

**Minutes for State Board for Career and Technical Education
August 26, 2024 Retreat**

The State Board for Career and Technical Education members attended a retreat at the SW Area CTE Academy in Dickinson, ND. Chair Sonia Meehl began the retreat at 9:45 am MT. Members attending in person and via Microsoft Teams included:

Superintendent Kirsten Baesler
Board Member Lyndsi Engstrom
Ms. Lisa Johnson proxy for Chancellor Mark Hagerott
Board Member Levi Bachmeier
Vice-Chair Mike McHugh
Board Member Eric Nelson

Also present: Wayde Sick, Mark Wagner, Laurie Elliott, Marica McMahan and Aaron Anderson

There was a welcome from the host, CTE Director Aaron Anderson, and introductions of Board Members and attendees.

The training retreat was led by Laurie Elliott and Marcia McMahan and subject matters reviewed and discussed included Board Goals and Goal Progress Measures, Board and Director Guardrails, Theory of Action, and Monitoring Report and Calendar.

Members of the CTE Board Director Evaluation Revision Subcommittee presented documents for members to review that will be brought to the next Board meeting for approval. These included CTE State Director/Executive Officer Evaluation Procedures, Director Data Outcomes Evaluation and CTE Director Summative Evaluation.

Those attending in person also participated in a tour of the new SW Area CTE Academy.

The retreat adjourned at 3:31 pm MT.