

**Minutes for State Board for Career and Technical Education
October 28, 2024**

Call to Order:

The regular meeting of the State Board for Career and Technical Education was held on Monday, October 28, 2024, in the CTE Conference Room and via Microsoft Teams. It was called to order by Chair Sonia Meehl at 1:00 pm CT.

Roll call was conducted and voting members present include:

Board Member Levi Bachmeier
Superintendent Kirsten Baesler
Board Member Lyndsi Engstrom
Dr. Mark Gorenflo proxy for Chancellor Mark Hagerott
Vice-Chair Mike McHugh
Board Member Eric Nelson
Board Member Appointee Jason Rohr (In process of completing Oath and will not be a voting member today)

Also present: Wayde Sick, Mark Wagner, Gwen Ferderer, Laurie Elliott, Pam Stroklund, Daniel Spellerberg, Lyle Krueger, Jeff Fastnacht, Rhonda Schauer, Randal Brockman, Eric Ripley, Mike Hanson, Aaron Anderson, Derrick Bopp, Darin Spelhaug, Michael Netzloff, Nikki Fideldy-Doll and Lorie Ruff.

Meeting chat information for this meeting does not exist.

Board Training – Appropriate Questioning:

Laurie Elliott reviewed appropriate questioning and the different types of questions to ask – technical, tactical and strategic. The members broke into groups and completed a worksheet on Effective Questioning for Monitoring Reports. Members were informed that technical and tactical questions should be asked by written email and that strategic questions are asked during meetings but that the Director should be made aware prior.

Board Outcome Progress Monitoring:

Wayde Sick presented the Progress Monitoring Report for Goal 2, GPM 2.1 and 2.3 along with CPM 2.2. He reminded members that these were developed using raw data numbers since they are not finalized until later in the Fall. Discussion was held on moving reporting dates to align better with finalized data dates.

Superintendent Baesler commended members for participating in the Be Legendary training and focusing on becoming better board members.

Board Training – Community Engagement:

CTE's stakeholders are the citizens of the State of ND and Board members should be engaging with them to explain how our goals were selected and what CTE is about. Wayde Sick has a PowerPoint he uses and Laurie Elliott will modify that to develop a template for Board members to use. A Community Engagement Subcommittee was created and Chair Meehl asked for volunteers. Members of this subcommittee are Chair Meehl, Eric Nelson, Superintendent Baesler, Jason Rohr and Laurie Elliott. Lorie Ruff will send a doodle poll to determine a meeting date for this subcommittee.

Board Training – Board Policy and Procedure Manual:

This was tabled until next month.

Consent Agenda:

Mike McHugh moved to approve and accept the items listed on the consent agenda and it was seconded by Levi Bachmeier. The motion passed unanimously.

Information Only:

Director Evaluation: Chair Meehl reminded members that they received an email with information on completing Director Sick's evaluation. If they haven't completed the Cognito form, please do so by October 31. Wayde Sick will need to complete a self-evaluation also.

Board Time Tracker: Laurie Elliott reviewed the September 23 meeting tracker that was included in the material packet. We will continue to track meetings and review the percent of time spent on student outcomes and adult behaviors.

Funding Subcommittee Update: Reference was made to the report included in the material packet. The subcommittee's next meeting will be November 8.

Due to other commitments, Levi Bachmeier left the meeting at 2:36 pm.

Items for Discussion and Possible Action:

Approve New and Expanding Program Requests

Wayde Sick reviewed the request process and conveyed the Department's recommendations. Discussion was held on local administration requests and what that expenditure included. Superintendent Baesler moved to approve the new and expanding program requests as the Director recommends and it was seconded by Eric Nelson. With no further discussion a roll call vote was administered:

Superintendent Baesler - Aye
Board Member Lyndsi Engstrom - Aye
Mark Gorenflo - Aye
Vice-Chair Mike McHugh – Aye
Board Member Eric Nelson - Aye
Chair Sonia Meehl - Aye
6-0-2 Absent

Review Online Board Self Evaluation Process and Board Self Evaluation

Members felt that they would prefer to do these electronically on their own and then discuss the results during the next meeting. Chair Meehl and Laurie Elliott will work on this process.

Discuss BPS/CRACTC Proposal

Wayde Sick provided update on request and after meeting with Bismarck Public Schools and CRACTC, it was determined that this proposal is not starting a new center or new joint powers agreement but is a transfer of programs. Since this is not a new Center, no action is required from the Board. Department staff will monitor the process and intervene and redirect BPS and CRACTC as needed.

Board Comments:

Chair Meehl shared that she attended the ribbon cutting events in Grafton and Cavalier and expressed how excited the communities were.

Lyndsi Engstrom informed members that she conveyed an update of this Board's activities to the School Board Association Board on October 23.

Superintendent Baesler reported that Governor Burgum signed a proclamation naming November 21 as Family Engagement Day and National Apprenticeship Week will be November 17-23, 2024.

Superintendent Baesler and Wayde Sick updated members on the meeting with the representatives from the American Academy of Arts and Sciences. Visit went very well, and they were impressed by the things happening in North Dakota.

Wayde Sick informed members that the National Career Cluster framework was formally announced during the Advanced CTE Meeting. Watch for notifications from Wayde as he will forward information as it is rolled out.

It was requested that some sort of digital warehouse, like google drive, be set up for Board members to house documents. Lorie Ruff will investigate how we can set something up.

The next meeting will be November 25, 2024, at 10:00 am CT.

There being no other business brought before the Board, the meeting adjourned at 3:06 pm.