage work-based learning opportunities and track students' applications and performance evaluations.

**Demo Account**  
View RUPrimaryND from a student, adult, or parent's perspective.  
[Demo Account](#)

**Methodize**  
Track your students' test prep progress  
[Track Students](#)

**Communication Log**  
Add new or manage existing communication log entries.  
[Communication Log](#)



# Students & Groups

**RUPrimary ND**.gov  
EDUCATION & CAREER PLANNING Professional Center

Welcome, Laura Glasser  
North Dakota (Northeast Training)

Students & Groups Reports Resources Communication Colleges & Applications Work-Based Learning Administration

**Browse Results** School Account

**Filters**

**Search**  
First name, last name or student ID  
  
**Search**

**Browse by Class**  
12th Grade 11th Grade  
10th Grade 9th Grade 8th Grade  
7th Grade 6th Grade 5th Grade  
4th Grade 3rd Grade 2nd Grade  
1st Grade K Grade

**Browse by Last Name**  
A B C D E F G H I  
J K L M N O P Q R  
S T U V W X Y Z

**Browse by Year of Graduation**  
Class of 2020  
**Go**

**Find Students - Browse By Class**  
You searched for students in the 12th grade

Select All |  Clear All **Release** Records: 100

	Last Name	First Name	Student ID	State Student ID	Grad Year	Last Sign-In	Communication Log
<input type="checkbox"/>	Green	Eli	MS7		2024	October 27, 2023	<a href="#">View Log</a>
<input type="checkbox"/>	Hall	Emma	MS8		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Jenkins	Gabe	MS10		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Johnson	Grace	MS11		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Jones	Hailey	MS12		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	King	Hannah	MS13		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Martin	Jack	MS14		2024	June 12, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Miller	Jacob	MS15		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Morris	Joshua	MS16		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Nelson	Kayla	MS17		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Peterson	Leah	MS18		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Powell	Lily	MS19		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Price	Madison	MS20		2024	June 11, 2018	<a href="#">View Log</a>
<input type="checkbox"/>	Rogers	Mason	MS21		2024	June 11, 2018	<a href="#">View Log</a>



# Reports

## Reports

### ▶ Create a New Report

- Create a new usage report, tracking report or outcome report based on the criteria you choose.

Note: Reporting is unavailable while we perform a scheduled refresh of the data. This occurs daily from approximately 1:45 a.m. Pacific Time to 2:30 a.m. Pacific Time.

You started a report on May 29, 2024 5:36 AM

- ▶ Continue where you left off
- ▶ Clear and start a new report

## Your Saved Reports

Grouped by date | [Grouped by report type](#) | [View All](#)

Use any report to create a new report -- use the same selections or edit them, then run the report again.

### ▼ Today

Detailed Documentation

(All) <input type="checkbox"/>	REPORT NAME	DATE CREATED	REPORT TYPE	TIME FRAME	CREATE NEW REPORT
--------------------------------	-------------	--------------	-------------	------------	-------------------

When you save a report selection it will appear here.

### ▶ This week

# Reports: Interactive and Tracking

## Interactive Reports: Work-Based Learning Experiences

**Work-Based Learning Experiences Report**

The Work-Based Learning Experiences Report shows In Progress and Complete Work-Based Learning Experiences for your students in grade 12 during the past 6 school years. The report can be updated by entering additional criteria in the search fields.

**Filter** | [Reset](#)

Search by name:  Grade:  Group:

Experience types:  Status:  Date started:

**Results** [Export](#) [Print](#)

Students (1)	Experience	Experience Type	Organization	Start Date	End Date	Status	Hours Worked
Marsh, Gwen	Winter Internship	Internship	CurrentFlow Innovations	10/11/2023		In Progress	8.00
	Job Shadow at Kims	Job Shadow	Kim's Cookies	12/11/2023	12/11/2023	Complete	

View  records | Found 1 matching records

## Tracking Reports: Milestones (Activities)\*

**Milestones (Activities)**

The report shows how many students have completed the milestones (activities) selected. \*\* The timeframe filters on the last completion date of the milestone (activity). Meaning that, if a milestone (activity) was achieved between X and Y date, but later achieved again, the milestone (activity) will not appear as completed during the X and Y date, but only during the later time frame.\*\*

Created : June 14, 2024  
 Site : North Dakota (Northeast Training)  
 Reporting Data : Last refreshed on 06/14/2024 at 02:34:42AM (PDT)  
 Total Accounts : 703

[Back to Summary report](#)

2 Results in the [Career Planning] -- Work-Based Learning Opportunities grouping

Name	ID	Username	Date of Birth	Grad Year	Sex
<a href="#">Marsh, Gwen</a>		gmcrintest	Jan 05, 2008	2025	
<a href="#">Wonder, Stevie</a>		Stevie.Wonder	Oct 04, 2008	2026	Male

[Back to Summary report](#)

**\*Site Administrator can select up to 18 milestones, must be assigned.**

## Getting Started

### Quick Reference Guides

#### Professional Center:

- Professional Accounts Overview
- How to Connect a Professional Account to Multiple Schools

#### Student Account Management:

- Learn More About COPPA
- Reset a Student Password
- Merge Duplicate Student Accounts
- View a Student Portfolio
- Use the Student Finder
- Build a Group

#### Milestones:

- Customize the Milestones
- Run a Milestones Tracking Report

#### Reporting and Reviewing:

- Create a New Report
- Use the Reviewer

#### Surveys:

- Use the Survey Manager

#### Scholarships:

- Add Local Scholarships

#### Assessments:

- Learn More About the Basic Skills Survey
- Learn More About the Career Cluster Survey
- Learn More About the Career Key
- Learn More About the Interest Profiler
- Learn More About the Transferable Skills Checklist
- Learn More About the Work Values Sorter
- Learn More About the Ability Profiler

#### School-2-College-2-Work (middle school module):

- Get Started on School-2-College-2-Work: Guide for Students
- Use the Reporting Tools on School-2-College-2-Work

#### Scheduling and Messaging:

- Add an Event
- Use the Communication Log
- Send a Message

#### Assignment and Curriculum Builder:

- Overview of the Assignment & Curriculum Builder
- How to Create a Curriculum
- How to Assign a Curriculum
- How to Modify a Curriculum
- Run an Assignment & Curriculum Builder Report
- Assignment & Curriculum Builder Definitions

#### Work-Based Learning Module:

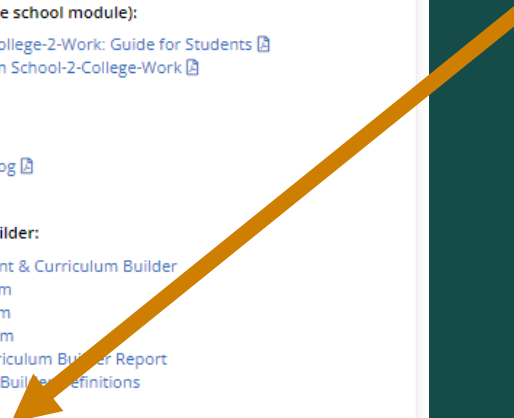
- Use the Work-Based Learning Module Features
- Quick Guide for Professionals
- Quick Guide for Students
- Work-Based Learning Organization Input Form

#### ASCA Standards Alignment

- Learn More About the ASCA Correlations

# Resources

## Work-based Learning Module



# WBL Module Resources

in the RUReady.ND.gov Professional Center

## Work-Based Learning Module:

- [Use the Work-Based Learning Module Features](#)
- [Quick Guide for Professionals](#)
- [Quick Guide for Students](#)
- [Work-Based Learning Organization Input Form](#)

# WBL Module Resources

in the RUPreedy.ND.gov Professional Center

## Use the Work-Based Learning Module Features

*(Manual - The Work-Based Learning Module for Professionals)*

### **Getting Started**

- ***Adding Organizations***
- ***Working with GPS Provided Organizations***
- ***Activating Organizations***
- ***Opportunities***
- ***Activating Opportunities***
- ***Matching of Students to Opportunities***
- ***Applications***
- ***Evaluations***

RUPreedy.ND.gov Professional Center

Students & Groups Reports Resources Communication Colleges & Applications Work-Based Learning

Organizations Opportunities Applications Evaluations Compass Console

**Organizations**

Filter | Reset

Search: Search by name, city, industry, or participation interests

Results

Organization Name	City/Town	Participation Interests	Career Cluster
Acme Tools	Grand Forks	Apprenticeship Career Fair Guest Speaker Informational Interview Internship Job Shadow	Marketing



# WBL Module Resources

in the RUReady.ND.gov Professional Center

## Quick Guide for Professionals

*(Quick Reference Guide - The Work-Based Learning Module for Professionals)*

# WBL Module Resources

in the RUReady.ND.gov Professional Center

## Quick Guide for Students

*(Quick Reference Guide - Work-Based Learning for Students)*

***Easy steps for students!***

***Complete the Compass Profile***

***View Matching WBL Opportunities***

***Review Opportunity Profile - the description of the actual opportunity. What does the Opportunity entail? Where is it located, timeframe, etc.***

***Students can apply for Opportunities through an application process.***

- ***Application process for WBL Opportunities entered by professionals at the school level vs. GPS Sourced Opportunities***

***If a student is offered an Opportunity by an employer, the student must Accept or Decline the offer. If the offer is Accepted, a new Work-based Learning is created. The student will see the experience in their portfolio.***

# WBL Module Resources

in the RUReady.ND.gov Professional Center

## Work-Based Learning Organization Input Form

\* *Fillable PDF form for collecting information from organizations (employers).*

OR

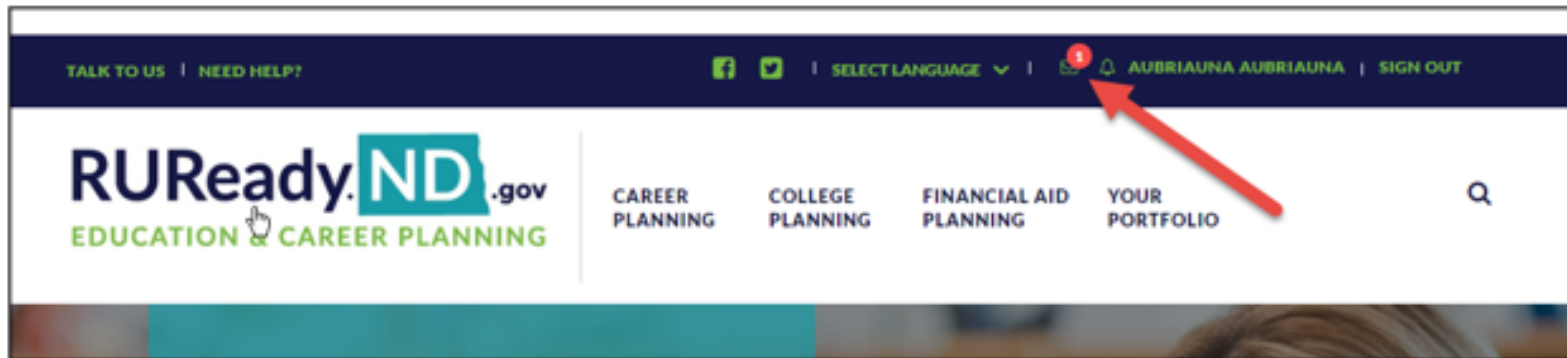
\* *Employers can create an Employer Login by visiting [www.cte.nd.gov/businessindustry](http://www.cte.nd.gov/businessindustry)*



# Communication

## 5. ENHANCED MESSAGING ALERTS

A new email/message alert has been added to the top navigation bar in RUReady.ND.gov. Students who have been sent a message from either an educator using messaging system within RUReady.ND.gov or from outside the system, will be shown the envelope icon with a red circle containing the number of unread messages. Clicking on the icon enables the student to view their messages.



*New messages icon and count*

**Coming Soon - Update to the Communication Notifications**

# NDCTE Website: [www.cte.nd.gov](http://www.cte.nd.gov)



**Educators:** [www.cte.nd.gov/educators](http://www.cte.nd.gov/educators)

- *Career Resources, Career Ready Practices...*

**Students/Family:** [www.cte.nd.gov/studentsfamily](http://www.cte.nd.gov/studentsfamily)

- *Apprenticeship, CTSOs, RUReady.ND.gov, Coordinated Plans...*

**Business/Industry:** [www.cte.nd.gov/businessindustry](http://www.cte.nd.gov/businessindustry)

- *WBL Info for Employers, Compass Sign-Up Options for Employers*

**Work-based Learning:** [www.cte.nd.gov/WBL](http://www.cte.nd.gov/WBL)

- *What is WBL, WBL Goals, WBL Resources, WBL Coordinator Training...*

# Questions



**Thank you!**

**Contact me:**

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Education

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